Add a Web Link to a Content Area Page

Overview

This tutorial will show you how to add a Web Link to a Content Area Page. Web Links allow you to link directly to web content through the Content Area Page’s navigation, rather than by hyperlinking it to an item or embedding it in a page’s main content.

Quick Steps

Action Bar > Build Content > Web Link > URL > Description > Open in New Window > Submit

Step 1

Navigate to a Content Area Page, hover over Build Content on the Action Bar, and select “Web Link” [1].
Step 2

Provide a descriptive name for your hyperlink using the “Name” field [2], and then copy and paste the URL you want students to access in the “URL” field [3]. Optionally, describe the link or provide information about what students should do while accessing the site in the Description editor [4].

Step 3

In the Web Link Options section, choose the “Open in New Window” setting to ensure students do not lose their place in the course when they access the Web Link [5].

Step 4

Click the Submit button to add the Web Link to your Content Area Page.