Welcome to Student Financial Services!
At Winthrop University, we oversee:
- Student accounts
- Billing
- Refunds
- Registration & Transcript holds
- Payment Plans
- Past due balances
- Voc Rehab & Veterans
- 1098-T

Please contact us with any questions
If you don't get through at first, just leave a message, e-mail us, or drop in at the office!
(803) 323-2165
SFS@winthrop.edu
21 Tillman
Where are we located?

21 Tillman Hall
Ground Floor!

Find our information online:
http://www.winthrop.edu/sfs
What Do Parents Need to Know?

WE ARE BOUND BY FERPA (Family Educational Rights and Privacy Act)

- Parental right to their child’s educational record transfers to the student once they are at Winthrop.
- Students must specifically grant access to parents.

THREE IMPORTANT WAYS THAT PARENTS CAN STAY INFORMED!

1) Permission to Release Student Records Form
2) Authorized User in the Payment Gateway
3) Talk with your student

See Records & Registration for more info!
Connect With Us & Stay Updated

Follow our socials for important updates, alerts, guides, and more!

**IG:** @WinthropSFS  
**FB:** Winthrop Student Financial Services

Bookmark our Linktree for quick access to important resources

*QR also found on SFS homepage*
The Search tool is your best friend!

Example Search for:
- 1098-T
- FERPA
- SFS
- Calendar
- Maps
- Cultural events

Note: You can also search staff/fac for contact information.
Students Log Into Wingspan

$ Students Pay Here

Account Summary & Payments
**TouchNet: Online Payments and Payment Plans**

**Announcement**

**FINAL Fee Payment Deadline for Spring Term:**
The FINAL fee payment date for Spring 2020 is January 17th at 2:00PM. All registered students must have their tuition/room/board/fees paid for (or covered by any pending financial aid) by this date. More details regarding all the Fee Payment Deadline can be found [HERE](https://www.winthrop.edu/sfs/refunds.aspx).

**SPRING Refunds:** Refunds for the Spring term will begin the week of January 6, 2020 for students who have completed all financial aid requirements and have a credit on their account. Students are encouraged to enroll in Direct Deposit. More information about refund processing can be found on our website at: [https://www.winthrop.edu/sfs/refunds.aspx](https://www.winthrop.edu/sfs/refunds.aspx).

**Holds:** Students with unpaid balances will have holds on their student accounts until their account balances are paid. These holds will prevent access to transcripts, registration, and (if applicable) diplomas. Please be sure to settle your student account balance in a timely fashion in order to access registration and transcripts when needed.

**Questions about Your Charges?** If you have questions about a charge on your account, please start by visiting [www.winthrop.edu/sfs](https://www.winthrop.edu/sfs) and clicking on Explanation of Fees. If you have questions regarding your Financial Aid, please contact them at 803-323-.

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**Student Account**

<table>
<thead>
<tr>
<th>Description</th>
<th>Due Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Installment 2 of 4</td>
<td>2/3/20</td>
<td>$469.92</td>
</tr>
<tr>
<td>Installment 3 of 4</td>
<td>3/2/20</td>
<td>$469.92</td>
</tr>
<tr>
<td>Installment 4 of 4</td>
<td>4/1/20</td>
<td>$469.91</td>
</tr>
</tbody>
</table>

**Payment Plans**

**4-payment Plan Spring 2020**

<table>
<thead>
<tr>
<th>Description</th>
<th>Due Date</th>
<th>Amount</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Installment 2 of 4</td>
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<tr>
<td>Installment 4 of 4</td>
<td>4/1/20</td>
<td>$469.91</td>
<td></td>
</tr>
</tbody>
</table>

**Balance Not Included in Plan**

<table>
<thead>
<tr>
<th>Description</th>
<th>Due Date</th>
<th>Amount</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$0.00</td>
<td></td>
</tr>
</tbody>
</table>
Payment Methods

**Mail**
- Check
- Money Order

**Online**
- E-Check
- Credit/Debit Card
- International Payment
- Wire Transfer

**In Person**
- Cash
- Check
- Money Order

Make Payable to:
Winthrop University
*Memo Winthrop ID#*

Wingspan
2.95% Transaction Fee

Cashiers Window
22 Tillman
*Your course schedule is subject to be dropped if a Satisfactory Payment Arrangement is not in place by the Fee Payment Deadline (See Billing Schedule for specific dates)*

Satisfactory Payment Arrangements include:
• You have made payment in full.
• You have enrolled in a payment plan and submitted the required first payment.
• Your financial aid has been accepted and the total of accepted aid covers your fees.
• You have a private loan to cover your fees, certified by Financial Aid.

Other Arrangements:
• GI Bill or other Military Benefits
• Sponsorships/Third Party/Tuition Reimbursement

*Contact us at SFS@Winthrop.edu to discuss those unique situations.*
Refunds

• Set up **direct deposit** to ensure your refunds go directly into your bank account

• Otherwise, checks are mailed to the **permanent address** on file

• **Instructions**
  – Wingspan > Personal Information Tab
  > Personal Information Dashboard > Accounts Payable Section (NOT Payroll)
  • Routing and account numbers (not credit/debit card)
Tuition Insurance Plan
Protection against the unexpected

Tuition Refund Insurance helps reimburse the following expenses if you are unable to complete classes due to an illness or injury:

- Tuition
- Room and Board
- Books and other academic expenses

LAST DAY TO ENROLL IS THE FIRST DAY OF CLASSES

For more information contact GradGuard 866-724-4384 or check out our website www.winthrop.edu/sfs
Fall 2024 - Fee Adjustments for Courses Dropped/Withdrawn

- Full Term Courses (Start on 8/19/2024)

<table>
<thead>
<tr>
<th>Withdrawal Deadline</th>
<th>Tuition Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before end of 1\textsuperscript{st} week of classes</td>
<td>100%</td>
</tr>
<tr>
<td>Before end of 2\textsuperscript{nd} week of classes</td>
<td>75%</td>
</tr>
<tr>
<td>Before end of 3\textsuperscript{rd} week of classes</td>
<td>50%</td>
</tr>
<tr>
<td>Before end of 4\textsuperscript{th} week of classes</td>
<td>25%</td>
</tr>
</tbody>
</table>

- Full Schedule on SFS Website
  - Winthrop.edu/SFS
No matter how you are planning to pay for college, Student Financial Services is here to help answer your questions!
LOVE WHERE YOU’RE GOING