

Graduate Council Minutes

September 14, 2012
208 Thurmond Hall

Members present: Stevie Chepko (chair, COE), Gary Alderman (A&S), Don Rogers (VPA), Brent Cagle (A&S), Spiro Shetuni (Dacus), Jennifer Jordan (COE), Melissa Carsten (CBA), Sharon Jenkins (student, A&S), and Amanda Hess (student, CBA)

Guests: Jack DeRochi (Dean, GSO), Sue Lyman (chair, GFA), Gina Jones (Registrar), Gregg Hecimovich (English), Tim Drueke (Academic Affairs), and Margaret Williamson (GSO)

- I. Dr. Chepko introduced the two student representatives.
- II. The minutes from the August 28, 2012 meeting were approved.
- III. Dean DeRochi gave his report.
 - a. He reported that enrollment, although not official until late September or early October, was down a bit. Degree-seeking numbers are down, however, non-degree headcount is up. We are expecting more non-degree seeking students to enroll in the next few weeks.
 - b. Open House will be September 18. Marketing and advertising for the event has been more targeted through ads in the Herald and Observer, both in print and on-line. Also, instead of sending an email blast, an E-vite was sent to prospective students inviting them to the Open House. The Graduate School will be hosting a couple of campus visit programs in October and November. Jack will send the dates to the Council.
 - c. Workflow for making admission decisions electronically will go live October 1. The GSO will go totally paperless with admissions decisions as of January 1. All information will be available to faculty through BDMS.
 - d. Thesis guidelines were updated this summer to require students to sign a document indicating that their thesis will be available to the public. Students may choose whether their thesis will be open via the web or only to the Winthrop community. Dr. Chepko reminded the group with this information is also on the IRB form which should be signed by all who do a thesis or research project.
- IV. Updates from the sub-groups formed at the previous were presented.
 - a. Dr. Alderman and Dr. Cagle requested more direction for their sub-committee on graduate petitions. The group is interested in learning how peer institutions handle petitions. Should there be a limit on the number of times a student may petition? If a student is seeking to extend the six-year time frame, how long should he/she be given?
 - b. For the thesis/research project sub-group, Dr. Carsten reported that there is a wide variation among departments on what they require. Dr. Chepko and Dr. Rogers looked into how the four colleges compensate faculty for chairing a thesis or research project committee. The College of Business does not require either. The College of Ed pays the chair of a thesis committee \$300 and the chair of a

research project \$150. The College of Visual and Performing Arts varies between a stipend and release time. In the College of Arts and Sciences it varies with release time given for 0-3 hours.

- c. Dr. DeRochi indicated that the graduate directors had worked on a document regarding academic probation and dismissal and it will be presented to ALC September 17. He will have the document for Grad Council's next meeting. Dr. Jordan raised a question about students who are dismissed from a program for violating academic integrity. Should they be allowed to enter another program? Jack met with the Registrar and Dean of Students to discuss this. He will have a draft of a document available at the Council's next meeting.

- V. The Council approved the program changes to the MA-English to the following:

ENGLISH—MA (ENGL)

Approved by the Department 2/3/2012

Admission Requirements. Admission to the program for the Master of Arts degree in English usually requires the successful completion of 24 semester hours of approved courses in English, such as a major figures course, a period course, and a course in advanced composition or its equivalent at the undergraduate or graduate level, in addition to the general requirements for admission to graduate study at Winthrop. Applicants are expected to have a GPA of 3.0 or better in all English courses and an overall GPA of at least 2.8 on a four-point scale.

In addition to the general admission requirements to graduate study at Winthrop, applicants should submit scores of 150 or higher on the verbal section (450 or higher on the pre-August 2011 verbal section) and 3.5 or higher on the analytic writing section of the General Test of the Graduate Record Examination. GRE scores more than five years old will not be considered. In lieu of the GRE, applicants may submit scores not more than five years old of at least 160/200 on the PRAXIS 0041 or 150 on the PRAXIS 0049/5049, or scores not more than five years old of at least 380 on the Miller Analogies Test.

