

FALL 2022–SPRING 2023

last updated 1.4.23

AUGUST 2022

Tuesday, August 9, 1-3PM	Academic Leadership Council (Wkly Senior Leadership) – 308 Tillman (each Tues 9-11)
Tuesday, August 16, 9-9:30AM	President’s Opening Address – McBryde Hall
Tuesday, August 16, 1-3PM	CVPA Faculty Staff Assembly Meeting & Planning Session – Barnes Recital Hall
Wednesday, August 17, 10AM-12PM	CVPA Dean’s Council Meeting – 116 McLaurin
Thursday, August 18, 11AM-12PM	Orientation for New Students, Chairs or Designee Meet & Greet w/Students – 119 Rutledge
Thursday, August 18, 6-7:30PM	New Graduate Students Welcome Reception – Tuttle Dining Rm (Graduate Faculty)
Friday-Sunday, August 19-28	Welcome Week
Friday, August 19, 8:30AM-12PM	New Faculty Orientation Mentoring Program (NFMP) – Center for Professional Excellence
Friday, August 19, 2PM-4PM	Winthrop Faculty Conference – Johnson Theatre
Monday, August 22, 11-11:30AM	Convocation – West Center Gym Courts
Monday, August 22, 11:30AM-1:30PM	University Picnic – Margaret Nance & Front Lawn (West Center if it rains)
Monday, August 22, 2PM	CVPA New Student Assembly – Johnson Theatre, followed by Breakout Rooms
Monday, August 22, 5PM	Classes begin
Friday, August 26	Last day to ADD or DROP a full Fall semester class
Friday, August 26	Course Syllabi due from Faculty to Chairs – See CVPA Syllabus Policy* and Winthrop University Syllabus Policy for guidelines.
Monday, August 29	Required University-Wide Tenure & Promotion Workshop

SEPTEMBER 2022

Thursday, September 1	CVPA Dean’s Council Meeting – 116 McLaurin
Thursday, September 1	Outside Employment/ Consulting Form Due https://www.winthrop.edu/uploadedFiles/academics/ConsultingOutsideEmployment.pdf
Thursday, September 1	Tenure/ promotion portfolios due. Chairs Forward to Departmental committees
Friday, September 2	Course Syllabi due from Chairs to Dean’s Office – See CVPA Syllabus Policy* and Winthrop University Syllabus Policy for guidelines.
Friday, September 2	Curriculum Changes Due to Department Curriculum Committees
Monday, September 5	Labor Day – no classes / offices closed
Tuesday, September 6, 11AM	NFMP Curriculum & Grading Session – Center for Professional Excellence
Thursday, September 8	Spring 2023 Schedules Due in Coursedog
Monday, September 12	Updated faculty curriculum vitae due from Faculty to Chairs – full-time and adjunct
Tuesday, September 13, 11AM	NFMP Academic Integrity & Student Conduct – Center for Professional Excellence
Thursday, September 15	CVPA Dean’s Council Meeting – 116 McLaurin
Thursday, September 15, 11AM-12:15PM	Tenure and Promotion Workshop w/info Sessions – 119 Rutledge
Friday, September 16, 2PM	Committee on University Curriculum (CUC) Meeting/ Vote – Location TBD
Monday, September 19	Updated faculty curriculum vitae due from Chairs to Dean’s Office
Tuesday, September 20, 11AM	NFMP Academic Tutoring – Center for Professional Excellence
Friday, September 23 by 5PM	Curriculum Changes due to CVPA Curriculum Committee
Saturday, September 24, 9AM-12PM	Winthrop Virtual Open House – Details TDB
Thursday, September 29	CVPA Dean’s Council Meeting – 116 McLaurin
Friday, September 30, 2PM	Winthrop Faculty Conference & Graduate Faculty Assembly – Location TBD
Friday, September 30	Dean’s Office Confirms Rep Names to Whitney Campbell for Oct 8 Open House

OCTOBER 2022

Saturday, October 1	Winthrop Family Day – Details TBD
Monday, October 3	Dept tenure/promotion committees upload letters; Candidate optional response due 10/6
Monday, October 3	Sabbatical Applications due from Faculty to Chairs (letter of intent to apply via email)
Thursday, October 6, 5PM	www.winthrop.edu/cvpa/default.aspx?id=25379 Also see: Winthrop Sabbatical Leave Policy Interim Grades Due – all classes

