

CAREER & CIVIC ENGAGEMENT OPPORTUNITY LIST

APRIL 21, 2017

Click on the text below to quickly jump to a section:

ANNOUNCEMENTS

VOLUNTEER

INTERNSHIPS

FULL-TIME

PART-TIME

DISCLAIMER: Job Postings (Beware of Scams/Protect your safety)

Career and Civic Engagement offers EAGLElink and the Opportunity List as a resource for employers and community partners to connect with WU students and alumni seeking volunteer experience, internships, part-time jobs, and full-time positions. Please note that the presence of job announcements on any website or listserv maintained by Career and Civic Engagement does not indicate an endorsement or recommendation by Winthrop University or CCE. We are not responsible for safety, wages, working conditions or other aspects of off-campus employment. We can't do a background check of every single posting - so make sure you spend time researching before you apply.

Scammers create positions that look legitimate; be smart and never make arrangements with an employer that involves you depositing/cashing checks or putting up your own money. If an employer EVER asks you to deposit money, send a check or buy something for them - this is a major red flag. Should an issue arise that you feel the CCE staff should be aware of, please contact us at 803/323-2141 or cce@winthrop.edu. Check out our [Guide to Employer Research and Scams](#) (pdf - 391 kb) to learn more.

ANNOUNCEMENTS

Enjoy your Summer Break! Good luck on exams!

VOLUNTEER

Project Connect Volunteers Needed

Description:

United Way partners with the City of Rock Hill and Weed & Seed Urban Rock Hill to host Project Connect at the Emmett Scott Center. This day of service provides homeless and low-income families with much needed supplies and information. Last year, we had roughly 700 attendees, 554 grocery bags were distributed, nearly 200 blood pressure screenings were conducted, and much more!

This year, the event will be held on Saturday, April 22nd at the Emmett Scott Center. If you would like to volunteer to help us make this event possible, please contact Krista at KParenti@unitedwayofyc.org and fill out a [volunteer form](#).

Earth Day Celebration!

April 22, 2017

Join us for our annual Earth Day Celebration on the Greenway on Saturday, April 16th. Festivities will kick off with an opening ceremony at 10a.m. near the Dairy Barn. Other events and activities will include border collie demonstrations, cane pole fishing, canoeing & kayaking, face painting, geocaching, lead-line horse rides and farm animals.

With over 3,000 guests, we need volunteers to ensure that this event runs smoothly! Sign up to give back today. 3 hours shifts range from 7am to 2pm with volunteer positions ranging from Recycled Runway assistants to the lead Volunteer Coordinator/Check In position.

Contact: Caitlin Anderson 803-547-1009 CaitlinAnderson@ASCGreenway.org

Come-See-Me Festival

The Come-See-Me Festival will be here before we know it! This year's festival begins on April 20 and runs through April 29th. Come-See-Me greatly appreciates your groups contribution during the 2016 festival. We enjoyed working with you and are reaching out in hopes that you might be willing to volunteer again this year! We invite you to check out available volunteer opportunities by visiting <http://signup.com/go/csmvolunteer> If tracking volunteer hours is important to your group, we will have the attached verification form available at events for hours verifications. We so appreciate our loyal volunteers who help make Come-See-Me such a successful and special festival each and every year! We greatly appreciate your help and look forward to the possibility of working with you again this year! Please feel free to share this email with others who might be interested in volunteering this year!

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

INTERNSHIPS

Ross – Inventory Control and Quality Assurance (ICQA) Intern – Summer 2017 (Rock Hill, SC)

Description:

The Ross Stores Inventory Control & Quality Assurance (ICQA) Internship Program will provide selected students of a four year college/graduate Supply Chain or Engineering program an opportunity to experience the world of Supply Chain ICQA at Ross. The internship program will be located in our Rock Hill, SC and Perris, CA offices (travel to other sites may be required). As part of the program, each participant is also responsible for a project and will deliver a presentation on the work they have done at the end of the program.

Possible projects include subjects such as:

- SOP Standardization
- Shrink Root Cause Analysis and Solution Implementation
- Inventory Control Reporting

Participants will contribute daily to our business objectives and become a part of our team. To ensure a supportive environment we will designate a skilled member of our management team to mentor participants.

Responsibilities:

- Drive the completion of assigned project from start to finish including a final presentation.
- Participate in weekly ICQA meetings.
- Establish and maintain an open path of communication with the entire supply chain team.
- Gain broad exposure to our supply chain network and leadership team through daily partnerships with team members

Qualifications:

- Must be enrolled in a 4-year non-profit university or graduate degree program with preference to Supply Chain, Operations, Logistics, or related major.
- Must have a minimum cumulative GPA of 3.0 or above
- Must have own housing and transportation to/from the office
- Ability to work effectively as a team member on projects
- Clear and concise oral and written communication skills.
- Strong analytical, research and problem-solving abilities
- Self-starter with strong time management capabilities
- Advanced proficiency in Excel or Access

Interested? Click [here](#).

Continental – Accounts Payable & Freight Payables Processing – Summer 2017 (Fort Mill, SC)

Description:

With sales of €39.2 billion in 2015, Continental is among the leading automotive suppliers worldwide and currently employs more than 215,000 employees in 55 countries. The Tire Division currently has 24 production and development locations worldwide. While the Continental premium tire brand is clearly focused on leading safety performance, the broad brand portfolio and product range offer solutions for most of the market segments. Continuous investments in R&D make a major contribution to cost-effective and ecologically efficient mobility.

Responsibilities:

- Verify AP general and Freight invoices, matching, dispatching for coding and approvals & posting.
- Review vendor statements and correspond with Vendors

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

Qualifications:

- Working toward at least a Bachelor's degree from an accredited university
- 20 Hours per week required in Fort Mill headquarters during normal business hours; 30-40 hours preferred

Interested? Click [here](#).

JR Motorsports – Video Production Intern – Summer 2017 (Mooresville, NC)

Description:

JR Motorsports, an affiliate of Hendrick Motorsports, is seeking part-time producers and editors with experience in audio production to work on its Dirty Mo Media podcasting team. This person will work under the direction of Dirty Mo Media's digital media coordinator. Dirty Mo Media is the digital content property of NASCAR driver Dale Earnhardt Jr. and is made up of a team of creators, innovators and production professionals. Dirty Mo Media administers Earnhardt Jr.'s podcast network, Dirty Mo Radio, which consists of eight programs and operates out of an in-house studio at JR Motorsports. Dirty Mo Media produces videos for DaleJr.com and JRM racing.com, including the weekly series JRM 360.

Responsibilities:

- Creating show sheets
- Recording, editing and formatting audio

Qualifications:

- Education: Currently in pursuit of or have obtained a Bachelor's degree.
- Skills: Must be proficient with Adobe Audition; must have familiarity with podcasting or radio production. Must be creative, dependable and punctual. Must have a strong desire to grow in the digital production industry.
- Equipment: Must have own computer and editing software (Microsoft OS or Apple). Must have baseline understanding or eagerness to learn soundboard operation.
- Availability: Hours not to exceed 10/week, however workload based on assignment(s) and need(s). Depending on assignment, it might not be necessary for work to be done at JRM.

Interested? Click [here](#).

Blackfinn Ameripub – Marketing Internship – Summer 2017 (Charlotte, NC)

Description:

Blackfinn Ameripub offers interns a unique opportunity to support an array of projects. Our interns will gain hands on experience by assisting our team throughout the development and execution of strategic marketing programs and corporate events. In this role, interns will be exposed to projects that cultivate teamwork, strategic planning, communication and creativity. This internship is paid and college credit is available.