Students wishing to be considered for assistantships or scholarships in the Department should also submit a writing sample consisting of an original critical paper on a literary or rhetorical/composition subject of at least ten double-spaced typed pages. This paper should be accompanied by a professor's note that the paper being submitted was turned in by the student for the professor's course and is, to the professor's knowledge, free of plagiarism. Applicants who cannot provide such a sample or obtain such a note should consult the Graduate Program Director for alternatives.

Program Requirements With Thesis. The Master of Arts degree in English with thesis requires the completion of at least 36 hours of approved graduate level courses, including 6 semester hours of thesis. At least half the work presented for the degree must be 600-level courses. Students wishing to elect this option must apply for the approval of the English Graduate Committee after they have completed nine hours in the program; they may not register for ENGL 695 until that approval is granted.

Immediately upon entering the graduate program, the student should develop, with the assigned advisor, an individual course of study which meets the requirements for the degree and the student's objectives.

To be eligible for graduation, a student must fulfill all course requirements, submit the required assessment portfolio, and perform satisfactorily on a final comprehensive examination.

Required Program Semester Hours

ENGL 600 Materials and Methods of Research in English or its equivalent*	3
ENGL 602 Critical Theory or its equivalent*	3
ENGL 695 Thesis**	3
ENGL 696 Thesis**	3
British Literature prior to 1784*	3
British Literature after 1784*	3
American Literature*	3
A Major Figures course*	3
Collateral courses in supporting areas or departments*	0-9
500-600 level ENGL electives	0-30
Total Semester Hours	36

Note: Registration for GSTC 600, Continuing Graduate Studies, may be required. Check with advisor.

*These requirements are to assure a variety of experiences. If the student has a strong background in a particular area, he or she may substitute another course or area in consultation with the advisor.

**Before registering for ENGL 695, Thesis, the student must have successfully completed 9 semester hours of a foreign language or have passed a language examination approved by the department.

Program Requirements With Thesis—Concentration in Rhetoric and Composition.

The Master of Arts degree in English with a Concentration in Rhetoric and Composition with thesis requires the completion of at least 36 hours of approved graduate level courses, including 6 semester hours of thesis. At least half the work presented for the degree must be 600-level courses. Students wishing to elect this option must apply for the approval of the English Graduate Committee after they have completed nine hours in the program; they may not register for ENGL 695 until that approval is granted.

Immediately upon entering the graduate program, the student should develop, with the assigned advisor, an individual course of study which meets the requirements for the degree and the student's objectives.

To be eligible for graduation, a student must fulfill all course requirements, submit the required assessment portfolio, and perform satisfactorily on a final comprehensive examination.

Required Program Semester Hours

ENGL 600 Materials and Methods of Research in English or its equivalent*	3
ENGL 602 Critical Theory or its equivalent*	3
ENGL 695 Thesis**	3

ENGL 696 Thesis**	3
British Literature prior to 1784*	3
British Literature after 1784*	3
American Literature*	3
A Major Figures course*	3
A seminar in Rhetoric and Composition—either WRIT 610 or WRIT 615	3
A course in new directions in Rhetoric and Composition (WRIT 501, WRIT 502, or WRIT 510 on an appropriate topic, or course approved by the Graduate Director)	3
Two elective courses at the 500- or 600-level in WRIT or ENGL from the following list: WRIT 500, 501, 502, 510, 599, 610, 615; ENGL 507, 510, 530, 615, 620, 655, 697, 698) or courses approved by the Graduate Director	6
Total Semester Hours	36

Note: Registration for GSTC 600, Continuing Graduate Studies, may be required. Check with advisor.

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**Before registering for ENGL 695, Thesis, the student must have successfully completed 9 semester hours of a foreign language or have passed a language examination approved by the department.

Program Requirements Without Thesis. The Master of Arts degree in English without a thesis requires the completion of at least 36 hours of approved graduate level courses. At least half the work presented for the degree must be 600-level courses.

Immediately upon entering the graduate program, the student should develop, with the assigned advisor, an individual course of study which meets the requirements for the degree and the student's objectives.

