

Add a Web Link to a Content Area Page

Overview

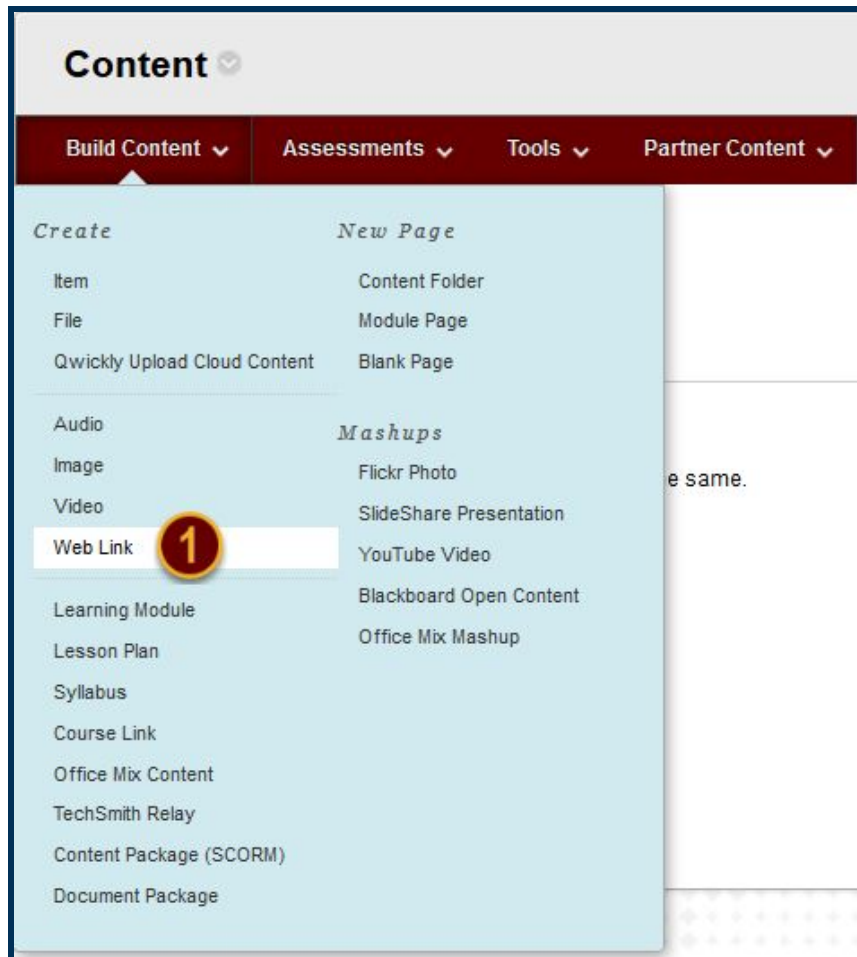
This tutorial will show you how to add a **Web Link** to a **Content Area Page**. Web Links allow you to link directly to web content through the Content Area Page's navigation, rather than by hyperlinking it to an item or embedding it in a page's main content.

Quick Steps

Action Bar > Build Content > Web Link > URL > Description > Open in New Window > Submit

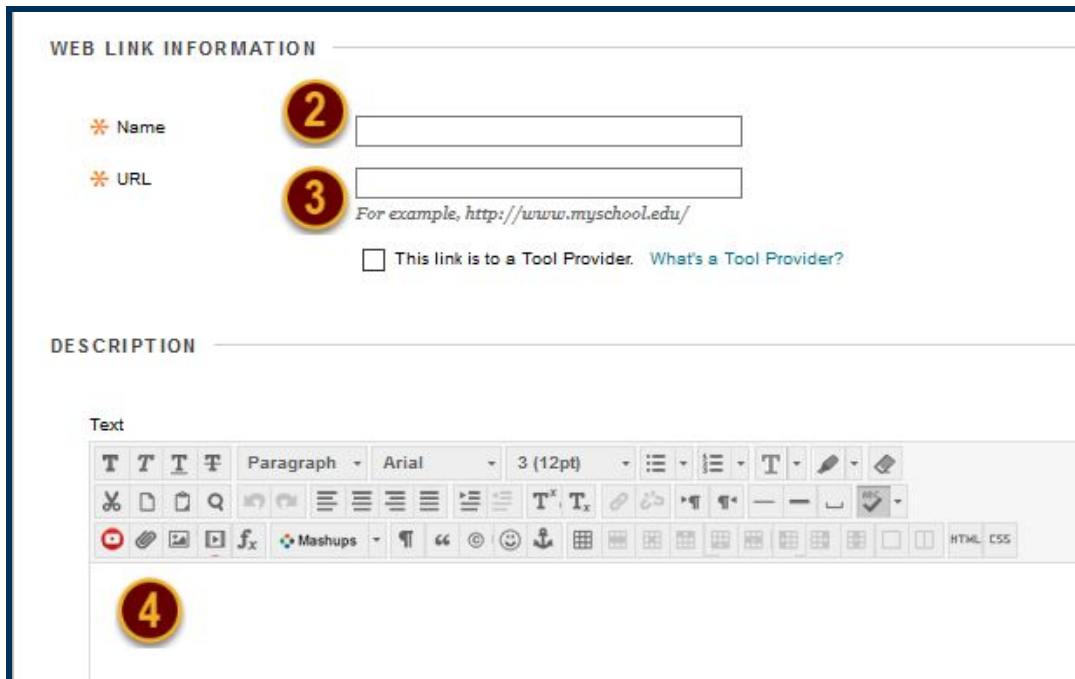
Step 1

Navigate to a Content Area Page, hover over *Build Content* on the Action Bar, and select "Web Link" [1].



Step 2

Provide a descriptive name for your hyperlink using the “Name” field [2], and then copy and paste the URL you want students to access in the “URL” field [3]. Optionally, describe the link or provide information about what students should do while accessing the site in the Description editor [4].



WEB LINK INFORMATION


* Name 2

* URL 3
For example, <http://www.myschool.edu/>

This link is to a Tool Provider. [What's a Tool Provider?](#)

DESCRIPTION

Text



4

Step 3

In the Web Link Options section, choose the “Open in New Window” setting to ensure students do not lose their place in the course when they access the Web Link [5].



WEB LINK OPTIONS

5

Open in New Window Yes No

Step 4

Click the *Submit* button to add the Web Link to your Content Area Page.