Responsibilities:

- Help develop, organize and execute promotions and events
- Work directly with corporate and social event planners on in-house events
- Assist with social media page management
- Research market trends and potential external marketing opportunities in the Greater Charlotte area
- Participate in local store marketing efforts to include but not limited to: Hotel Concierge Relationships, Company of the Month Program, Charity partnerships, etc.

Qualifications:

- Organized, with keen attention for detail
- Team player who isn't afraid of taking initiative
- Exceptional communication and interpersonal skills

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

- Flexible availability, with a minimum of 2-3 days a week
- Knowledge of Microsoft Office programs
- Personable, fun and upbeat character is a must!

Interested? Click [here](#).

Continental – Creative Marketing Intern – Summer 2017 (Fort Mill, SC)

Description/Responsibilities:

- Assist the Marketing Communications team.
- Support the needs of internal and external stakeholders of CVT the Americas.
- Assist in the implementation and support of marketing initiatives and communication strategies.
- Design projects
- Literature updates
- Maintenance of files/photography
- Apparel inventory
- Marketing Portal support
- Web updates/CMS support
- Press/PR support

Qualifications:

- Must be enrolled in a US accredited degree program (Requirement for ALL intern candidates)
- Must maintain a minimum GPA of a 2.8 (Requirement for ALL intern candidates)
- Graphic design or communications student, preferably in their senior year.
- General knowledge of Marketing Communications.
- Proficiency in Adobe CC, including Photoshop, InDesign and Illustrator, as well as Microsoft Office suite.
- Basic knowledge of web, HTML and content management system experience a plus.
- Basic PR writing skills.
- Ability to work cross platform (Mac or PC).
- Candidate availability 25+ hours a week preferred.
- Ability to work well on a team.
- Willing to learn, work hard and have a positive attitude.
- Passion for automotive a plus.

Interested? Click [here](#).

Greenville Health Systems – Facilities Projects Intern/Interior Design (Greenville, SC)

Description:

Assists Facilities Development Space Planners and Managers with various project activities for assigned real estate, construction, and renovation projects. The Project Intern acts in a supporting role to ensure that productivity of the Project Team is maximized. The Project Intern will be involved in space planning using AutoCAD, finish selection, interfacing with suppliers, maintenance of resource library, project meetings and project presentation to end users,

Post High School education up to 18 months; Minimum of 1 year of completed college courses towards an Interior Design degree

Other Required Experience:

- Interested in Building Systems - Preferred
- Minimal CAD experience - Preferred
- Able to read and understand drawings – Preferred

Interested? Click [here](#).

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

Russell Tobin – Recruitment Intern (Charleston, SC)

Description:

Approximately two year ago, Russell Tobin opened their doors in Mount Pleasant, SC. We have grown to six people and will be looking to add an ambitious, like-minded intern this summer. The position will provide a mixture of administrative/organization, sale/business development and resourcing responsibilities. Following the internship, there may be an opportunity for full-time, permanent employment. \$10.00 Hourly. Hours: 8:30am – 5:00pm – Monday thru Friday

Responsibilities:

- Actively recruit for open requisitions
- Work with internal associates and managers to develop sophisticated solutions for complex hiring needs.
- Initiate new business development leads
- Maintain relationships with existing clients and ensure that their needs are being met
- Monitor and respond to job orders from our VMS clients quickly and efficiently
- Edit and post jobs to RTA's website in accordance with the RTA format
- Source candidates for temporary and/or permanent placement through various job boards
- Grow and diversify candidate pools to be able to quickly meet the criteria presented by the client
- Phone screen and interview candidates to review resumes, career goals, and job search efforts outside of RTA
- Edit and format candidate resumes to match RTA standards; ensure MS Word version of resumes are on file
- Discuss open positions with candidates
- Submit candidates to Manager/Director or directly to client with permission of Manager/Director
- Schedule candidate interviews and follow through until all interview rounds are completed
- Prepare candidates for interviews by providing additional information and insight as to what to expect
- Input candidate data and resumes into internal tracking system
- Manage the varied background check processes required by each client
- Work closely with Pride BPO's HR team to ensure the candidate completes on-boarding documents in a timely manner
- Work with payroll team to ensure timecards and invoices are processed in a timely manner
- Accountable for the delivery of a job or search from start to finish

Qualifications:

- Superb verbal and written communication skills
- Ability to provide strong customer service to clients and candidates
- Ability to proofread and edit documents with an acute attention to detail
- Solutions and problem solving mentality
- Self-starter who's comfortable in an entrepreneurial environment
- Technical skills: MS Office – Word, Excel, Outlook
- Ability to prioritize effectively and juggle multiple responsibilities

Interested? Click [here](#).

Schaffler Group – Sales Operations Intern – Summer 2017 (Fort Mill, SC)

Description:

Schaeffler, a global automotive and industrial supplier, is seeking an Intern – Sales Operations to support our Automotive Sales Operations department located in Fort Mill, SC. This position will provide support with the SAP implementation and daily work during the implementation process and develop a basic working knowledge of INA product technology.

Responsibilities:

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

- Coordinate Customer Releases
- Order Entry
- Maintain Deduction Records
- Process Returned Goods Memo
- Premium Freight Authorization Outgoing

Qualifications:

- Pursuing an Associate's Degree or Bachelor's Degree in Business or related field of study
- Great computer skills and interpersonal skills
- Good verbal and written communication skills
- Demonstrated ability to work independently, take initiative, and perform effectively in a fast-paced environment is essential
- Must be able to work at least 25-30 hours per week

Interested? Click [here](#).

Compucom – Finance Intern – Summer 2017 (Charlotte, NC)

Description/Responsibilities:

- General accounting duties, including inputting journal entries, assisting with account reconciliations, and variance analysis
- Data processing, to include data manipulation, sorting, and summarizing financial transactions related to revenue, inventory, and administrative expenses
- Financial transaction research, primarily using the general ledger, accounts receivable and accounts payable systems to research and investigate root causes of specific transactions
- Special projects as needed

Qualifications:

- Positive attitude
- Excellent written and oral communication skills
- Exhibit exceptional planning and organization skills
- Should be highly adaptable, detail-oriented, and able to work autonomously
- Ability to build relationships and work collaboratively and independently
- Ability and desire to problem solve, prioritize, and multi-task in a fast-paced environment
- Pursuit of a bachelor's degree in Accounting, Finance or Business

Interested? Click [here](#).

Atlas Copco Compressors – Network Administrator – Summer 2017 (Rock Hill, SC)

Description:

Network Administrator Construction Equipment North America LLC Company Description: Construction Equipment North America is part of the Atlas Copco Group, and its headquarters are located in Rock Hill, S.C. The company manufactures, markets, and services oil-free and oil-injected stationary air compressors, air treatment equipment, and air management systems, including local manufacturing of select products. The Atlas Copco Group is among the Top 100 most sustainable companies in the world and a member of the Dow Jones World Sustainability Index. Atlas Copco has also been recognized by Forbes, Thomson-Reuters and Newsweek, among others, for its commitment to innovation and sustainability. Construction Equipment North America has major sales, manufacturing, production, and distribution facilities located in California, Illinois, Massachusetts, North Carolina, South Carolina, and Texas.