Thursday, October 6, 11AM
 Friday, October 7, 2PM
 Saturday, October 8, 9-9:45AM
 Saturday, October 8, 11AM-12:30PM
 12:30PM- Department Specific Events
 Tuesday, October 11, 11AM
 Thursday, October 13
 Friday-Monday, October 14-17
 Monday, October 17
 Monday, October 17
 Wednesday, October 19
 Friday, October 21
 Thursday, October 27
 Friday, October 28, 9:30AM-1PM
 Open House)
 Monday, October 31

Fall CVPA Curriculum Committee Meeting/ Vote – Location TBD
 CVPA Faculty Assembly/ Vote on Curriculum – Location Rutledge 119
 Fall Open House (Fulltime Fac Required) – Academic Panel (Dean) – Tillman Auditorium
 (Set-up by 10AM) Academic Fair/ Departments’ Table Representation – West Center,

 NFMP Academic Advising – Center for Professional Excellence
 CVPA Dean’s Council Meeting – 116 McLaurin
 Fall Break (no classes / offices open
 Chairs promotion/ tenure letters due; Candidate optional response due 10/20
 Sabbatical Applications due from Faculty in Interfolio
 Advising for Spring 2023 begins
 Last day to withdraw or S/U a full fall semester course
 CVPA Dean’s Council Meeting – 116 McLaurin
 First Look Friday – Welcome – Richardson Ballroom, 10:30AM Mock Classes (1:30PM CVPA

 Curriculum Changes due to Department Curriculum Committees

NOVEMBER 2022

Tuesday, November 1
 Wednesday, November 2
 Friday, November 4, 2PM
 Tuesday, November 8
 Thursday, November 10
 Tuesday, November 15, 11AM
 Tuesday, November 15
 Friday, November 18, 2PM
 Monday, November 21
 Wednesday–Sunday, November 23-27
 Thursday, November 24

Sabbatical Letters of Support due from Dean to Provost
 Registration for Spring 2023 Begins
 Committee on University Curriculum (CUC) Meeting/ Vote – Location TBD
 Election Day – no classes, offices open
 CVPA Dean’s Council Meeting – 116 McLaurin
 NFMP Student Wellness – Center for Professional Excellence
 CVPA Personnel Advisory Com promotion/ tenure letters due; Candidate response due 11/18
 Winthrop Faculty Conference & Graduate Faculty Assembly – Location TBD
 Student Course Evaluations Open
 Thanksgiving Holiday - No Classes (offices closed November 24-25)
 NO CVPA Dean’s Council Meeting – Due to Thanksgiving

DECEMBER 2022

Thursday, December 1
 Thursday, December 1, 12PM
 Friday, December 2, 2-5PM
 Monday, December 5
 Tuesday, December 6
 Tuesday, December 6 by 5PM
 Wednesday-Tuesday December 7-13
 Thursday, December 8
 Wednesday, December 14
 Thursday, December 15
 Thursday, December 15
 Friday, December 16
 Saturday, December 17, 11AM
 December 14-January 9
 December 23-January 1

Provost Notifies Dean of Sabbatical Awards, Dean informs Chairs, Chairs inform Faculty
 Jr Scholars Day – Campus Tour – Details TBD
 CVPA Open House with Admissions – Details TBD
 Last day of Fall semester classes/ Student Course Evaluations Close
 Study Day - no required student activities
 Curriculum Changes due to CVPA Curriculum Committee
 Final Exams
 CVPA Dean’s Council Meeting (last for Fall '22) – 116 McLaurin
 Graduate Degree grades due
 Senior Grades due from Faculty
 Dean’s promotion/ tenure letters due; Candidate response due 12/20
 All grades due from Faculty
 Undergraduate & Graduate Commencement – Coliseum
 Winter Break for Students
 Winthrop Offices Closed for Fac/ Staff

JANUARY 2023

Thursday, January 5
 Monday, January 9
 Tuesday, January 10, 11AM
 Friday January 13, 2PM

CVPA Dean’s Council Meeting – 116 McLaurin
 Classes Begin
 CVPA Curriculum Committee Meeting/ Vote – Location TBD
 CVPA Faculty Assembly – Location Johnson Hall Theatre

Friday, January 13
Friday, January 13

CVPA Vote on Curriculum Changes (if ready, or March 3)
Course Syllabi due from Faculty to Chairs – See [CVPA Syllabus Policy*](#) and [Winthrop University Syllabus Policy](#) for guidelines.

