Enable Grading on a Collaborate Ultra Session

Overview

This tutorial will explain how to Enable Grading on a Collaborate Ultra Session. Use the Enable Grading feature to provide participation credit or to check attendance.

Quick Steps

Control Panel > Course Tools > Blackboard Collaborate Ultra > Session options > Edit settings
   > Add a Grade Center Column > Set points

Step 1

To Enable Grading on a Collaborate Ultra Session, you must first access the Blackboard Collaborate Ultra page. The Blackboard Collaborate Ultra page can be found in the Course Management navigation pane beneath the Control Panel section. Click on Course Tools [1], and then select the “Blackboard Collaborate Ultra” option [2].

Step 2

From the Blackboard Collaborate Ultra page, open the Session options menu by clicking on the Session options icon following the session’s title (the ellipses) [3].
Step 3

From the Session options menu, select “Edit settings” [4].

Step 4

Set the Add a grade column button to ON to automatically add a Grade Center column to the Grade Center when the session is over. A Grade Center column will not be created otherwise. Use the Points field to set the number of points you want to assign for this activity.