Responsibilities:

Information Technology Student interns will assist with: Network Administrator: This person will be heavily involved with the network team supporting things like Jabber, IP Telephony, Cisco IOS upgrades, and switch configuration. Documentation will also play a large role in their internship. Network management, router, switch,

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

wireless, Cisco, IP Telephony, TCP/IP experience Eligibility Requirements Applicants must be: Enrolled as an undergraduate or graduate student at an accredited college, university or technical/vocational institution. Eligible to work in the United States without company assistance. Must be a rising junior or senior within their program of study. Have a minimum GPA of 3.0. Possess strong written and verbal communication skills. Have excellent attention to detail, be well-organized and show initiative.

Qualifications:

Pursuing a Bachelor's degree in a relevant field.

Interested? Click [here](#).

INTERNSHIPS

FROM EAGLELINK

Click on the links to be re-directed to our jobsite where employers posted these jobs specifically for Winthrop students and alumni. (Hint: your username is your WU email address – click forgot password to get yours sent to you!)

[Intern - Merchandising](#) (16498)

Family Dollar Stores - Rock Hill, South Carolina

The goal of the internship position is to provide you with an emphasis on training and obtaining work experience that will prepare you to reach your future goals. The Merchandising Intern position requires frequent communication with other members of the buying team as well as with internal departments, vendors, distribution centers, and store ... [view details](#)

POSITION TYPE:
Internship

POSTING DATE:
Apr 21, 2017

END DATE:
May 05, 2017

[Intern - Product Development](#) (16497)

Family Dollar Stores - Rock Hill, South Carolina

The goal of the internship position is temporary position designed to provide you with an emphasis on training and obtaining work experience that will prepare you to reach your future goals. The PD Intern position requires frequent communication with suppliers.

Principal Duties & Responsibilities:

1. Participate in team meetings.
2. Commun ... [view details](#)

POSITION TYPE:
Internship

POSTING DATE:
Apr 21, 2017

END DATE:
May 05, 2017

[Information Technology Internship](#) (16496)

Family Dollar Stores - Matthews, North Carolina

General Summary:

The goal of the internship position is temporary position designed to provide you with an emphasis on training and obtaining work experience that will prepare you to reach your future goals.

The BI Intern position requires frequent communication with BI team members.

POSITION TYPE:
Full Time, Internship

POSTING DATE:
Apr 21, 2017

END DATE:
May 12, 2017

Principal Duties & Responsibilities:

1. Participate in t ... [view details](#)

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

[Human Resources Summer Internship \(16455\)](#)

Charlotte Mecklenburg Schools - Charlotte, North Carolina

I am excited to announce that Charlotte-Mecklenburg Schools (CMS) Human Resources department is seeking a summer intern to support teacher recruitment. CMS is the third largest employer in Charlotte, NC and the 19th largest school district in the United States. This internship is designed to incorporate real world work experiences and career dev ... [view details](#)

POSITION TYPE:
Internship

POSTING DATE:
Apr 18, 2017

END DATE:
May 18, 2017

[Summer Internship/Volunteer \(16449\)](#)

Rock Hill Post-Acute Care Center - Rock Hill, South Carolina

I am looking for an intern for over the summer, or possibly for people in search of volunteer hours.

An intern would ideally have a major in the public services realm. I could use volunteers to help even just with phone calls to resident family members and faxing, filing, etc.

POSITION TYPE:
Internship

POSTING DATE:
Apr 18, 2017

END DATE:
May 18, 2017

Email Drema Brice at dBrice@EnsignServices.net if interested.

[Program Coordinator \(16444\)](#)

South Carolina Campus Compact - Rock Hill, South Carolina

SUMMARY OF POSITION

The Program Coordinator provides leadership for and facilitates all aspects of the SC Campus Compact AmeriCorps*VISTA program. This is a part-time position.

POSITION TYPE:
Internship, Part Time

POSTING DATE:
Apr 17, 2017

END DATE:
May 29, 2017

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Grant Management
Tracks grant deadlines, budgets, and reporting requirements.
Develops and manages performance measure ... [view details](#)

[Quality Engineering Intern \(16434\)](#)

Okuma America - Charlotte, North Carolina

Primary Purpose and Function:

- Assist QMS Engineering department with preparing for Engineering data migration to ERP and updating Applications Engineering Kiosk.

POSITION TYPE:
Internship

POSTING DATE:
Apr 13, 2017

END DATE:
May 12, 2017

Responsibilities:

- Cleanup data / documents in current document management system
- Entering meta data into document management system
- Assisting with testing system

... [view details](#)

[Supply Chain Intern \(16432\)](#)

Okuma America - Charlotte, North Carolina

Primary Purpose and Function:

Assist the procurement and planning department with a main focus on developing performance metrics to measure picking operations.

POSITION TYPE:
Internship

POSTING DATE:
Apr 13, 2017

END DATE:
May 12, 2017

Responsibilities:

Main Projects

- Develop and benchmark a performance calculation which outlines specific ratios or rates for piece picking
- Identify and implement material ha ... [view details](#)

[Marketing \(16420\)](#)

Revelation Community Management - York, South Carolina

We are looking for an intern to help us build a marketing program to include mailed marketing pieces and social media to targeted communities.

POSITION TYPE:
Internship

POSTING DATE:
Apr 10, 2017

END DATE:
May 10, 2017

[Data Entry and Sales Technician Intern \(16401\)](#)

Biota Diagnostics, LLC - Charlotte, North Carolina

Basic Function: Strong communication, computing, and interpersonal skills are important. Responsible for contacting potential clients to obtain emails and other pertinent data to market Biota's services. A successful candidate should be familiar and comfortable around a laboratory setting. Accurately enter information into tracking systems (... [view details](#)

POSITION TYPE:
Internship

POSTING DATE:
Apr 06, 2017

END DATE:
May 06, 2017

[Insignia Interns \(16400\)](#)

Rock Hill's Knowledge Park Talent Pipeline Program - Rock Hill, South Carolina

We are looking for one or two students that have some basic knowledge or understanding of:

- HTML5
- CSS3
- javascript
- asp.net familiarity
- jQuery

POSITION TYPE:
Internship

POSTING DATE:
Apr 06, 2017

END DATE:
May 06, 2017

They will be helping our development team put the finishing touches on a product, so it's a great chance for them to see how the product lifecycle works.

[Internship - Business Intelligence \(16389\)](#)

Continental Tire - Fort Mill, South Carolina

Description

Internship to support a global initiative to conduct market analysis in different countries in the region.

Responsibilities:

- Support the data exchange program within the RMA (US) and TRAC (CAN)
- Manage and Administration of internal database and SAP BI solution
- Support Brand Management with Industry relevant data
- Poi ... [view details](#)

POSITION TYPE:
Internship

POSTING DATE:
Apr 05, 2017

END DATE:
Apr 22, 2017

[Internship - Creative Marketing \(16390\)](#)

Continental Tire - Fort Mill, South Carolina

Description

Internship to support in Creative Marketing.

Responsibilities:

- Assist the Marketing Communications team.
- Support the needs of internal and external stakeholders of CVT the Americas.
- Assist in the implementation and support of marketing initiatives and communication strategies.

