

Winthrop University
College of Visual and Performing Arts
Student Petition Form

For Office Use Only		
_____	_____	_____
Term	Year	Number

Petitions **MUST** Be Typed (Use additional sheets if needed)

Date _____

Name _____ Student Number _____
 Local Address _____ Local Telephone Number _____

Major _____ Minor _____

Declaration of Bulletin _____ Expected date of Graduation _____

Rationale for Request:

_____ Student's signature _____ date _____

Adviser's reasons for approval or disapproval:

_____ Adviser's signature _____ date _____

Chair's comments:

_____ Chair's signature _____ date _____

Instructions

If there is more than one petition, please submit separate forms.

1. Completely fill out the Student Petition Form with current data. Petitions **must** be typed.
2. Mention the specific request and the specific bulletin the request was taken from. (Example: I wish to substitute MUST__ for MUST__ in the 2007-08 requirements for a B.A. in Music).
3. Consult your academic adviser and obtain his/her approval for the petition. No petition will be considered without a recommendation from your adviser.
4. Consult the chair of the department for which the request seems appropriate. The chair's approval is also required.
5. Return completed form the office of the dean in 133 McLaurin Hall.
6. The College of Visual and Performing Arts Petitions Committee will act on the petition at its next scheduled meeting.
7. The dean's office will notify the student and the Office of Records and Registration of the committee's decision.

CVPA Petitions Committee Action

Date received by the office of the dean _____

Date of action _____

Action taken: Approved _____

Rejected _____

Stipulations:

Signature of Committee Chair _____

Date letter sent to student _____ Date letter sent to Records and Registration _____