To be eligible for graduation, a student must fulfill all course requirements, submit the required assessment portfolio, and perform satisfactorily on a final comprehensive examination.

Required Program Semester Hours

ENGL 600 Materials and Methods of Research in English or its equivalent*	3
ENGL 602 Critical Theory or its equivalent*	3
British Literature prior to 1784*	3
British Literature after 1784*	3
American Literature*	3
A Major Figures course*	3
Collateral courses in supporting areas or departments*	0-12

500-600 level ENGL electives**

0-36

Total Semester Hours

36

Note: Registration for GSTC 600, Continuing Graduate Studies, may be required. Check with advisor.

*These requirements are to assure a variety of experiences. If the student has a strong background in a particular area, he or she may substitute another course or area in consultation with the advisor.

From:

Admission Requirements. Admission to the program for the Master of Arts degree in English usually requires the successful completion of 24 semester hours of approved courses in English at the undergraduate or graduate level, in addition to the general requirements for admission to graduate study at Winthrop. Applicants are required to submit a satisfactory score on the General Test of the Graduate Record Examination, the Specialty Area Test of the PRAXIS Examination or the Miller Analogies Test.

Program Requirements With Thesis. The Master of Arts degree in English with thesis requires the completion of at least 36 hours of approved graduate-level courses including 6 semester hours of thesis. At least half the work presented for the degree must be 600-level courses.

Immediately upon entering the graduate program, the student should develop, with the assigned advisor, an individual course of study which meets the requirements for the degree and the student's objectives.

To be eligible for graduation, a student must fulfill all course requirements and perform satisfactorily on a final comprehensive examination.

Required Program	Semester Hours
ENGL 600 Materials and Methods of Research in English or its equivalent*	3
ENGL 602 Critical Theory or its equivalent*	3
ENGL 695 Thesis**	3
ENGL 696 Thesis**	3
British Literature prior to 1784*	3
British Literature after 1784*	3
American Literature*	3
A Major Figures course*	3
Collateral courses in supporting areas or departments*	0-9
500-600 level ENGL electives	0-30
Total Semester Hours	36

Note: Registration for GSTC 600, Continuing Graduate Studies, may be required. Check with advisor.

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**Before registering for ENGL 695, Thesis, the student must have successfully completed 9 semester hours of a foreign language or have passed a language examination approved by the department.

Program Requirements Without Thesis. The Master of Arts degree in English without a thesis requires the completion of at least 36 hours of approved graduate-level courses. At least half the work presented for the

degree must be 600-level courses.

Immediately upon entering the graduate program, the student should develop, with the assigned advisor, an individual course of study which meets the requirements for the degree and the student's objectives.

To be eligible for graduation, a student must fulfill all course requirements and perform satisfactorily on a final comprehensive examination.

Required Program		Semester Hours
ENGL 600	Materials and Methods of Research in English or its equivalent*	3
ENGL 602	Critical Theory or its equivalent*	3
	British Literature prior to 1784*	3
	British Literature after 1784*	3
	American Literature*	3
	A Major Figures course*	3
	Collateral courses in supporting areas or departments*	0-12
	500-600 level ENGL electives**	0-36
Total Semester Hours		36

Note: Registration for GSTC 600, Continuing Graduate Studies, may be required. Check with advisor.

*These requirements are to assure a variety of experiences. If the student has a strong background in a particular area, he or she may substitute another course or area.

**Students must have successfully completed 9 semester hours of a foreign language or have passed a language examination approved by the department before registering for the 25th semester hour of the program.

- VI. The Council approved the request to drop ENGL 630, The New Grammars (3).
- VII. Dr. Chepko excused the non-voting members of the Council for a discussion on Graduate Faculty status. The group briefly discussed why a faculty member from a department that does not have a graduate program would apply for graduate faculty status. The topic of the value of such status will be placed on the November meeting agenda. The following faculty members were approved for Graduate Faculty status:
 - a. Dr. Laura Doherty (VPA)
 - b. Dr. Lisa Harris (COE)
 - c. Dr. Harold Manasa (CBA)
- VIII. The meeting was adjourned

The next meeting is scheduled for October 26, 2012.