

DEPARTMENT OF THEATRE AND DANCE WINTHROP UNIVERSITY

ACADEMIC EXPECTATIONS FOR STUDENTS ENROLLED IN CREDITS FOR STAGE MANAGING A STUDENT WORK PRODUCTION

General Parameters: Student designers will enroll in THRT/DANT 395 (one credit) prior to beginning any work on the production.

Deadlines and Attendance: Student stage managers will:

- Meet all production schedule deadlines on the production calendar.
- Meet all deadlines (set by the supervising faculty member) for the various assignments involved in the project.
- Attend all concept meetings and all production meetings.
- Hold individual conferences with the supervising faculty member at least once per week.
- Attend all rehearsals and performances.
- Attend the post-show discussion session.

Assignments: The student stage manager will complete the following in the process of presenting the show:

- Execute the responsibilities of the position of stage manager, following the guidelines in the department's stage manager's handbooks;
- Submit a complete prompt book (as outlined in the stage manager's handbook) upon completion of the production.
- Submit a self-reflection essay when the show is completed (document attached)

Grading:

- 30% Quality Factors (artistic/substantive achievement);
- 10% Attendance Factors (as outlined above);
- 10% Deadline Factors (as outlined above);
- 15% Assignment Factors (timeliness and thoroughness of the required elements).
- 35% Completion of the Self-Evaluation