POSITION TYPE:
Internship

POSTING DATE:
Apr 05, 2017

END DATE:
Apr 22, 2017

Additional Responsibilities:

- Des ... [view details](#)

[Schiele Museum Live Animal Husbandry Internship \(16385\)](#)

Schiele Museum of Natural History - Gastonia, North Carolina

Internship Summary:

The Museum Live Animal Husbandry Internship will provide an in-service learning experience that illustrates a career in live animal management. The animal collection consists of over 40 species of animals, including arthropods, snakes, turtles, lizards, fish, birds, and a variety of small mammal species. Interns will learn ... [view details](#)

POSITION TYPE:

Internship

POSTING DATE:

Apr 04, 2017

END DATE:

May 19, 2017

[IT Intern \(16372\)](#)

Okuma America - Charlotte, North Carolina

Primary Purpose and Function:

Assist IT department with new PC deployment, data destruction and documentation.

Responsibilities:

- PC deployment including OS Imaging, hardware and software installation.
- Data destruction and recycling of legacy hardware.
- Network/switchport mapping and updating LAN documentation will be assign ... [view details](#)

CONTACT INFORMATION:

Bisceglia Thomas
Human Resources Generalist
11900 Westhall Drive
Charlotte, North Carolina 28278
US

POSITION TYPE:

Internship

bthomas@okuma.com
704-504-6094
http://www.okuma.com/about_okuma/

POSTING DATE:

Apr 03, 2017

END DATE:

May 01, 2017

[Marketing Intern \(16373\)](#)

Okuma America - charlotte, North Carolina

Marketing Intern

Primary Purpose and Function:

Okuma America provides interns with tasks and projects that exposes them to various marketing activities, technologies that are all designed to support brand exposure and sales for Okuma America.

Responsibilities:

- Collecting performance data on our marketing efforts to steer future str ... [view details](#)

CONTACT INFORMATION:

Bisceglia Thomas
Human Resources Generalist
11900 Westhall Drive
Charlotte, North Carolina 28278
US

POSITION TYPE:

Internship

bthomas@okuma.com
704-504-6094
http://www.okuma.com/about_okuma/

POSTING DATE:

Apr 03, 2017

END DATE:

May 01, 2017

[Graphic Design Internship - Fall '17 \(16369\)](#)

AFL Telecommunications - Duncan, South Carolina

AFL provides industry-leading fiber optic products and services across the globe. Our company was founded in 1984 with a single fiber optic cable and now we manufacture over two thousand products, employ over 5,000 associates and consistently generate annual sales in excess of a billion-dollars in revenue. With our commitment to professional gr ... [view details](#)

POSITION TYPE:

Internship

POSTING DATE:

Apr 03, 2017

CONTACT INFORMATION:

Mary Beth Blum
mary.blum@aflglobal.com

END DATE:

May 18, 2017

[International Trade Internship \(16367\)](#)

AFL Telecommunications - Duncan, South Carolina

AFL provides industry-leading fiber optic products and services across the globe. Our company was founded in 1984 with a single fiber optic cable and now we manufacture over two thousand products, employ over 5,000 associates and consistently generate annual sales in excess of a billion-dollars in revenue. With our commitment to professional gr ... [view details](#)

POSITION TYPE:
Internship

POSTING DATE:
Apr 03, 2017

CONTACT INFORMATION:
Mary Beth Blum
mary.blum@aflglobal.com

END DATE:
May 18, 2017

[Marketing & Communications Internship - Fall '17 \(16366\)](#)

AFL Telecommunications - Duncan, South Carolina

AFL provides industry-leading fiber optic products and services across the globe. Our company was founded in 1984 with a single fiber optic cable and now we manufacture over two thousand products, employ over 5,000 associates and consistently generate annual sales in excess of a billion-dollars in revenue. With our commitment to professional gr ... [view details](#)

POSITION TYPE:
Internship

POSTING DATE:
Apr 03, 2017

CONTACT INFORMATION:
Mary Beth Blum
Recruiter
mary.blum@aflglobal.com

END DATE:
May 18, 2017



FULL-TIME

LPL Financial – Ops Specialist Stock Record (Fort Mill, SC)

Description/Responsibilities:

The Operations Specialist role will provide quality service to our Advisors and Service Center by processing a variety of tasks that fall under the Stock Record Department. Reconciliation of LPL's custody platform in order to ensure books and records are accurate. Liaise with fund sponsors, depositories and other industry participants to research and resolve discrepancies.

Review, validate and process Share Class Conversion requests including interaction with fund sponsors and LPL vendors while delivering world class Service to LPL Advisors, LPL Trading teams and LPL's Service Center. Assist with project testing and implementation. Ability to coordinate work in a high volume environment.

Qualifications:

- Bachelor's Degree Required
- 0-1 years in Financial and/or Brokerage Industry
- Microsoft Office Required
- Preferred software experience: Beta, Oracle, SIEBEL and Branchnet
- Ability to perform under pressure to meet deadlines
- Strong time management skills
- Attention to detail
- Ability to work independently or within a group setting
- Self-motivated
- Must be highly organized

Interested? Click [here](#).

The Hickory Tavern Corporate Office – Marketing Assistant (Charlotte, NC)

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

Description:

The Marketing Assistant is primarily responsible for assisting and providing administrative support to the Chief Marketing Officer. The Marketing Assistant is also responsible for providing the CEO with general administrative support as needed.

Responsibilities:

- Execute and support all management policies and procedures.
- Uphold the highest standards of quality, professionalism, service, appearance, and teamwork.
- Communicate effectively and be friendly, courteous and helpful to guests and team members.
- Follow all company policies and procedures, and adhere to employee manual.
- Attend all employee meetings and functions.

Specific Responsibilities:

- Work with Chief Marketing Officer (CMO) on direct email marketing (Fishbowl)
- Work with CMO on video messaging (Tavern Vision)
- Maintain store-level marketing collateral, i.e. beer lists, etc.
- Work with Graphic Design Associate to create POS art for all stores
- Work with printer to fulfill POS needs for all stores
- Work with CMO to write copy for ads and marketing collateral
- Maintain and research annual marketing calendar
- General marketing support for all stores
- General administrative support for CMO
- Other marketing and administrative related duties as deemed necessary by CMO
- General administrative support for CEO

The ideal candidate is or will have:

- 1 - 3 Years of general office/administrative experience
- Microsoft Office software expertise
- Social Media awareness
- Polished writing skills
- Intelligent
- Relentless detail focus
- Obsessively organized
- A self-starter
- Driven to achieve goals
- Thrives under stress
- Pleasant
- Personable
- Reliable
- A professional image
- Resilient
- Passionate about customer service
- Marketing experience/exposure is a plus
- Creativity and artistic skills are a plus
- Basic Adobe Creative Suite skills are a plus

Interested? Click [here](#).

Apex Life Sciences – Laboratory Technician (Charlotte, NC)

Description:

This position has the primary responsibility of supporting the development of formulation additives for a variety of coating markets. Aspects of the job include:

- Work with Research Scientists to test polymers/formulations for coatings applications.
- Complete laboratory projects to support Polymer Research & Development for formulation additives.
- Develop the necessary knowledge with the equipment and procedures to work effectively.
- Assist other technicians in the completion of development projects as necessary.
- Generate ideas that improve the safety, efficiency and overall effectiveness of the laboratory and its team.

Qualifications:

- BASF recognizes institutions of Higher Education which are accredited by the Council for Higher Education Accreditation or equivalent
- High School diploma is required with 6 years practical laboratory experience in a chemical related field, or a Bachelors or Associates degree with 1 year of practical laboratory experience in a chemical related field.
- Must have a strong work ethic and be self-motivated.