Friday, January 13
Monday, January 16
Thursday, January 19
Friday, January 20
Friday, January 20

Summer School Proposals Due to Chairs (course + summer session)
Martin Luther King, Jr. Holiday – no classes, offices closed
CVPA Dean’s Council Meeting – 116 McLaurin
Course Syllabi due from Faculty to Chairs
Curriculum Changes Due to Department Curriculum Committees

FEBRUARY 2023

Thursday, February 2
Friday, February 3, 2PM
Saturday, February 11, 9:30AM
Thursday, February 16
Friday, February 17 by 5PM
Thursday, February 23, 11AM

CVPA Dean’s Council Meeting – 116 McLaurin
Committee on University Curriculum (CUC) Meeting/ Vote – Location TBD
Multicultural Day (Welcome) – Dina’s Place, 11AM Campus Tours
CVPA Dean’s Council Meeting – 116 McLaurin
Curriculum Changes due to the CVPA Curriculum Committee
CVPA Curriculum Committee Meeting/ Vote

MARCH 2023

Thursday, March 2
Friday, March 3, 2PM
Saturday, March 4, 9AM
Monday-Friday March 13-17
Thursday, March 16
Friday, March 24, 2PM
Thursday, March 30

CVPA Dean’s Council Meeting – 116 McLaurin
CVPA Faculty Assembly/ Vote on Curriculum – Location TBD
Spring Open House – Welcome (Tillman Auditorium), 11am optional Campus Tours
Spring Break, no classes, March 17 offices closed
CVPA Dean’s Council Meeting – 116 McLaurin
Committee on University Curriculum (CUC) Meeting/ Vote – Location TBD
CVPA Dean’s Council Meeting – 116 McLaurin

APRIL 2023

Saturday, April 1, 9AM
Thursday, April 13
Friday, April 14, 9:30AM House
Monday, April 17
Monday, April 17
Monday, April 24
Tuesday, April 25
Tuesday, April 25
Wednesday, April 26- Wednesday May 3
Thursday, April 27

Winthrop Day – Gold Session (CVPA, CAS, UC) Welcome w/Deans’ Panel (Tillman Hall)
CVPA Dean’s Council Meeting – 116 McLaurin
First Look Friday–Welcome (Dina’s Place), 10:30am Mock Classes TBD, 1:30 CVPA Open House
Dean notifies faculty who are scheduled for tenure for the upcoming academic year
Dean provides promotion intention forms to eligible faculty
Last Day of Class
Study Day
Faculty, Staff, Retirees Awards Ceremony
Final Exams
CVPA Dean’s Council Meeting – 116 McLaurin

MAY 2023

Monday, May 1
Wednesday, May 3, 3PM
Thursday, May 4, 9AM
Thursday, May 4, 7PM
Friday, May 5, 5PM
Saturday, May 6, 10AM, 3PM
Thursday, May 11

Faculty members return promotion intention forms to Chairs/ Chairs sign and return to Dean
Graduate Grades Due
Senior Grades Due
Graduate Commencement – Coliseum
All Grades Due
Undergraduate Commencement – Coliseum
CVPA Dean’s Council Meeting – 116 McLaurin

Monday, May 15
Monday, May 15
Monday, May 15

Chairs submit committees for tenure and/or promotion to Dean
Faculty, Chairs, Directors Annual Reports Deadline (Interfolio)
Unit Assessment Plans & Continuous Assessment Reports Due in OARS

May 15-June 2
Monday, May 29

Summer School Session A
Memorial Day, no classes, offices closed

JUNE 2023

Thursday, June 1
June 5-August 4
June 5-July 6
Thursday, June 15
Thursday, June 15

Deans provide tenure and promotion list, committee members to Academic Affairs
Summer School Session B
Summer School Session C
Chairs' Department Reports Due to the Dean
Chairs' Review of Faculty Due (Interfolio)

JULY 2023

Tuesday, July 4
July 10-August 9
Friday, July 14

Independence Day Holiday, no classes, offices closed
Summer School Sessions D
Dean's College Report & Faculty Reviews due