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

- Must be able to operate projects with a high sense of urgency.
- Must be able to work comfortably in a team environment and also effectively on individual efforts.
- Must have basic computer skills and be comfortable with email, MS Word and MS Excel.
- Must have the highest standards of integrity, accuracy and attention to detail.
- Must be flexible and capable of adapting to priority changes on a daily basis.
- Must possess good oral and written communication skills.

Interested? Click [here](#).

Novant Health – Athletic Trainer (Charlotte, NC)

Description:

The team member's number one job responsibility is to deliver the most remarkable patient experience, in every dimension, every time, and understand how he or she contributes to the health system's vision of achieving that commitment to patients and families.

Serve as a physician extender in the primary care, primary care sports medicine, and/or orthopedic clinical setting and specialize in the delivery of high quality health care to patients of all ages and athletes of all skill levels. Promote Novant Health within his/her own entity as well as through community outreach initiatives and serve as an integral part of the healthcare delivery team.

Qualifications:

- Education: Bachelors' degree in athletic training or equivalent from a CAATE accredited program required. Work requires knowledge of the domains of athletic training: injury/illness prevention and wellness protection, clinical evaluation and diagnosis, immediate and emergency care, treatment and rehabilitation, and organizational and professional health and well-being. NATABOC certification (National Athletic Trainers Association-Board of Certification) is required.
- Experience: Work requires one year experience as a certified athletic trainer having participated in various administrative, educational or medical support services or an equivalent combination of relevant education and experience. Physician extender background and experience with an electronic medical record are beneficial but not required.
- Licensure/certification/registration: NCBATE licensed or eligible. NATABOC certification.

Interested? Click [here](#).

Pinehurst Resort & Country Club – Human Resources Receptionist – Pinehurst, NC

Description:

The Human Resources Receptionist is responsible for creating a friendly and helpful welcome to anyone coming into the General Office Building. This position provides general administrative support to the Human Resources team.

Responsibilities:

- Display friendliness and helpfulness at all times, to Members, Guests, Visitors, Business Partners and fellow Employee Partners.
- Adhere to all Property and Department policies and procedures.
- Observe all safety and security procedures. Use equipment and material properly. Report potentially unsafe conditions.
- Be proficient in Excel, Word and PowerPoint applications.
- Ability to communicate effectively with proper grammar.
- Maintain confidentiality in all dealings.
- Converse and assist Employee Partners, Vendors, Applicants and all visitors in an outgoing and friendly manner. Focus attention on their needs and remain calm, professional and courteous at all times, even when under pressure.

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

- Responsible for making name tags and Employee Partner ID cards and collecting the cash as required.
- Assist with our New Hire Orientation and the completion of paperwork for our new Employee Partners.
- Handle check distributions when Employee Partners come to Human Resources.
- Handle basic administrative tasks such as filing, making copies, faxing and any other administrative responsibilities.
- Appropriately answer and make phone calls in a timely and professional manner and take messages as needed.
- Assist with Direct Deposit and Tax Forms and turn into Payroll.
- Assist the Human Resources team with special projects and tasks as assigned.
- Ability to work well under pressure, coordinating multiple tasks at any given time.
- Represent Human Resources in a professional manner and follow proper grooming standards.
- Perform other job duties as assigned.

Qualifications:

- Two years of related experience or an equivalent combination of education and experience.

Interested? Click [here](#).

Piedmont School of Music & Dance – Dance Instructor – Charlotte, NC

Description:

Piedmont School of Music & Dance, located in Kannapolis and North Charlotte, N.C., is looking to hire dance instructors to teach students ages 3 - 12 in all forms of dance including: ballet, tap, jazz, contemporary and hip hop.

Responsibilities:

Responsibilities will also include lesson planning, student evaluations, quarterly staff meetings, attendance and choreography for the year-end performances. Instructors must be available for the end of year recital.

Qualifications:

Required education:

Bachelor's

Required experience:

Teaching: 1 year

Interested? Click [here](#).

Daymark Recovery Services – Human Services Counselor – Concord, NC

Description:

Under indirect supervision, provides, oversees, and/or administers a wide range of psychosocial evaluation/assessment, diagnostic, counseling therapy, crisis intervention services in a high-intensity clinical environment which requires a high degree of independent decision-making. May be asked to lead, or train lower level counselors, students and/or interns engaged in therapeutic patient care activities, as appropriate to the individual position.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

Prefer Bachelors Degree in Social Work, Counseling or other field or have equivalent experience with certification.

Certificates, License, Registration:

Must be Licensed or Certified in Substance Abuse or Substance Abuse Prevention.

Interested? Click [here](#).

Gateway Academy Child Development Center – Preschool Assistant Director – Charlotte, NC

Description:

At Gateway Academy Child Development Center, our goal is to bring joy and discovery to early-childhood education. Through the hands-on leadership of our school directors and assistant directors, the love and dedication of our teachers, and our purposefully designed classroom environments, we provide opportunities for children to explore, imagine, and foster a lifelong love of learning. In addition, we build strong ties with parents and communities to share our passion for education and meet children's ever-changing needs.

We intentionally staff our schools with individuals who are talented, fun, and genuinely enthusiastic about child development and learning. We encourage collaboration, cherish open communication, and create an outstanding work-life balance by supporting leaders and staff members every step of the way.

Gateway Academy Child Development Center is a part of Cadence Education, formerly Phoenix Children's Academy, an organization committed to excellence—and inspiration—in early childhood and elementary education in 120+ private schools across North America.

Responsibilities:

This is a rewarding role that requires exceptional leadership, organizational, and communication skills. Drawing on your successful experience and sky-high standards, you will create and maintain a loving and nurturing learning environment for children while overseeing business administration, marketing, and financial operations.

We are currently looking for an experienced and inspired **Preschool Assistant Director** for our landmark Gateway Academy Child Development Center, Charlotte, NC. The right candidate truly understands the importance of education in children's lives—and will cultivate trusting, caring relationships with children, families, teachers, and the local community.

Qualifications:

- Proven experience and success as director of a large preschool.
- Hands-on teaching experience.
- Compliance with state licensing standards for a preschool program director, including but not limited to criminal background screening and fingerprinting.
- Relevant education or combination of education and experience as follows:
 - Bachelor of Science in Early Childhood Education, or
 - Bachelor's degree from an accredited college or university combined with 6+ months of experience in the group care of children, or
 - Associate's degree or equivalent combined with 1+ year in a supervisory position and 2+ years of experience in the group care of children.
- Comprehensive knowledge of national and state education standards, licensing requirements and procedures, and fire, health, and OSHA regulations.
- Strong knowledge of USDA Nutritional Standards for Schools.
- Must be at least 21 years old and meet corporate driving requirements.

EEO/MFDV

Interested? Click [here](#).

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

FROM EAGLELINK

FULL-TIME

Click on the links to be re-directed to our jobsite where employers posted these jobs specifically for Winthrop students and alumni. (Hint: your username is your WU email address – click forgot password to get yours sent to you!)

[Information Technology Internship \(16496\)](#)

Family Dollar Stores - Matthews, North Carolina

General Summary:

The goal of the internship position is temporary position designed to provide you with an emphasis on training and obtaining work experience that will prepare you to reach your future goals.

The BI Intern position requires frequent communication with BI team members.

POSITION TYPE:
Full Time, Internship

POSTING DATE: END DATE:
Apr 21, 2017 May 12, 2017

Principal Duties & Responsibilities:

1. Participate in t ... [view details](#)

[Outreach Specialist \(16445\)](#)

S CAP Consultancy - California
North Carolina
Ohio
Pennsylvania
South Carolina
Texas
New York, New York
Washington, District of Columbia

S CAP is a New York based impact investor that invests in early stage disruptive technologies in clean tech and biotech to bring about a social change. We are in need of an Outreach Specialist who will be tasked with assisting to create visibility and identifying and developing relationships with impact investors, potential industrial consumers ... [view details](#)

POSITION TYPE:
Full Time, Part Time,
Temporary/Seasonal

POSTING DATE: END DATE:
Apr 21, 2017 May 24, 2017

[AmeriCorps Urban Education Fellowship \(2017-2018\) \(16460\)](#)

Phoenix Charter Academy - Chelsea, Massachusetts
Lawrence, Massachusetts
Springfield, Massachusetts

The Phoenix Academy Network currently operates three high schools in Massachusetts - one in Chelsea, one in Lawrence and one in Springfield - with plans to open additional schools in the coming years. The Phoenix Network is at the forefront of education, particularly alternative education, in Massachusetts.

POSITION TYPE:
Full Time,
Temporary/Seasonal

POSTING DATE: END DATE:
Apr 20, 2017 May 26, 2017

The mission of all Phoenix schools is ... [view details](#)

[Sales Representative - Entry Level Account Manager - Downtown Chicago \(16469\)](#)

THG Sports - Chicago, Illinois

Sales Representative - Entry Level Account Manager -
Downtown Chicago

POSITION TYPE:
Full Time,
Temporary/Seasonal

We look for good people and develop them into great sales

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

people...

POSTING DATE:
Apr 20, 2017

END DATE:
May 27, 2017

ANSWERING YOUR QUESTIONS:

76% are curious: "What would my day-to-day job be?"
*Source: CareerBuilder's Candidate Behavior Guide 2016

Your Day-to-Day:
8am - morning meeting
9am - review of what we h ... [view details](#)

[Gym Manager- H2i\(Hired to Inspire\) Manager](#) (16491)

Anytime Fitness Fort Mill - Fort Mill, South Carolina

Community Involvement —

We love being a part of the local community—even if it means working on a Saturday. There are countless opportunities to get outside the club and promote our business. We actively participate in the local Chamber of Commerce and community-sponsored events.

POSITION TYPE:
Full Time

POSTING DATE:
Apr 20, 2017

END DATE:
May 31, 2017

Networking / Employee Wellness —

We work with a net ... [view details](#)

[Entry Level Accountant](#) (16488)

Accountemps - Charlotte, North Carolina

Accountemps is partnering with a large international organization located just outside of Uptown for numerous Entry Level Accountant roles.

This is a great opportunity for an individual to establish themselves with an extremely stable company with endless opportunities for growth.

POSITION TYPE:
Full Time

POSTING DATE:
Apr 20, 2017

END DATE:
Jun 04, 2017

This role will be responsible for processing Accounts Pay ... [view details](#)

[Recent College Graduates 2017 - Healthcare Customer Service](#) (16467)

Xcenda - Fort Mill, South Carolina

Lash Group, a division of AmerisourceBergen, has full time opportunities for recent or upcoming college graduates. A great opportunity to learn more about the industry of healthcare solutions.

POSITION TYPE:
Full Time

POSTING DATE:
Apr 19, 2017

END DATE:
May 19, 2017

POSITION SUMMARY:

Under the general supervision of the Reimbursement Supervisor / Manager, is responsible for various reimbursement functions, in ... [view details](#)

[K-12 Teachers](#) (16448)

Mastery Charter Schools - Camden, New Jersey
Philadelphia, Pennsylvania

The Opportunity:
We are seeking inspired and dynamic educators to join our team and provide a top quality education for all of our students. Whether you are starting your teaching career or are looking to launch a new chapter, your passion and experience will be

POSITION TYPE:
Full Time,
Temporary/Seasonal

POSTING DATE:
Apr 19, 2017

END DATE:
May 25, 2017

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

deeply valued and your opportunities for growth and impact will be limitless. Your ... [view details](#)

[Summer Camp Counselor and Coaching Jobs!](#) (16454)

Pine Forest Camp - Greeley, Pennsylvania

The most out of the box, fun summer you will ever have!

FOR THE EXPERIENCE OF A LIFETIME!

Pine Forest Camp is looking for fun, responsible and enthusiastic counselors for the 2017 summer. Pine Forest offers a well-rounded, coed sleep-away camp experience with an action-packed schedule. A sports camp, an aquatics camp, a cooking camp, an arts ... [view details](#)

POSITION TYPE:
Full Time,
Temporary/Seasonal

POSTING DATE: Apr 19, 2017 **END DATE:** May 25, 2017

[AmeriCorps*VISTA-- Winthrop University](#) (16453)

Winthrop University Career and Civic Engagement - Rock Hill, South Carolina

Winthrop University is currently looking for 2 AmeriCorps*VISTA members to join our civic engagement team for an exciting year of service! If you have a passion for social justice, service learning, and a commitment to community and making a difference you may be the perfect fit for our team!

About the AmeriCorps*VISTA program at Winthro ... [view details](#)

CONTACT INFORMATION:
Ellin McDonough
Director, Career and Civic
Engagement
129 Crawford Building
Winthrop University
Rock Hill, South Carolina
29733
US

POSITION TYPE:
Full Time

POSTING DATE: Apr 18, 2017 **END DATE:** Apr 25, 2017

mcdonoughe@winthrop.edu
803.323.2141
<http://www.winthrop.edu/cce/>

[Rep 1, Customer Care](#) (16447)

Spectrum (formerly Timewarner Cable) - Charlotte, North Carolina

Are you versatile and cool under pressure? Does your “can do” attitude prevail over a fast-paced variety of customer concerns? Then Charter/Spectrum is the place to be. We welcome and nurture such extraordinary talent. Discover the most comprehensive training available...plus tremendous support and a clear career path for growth—all in a c ... [view details](#)

POSITION TYPE:
Full Time

POSTING DATE: Apr 17, 2017 **END DATE:** Apr 24, 2017

[Virtual Education Sales Consultant](#) (16443)

Educere is looking to invest in entry-level professionals who are determined to advance their career in a growing organization that rewards passion, grit, initiative, and integrity.

The Educere Virtual Education Consultant is an education sales consultant representing Educere and our virtual education solutions, to K-12 schools and programs. As ... [view details](#)

POSITION TYPE:
Full Time

POSTING DATE: Apr 17, 2017 **END DATE:** Jun 01, 2017

PART-TIME

Westminster Towers – Volunteer Coordinator (Rock Hill, SC)

Description:

Westminster Towers is seeking a part-time, 20 hrs. per week, Volunteer Coordinator to plan, organize and implement the Westminster Towers Volunteer Program. This includes volunteer recruitment, orientation/training, retention, recognition and organizing activities. The ideal candidate would have experience dealing with a geriatric population and be able to work a flexible schedule, which could include nights, weekends and holidays. Send resume or preferably apply in person: 831 McDow Drive, Rock Hill, SC 29732. Interested? Click [here](#).

Providence Chiropractic – Chiropractic Assistant (Charlotte, NC)

Description:

Our office is currently looking to add a team member! We are looking to add a chiropractic assistant (full time/part time). Our office is located on the NC/SC state border.

Qualifications:

- Must be a team player and enjoy working with others
- Must be comfortable in a fast pace environment
- this is NOT a desk job
- Must be outgoing and willing to communicate with our practice members daily
- Will be required to learn/memorize office scripts
- Must be 18+
- Must have their own transportation to and from work
- Not a seasonal job (summer job, etc)
- Must have basic knowledge and comfort with computers and technology
- We are an electronic medical office
- Must be available at least 2 weekends a month
- Must be flexible with hours (not a 9-5, mon-friday job)
- *Will be required to travel 2x a year with the team*

Preferred attributes:

- Great at Multitasking
- Positive attitude
- Highly motivated
- Heart for service
- Comfortable with children and/or large groups
- Willing to grow as a person
- Comfortable with approaching and talking with people;

Additional but not required skills:

- Speaks Spanish

Interested? Click [here](#).

Mad Science – Summer Camp Counselor (Charlotte, NC)

Description:

Mad Science is the world's leading fun science provider for children up to 12 years of age. We are looking for dynamic instructors to lead our summer camp season. Instruct in fun, hands-on science summer day camps during June, July and August with cool topics such as Robotics, Engineering, Rockets, CSI, Slime, Dinosaurs and many others. Camps are held around the Charlotte area at local Schools, Churches, Parks, Rec Depts., etc. Instructors needed for elementary age camps.

Position is 20 to 40 hours per week M-F on weeks scheduled. Evening and Saturday work could also be available.

Great job for teachers on summer break and college students home for the summer. Training is provided and paid. Training will begin in May. Camps will start in June.

Applicant Qualifications:

- Experience working with children.
- Fun, engaging, outgoing personality.
- Ability to make camp fun and exciting.
- Responsible, dependable and punctual.
- Driver's License
- Have reliable transportation.
- Available to be scheduled to work at least 5 full weeks between June 12th and August 11th.
- High school or equivalent

Interviews will be scheduled during April and May for qualified applicants.

You may call 336-784-1818 for more information if needed.

Interested? Click [here](#).

Carolina Home Remodeling – Outside Marketing Professional (Charlotte, NC)

Description/Responsibilities:

We are looking for sharp, well spoken people for our outside marketing team. Must be able to communicate effectively with existing customers and new customers to increase our client base. Self motivated individuals do very well at this role and we encourage people who love a challenge to apply.

Qualifications:

- Excellent Communication Skills
- Preferably sales/marketing experience or educational equivalent in marketing/sales
- Reliable Transportation
- Smart Phone

Interested? Click [here](#).

Apple – Reseller Specialist (Charlotte, NC)

Description:

As a Specialist in a reseller store, you help create the energy and excitement around Apple products, providing the right solutions and getting products into customers' hands. You understand that Apple is dedicated to delivering a customer experience that's unlike any other. It starts with you discovering customers' needs. You match those needs with the right products, and then with the support of your partner you help customers develop lifelong relationships with Apple. Every day you'll encounter unique opportunities to change lives and make a difference.

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

Qualifications:

- Strong communication and listening skills that let you speak as freely and comfortably with small groups as with individual customers.
- Strong interest in connecting technology to customer needs, with a passion for continuous learning about Apple products and features.
- You have excellent customer service skills that allow you to translate complex conversations into simple solutions.
- You have a passion for Apple and eager to share that passion with others.
- You are willing to embrace Apple's unique style for service.
- You have strong people skills—you're approachable, a good listener, and empathetic.
- Able to work a schedule that includes evenings and weekends, approximately 24 hours per week.
- Cross-industry experience is welcome—a retail background is not necessary but preferred.

Interested? Click [here](#).

AMC – Theatre Crew Member – Rock Hill, SC

Description:

AMC amazing. That's the promise we deliver to nearly 20,000 AMC associates and 200 million guests each year. We focus on delivering friendly, superior service to our guests. We lead by example, giving back to the communities we live and work in while having fun. If you feel motivated and energized by this company culture, and if you can name your five favorite movies in the next 30 seconds, then AMC may be the right place for you.

Responsibilities:

- Exhibit excellent guest service skills.
- Present a calm demeanor that deters others from engaging in disruptive conduct, while encouraging a positive interaction with guests.
- Answer guest questions courteously and accurately or quickly direct them to the appropriate resource.
- Work effectively with supervisors and co-workers.
- Demonstrate consistent and effective sales techniques.
- Meet sales expectations through loyalty card sales, suggestive selling, upselling, merchandising, and sampling.
- Complete transactions by greeting each guest, identifying the guest's request, operating point-of-sale terminals, making change accurately, completing loyalty transactions, and thanking guests.
- Ensure the security of all cash, receipts and tickets.
- Enforce the movie ratings system courteously and effectively. Uphold "zero tolerance" policy in regards to ID checking.
- Distribute, ensure proper working order of, and understand how to operate Assisted Moviegoing Equipment.
- Clean and maintain the exterior and interior areas of the theatre including auditoriums, restrooms, lobbies, concession areas, and box office areas.
- Control access to the theatre.
- Frequently monitor auditoriums for picture and sound quality, temperature, lighting levels, audience behavior, and film piracy.
- Perform daily stocking and maintenance duties.
- Ability to work and meet deadlines with minimal supervision.
- Follow all procedures to ensure a safe work environment, as well as the safety of our guests.
- Follow instructions on safe use of all chemicals/cleaning materials.
- Uphold AMC's Business Practice Standards and ensure compliance with company programs.
- Maintain regular personal attendance for all scheduled shifts.
- Assist with other Film Crew functions and perform other duties as directed.

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

• Expanded list of essential functions for the Concessionist, Cashier, and Usher positions are available upon request from theatre management.

Interested? Click [here](#).

Dream Cafe and Lounge – Waitstaff/Cook/Bartender - Rock Hill, SC

Responsibilities

Take and process guests' orders in a timely fashion

Memorize drink and dessert menu for on-demand recitation

Up-sell desserts and drinks as appropriate for individual guests and parties

Manage large groups quickly and efficiently through attentive service and precise order taking

Maintain a fine dining atmosphere and handle guest complaints/requests quickly

Server skills:

2+ years waitstaff or bartender (for bartenders only) experience

Current student or recent graduates

Excellent customer service and hospitality skills

No criminal history

At least one positive reference from previous employer (hospitality industry preferable)

Comfort with Guest Center software a plus Neat, well-groomed appearance with no visible tattoos

Ability to work well under intense time pressure

Excellent emotional control in fast-paced environments Dedication to on-time arrival for shifts

Cook responsibilities:

Measure and assemble ingredients for menu items

Collaborate with the Executive Chef and Cooks to prepare meals during our dining hours

Maintain accurate food inventories

Properly store food items at appropriate temperatures

Rotate stock items as per established procedures

Restock kitchen for subsequent shifts

Ensure that the food prep area and kitchen are cleaned and sanitized at the end of your shift

Cook skills:

High school diploma/GED required

2+ years' experience as a Cook in the restaurant industry

Able to read and follow standardized recipes

Strong knowledge of proper food handling procedures

Able to work as part of a team in a busy kitchen atmosphere

ServSafe Certification preferred but not required

Job Type: Part-time

Salary: \$2.30 to \$9.00 /hour

Qualifications:

Required education:

- High school or equivalent

Required experience:

- Waitstaff, Bartender or Cook: 2 years

Required language:

- English

Required license or certification:

- Bartender License is preferred not required, ServSafe Certification preferred not required

Interested? Click [here](#).

Foot Locker – Sales Lead – Rock Hill, SC

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

Description:

You get it. It is all about the in-store Customer experience. You love to talk about athletic sneakers and apparel as much as you love to collect them. It's easy for you to start up natural, friendly conversations, adapt to different types of Customers, and resolve issues with a smile. You also like to teach others to do the same. Leading the team, you will be expected to drive sales to maximize profits following division standards. Your performance will be measured by your ability to achieve personal and productivity goals. You will assume leadership and managerial responsibilities when the Store Manager and Assistant Manager are absent.

Responsibilities:

- Inspire, and motivate your team to drive sales that deliver exceptional customer service
- Ensuring high levels of customer satisfaction by being knowledgeable on all products offered, and teaming up with co-workers to provide excellent sales service
- Delivering sales, customer experience, merchandising, visual, and operational expectations
- Maintaining personal and productivity goals
- Uphold the quality and productivity of every aspect of your store
- Act as a partner between customers, sales associates, Assistant Manager and the Store Manager
- Ability to learn and share expertise of products and trends to fit customer's needs
- Maintains an awareness of all product knowledge, and current or upcoming product / trends
- Contributes to a positive and inclusive work environment

Qualifications:

- At least 1 year of retail experience
- Confident and comfortable engaging customers to deliver an elevated experience
- Motivated to achieve great results because of one's enthusiasm from interacting with customers and athletic products
- Initiates completion of tasks or activities without necessary supervision
- Flexible availability – including nights, weekends, and holidays

Interested? Click [here](#).

PART-TIME

FROM EAGLELINK

Click on the links to be re-directed to our jobsite where employers posted these jobs specifically for Winthrop students and alumni. (Hint: your username is your WU email address – click forgot password to get yours sent to you!)

[Server/Bartender/Barback/Busser/Guest Services/Support/Dishwasher/Line Cook\(16489\)](#)

Topgolf Charlotte - Charlotte, North Carolina

Position Descriptions:

Server / Waiter / Waitress / Bay Host:

At Topgolf, we call our servers Bay Hosts because they host our Guest in the hitting bays. Bay Hosts provide best-in-class service with hospitality for our Guests. They are experts at the technical side of the job - knowledge of the menu and the ability to serve with outstanding ... [view details](#)

POSITION TYPE:
Part Time

POSTING DATE:
Apr 21, 2017

END DATE:
May 20, 2017

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

[Food & Beverage Concessions Associate \(16470\)](#)

Jay Vending Company at Carowinds - Charlotte, North Carolina

We are looking for enthusiastic and highly motivated people who are passionate about customer service, food, and beverage!

We offer an extremely flexible schedule to work around your school and summer responsibilities. Whether you're looking for 10 hours or 40+ hours a week, we have a position for you on our team.

POSITION TYPE:

Part Time

POSTING DATE:

Apr 20, 2017

END DATE:

Apr 29, 2017

We have two types of posi ... [view details](#)

[AmeriCorps Urban Education Fellowship \(2017-2018\) \(16460\)](#)

Phoenix Charter Academy - Chelsea, Massachusetts

Lawrence, Massachusetts

Springfield, Massachusetts

The Phoenix Academy Network currently operates three high schools in Massachusetts - one in Chelsea, one in Lawrence and one in Springfield - with plans to open additional schools in the coming years. The Phoenix Network is at the forefront of education, particularly alternative education, in Massachusetts.

POSITION TYPE:

Full Time,
Temporary/Seasonal

The mission of all Phoenix schools is ... [view details](#)

[Certified Personal Trainer \(16490\)](#)

Anytime Fitness Fort Mill - Fort Mill , South Carolina

Join Anytime Fitness Fort Mill SC, upcoming new location near Historic Downtown serving Fort Mill, Indian Land and Charlotte area

. Perfect opportunity to build your client base and grow in country's one of most fastest growing town.

•Anytime Fitness Fort Mill SC is looking for inspiring teammates to join our club. We are seeking Persona ... [view details](#)

POSITION TYPE:

Part Time

POSTING DATE:

Apr 20, 2017

END DATE:

May 31, 2017

[Center Advising Team: Marketing and Design Associate \(16466\)](#)

Winthrop University Career and Civic Engagement - Rock Hill, South Carolina

Looking for a part-time job in the Fall? Are you looking to get more involved on campus and gain relevant **MARKETING** and **DESIGN** work experience at the same time? Are you able to quickly pull together fun and creative flyers on Adobe Creative Suite? Do you enjoy working in a team environment? If this sounds like you, please read on! CCE is hirin ... [view details](#)

POSITION TYPE:

Part Time, On-Campus Student Employment (NOT work study)

POSTING DATE:

Apr 19, 2017

END DATE:

Apr 26, 2017

[Center Advising Team: SOAR Director \(16462\)](#)

Winthrop University Career and Civic Engagement - Rock Hill, South Carolina

Ready to **MAKE A DIFFERENCE** in our community? Are you looking to get more involved on campus and gain relevant **MANAGEMENT**, **LEADERSHIP**, and **EVENT PLANNING** work experience at the same time? Do you enjoy working in a team environment? If this sounds like you, please read on! CCE is hiring a SOAR Student Director!

POSITION TYPE:

Part Time, On-Campus Student Employment (NOT work study)

POSTING DATE:

Apr 19, 2017

END DATE:

Apr 26, 2017

Position begins Fall 2017

O ... [view details](#)

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

[Center Advising Team: Event Planning and Social Media Associate](#) (16463)

Winthrop University Career and Civic Engagement - Rock Hill, South Carolina

Are you looking to get more involved on campus and gain relevant work experience at the same time? Are you interested in being a leader, a team player and looking to find a position where you can learn and grow during your time at Winthrop? Lastly, are you ULTRA organized, a professional communicator and creative? If this sounds like you – pl ... [view details](#)

POSITION TYPE:
Part Time, On-Campus Student Employment (NOT work study)
POSTING DATE: Apr 19, 2017
END DATE: Apr 26, 2017

[Center Advising Team: Resume and Research Associate](#) (16464)

Winthrop University Career and Civic Engagement - Rock Hill, South Carolina

CENTER ADVISING TEAM (CAT)

Resume and Research Associate
Career & Civic Engagement Winthrop University

Looking for a part-time job in the fall? Want to get more involved on campus and gain relevant writing, editing, and consultation experience at the same time? Do your friends often ask you to review their papers before they turn them in ... [view details](#)

POSITION TYPE:
Part Time, On-Campus Student Employment (NOT work study)
POSTING DATE: Apr 19, 2017
END DATE: Apr 26, 2017

[Design and Marketing Associate](#) (16465)

Winthrop University Career and Civic Engagement - Rock Hill, South Carolina

Job Description:

Looking for a summer job? Want to gain valuable DESIGN and MARKETING work experience? CCE is seeking an experienced graphic designer to create marketing content and advertising that supports Career and Civic Engagement initiatives and marketing goals. From concept through execution, this designer will bring the CCE brand t ... [view details](#)

POSITION TYPE:
Part Time, Temporary/Seasonal
POSTING DATE: Apr 19, 2017
END DATE: Apr 26, 2017

[Seasonal Marketing Assistant](#) (16458)

Founders FCU - Lancaster, South Carolina

Founders Federal Credit Union, a member owned financial cooperative is headquartered in Lancaster, S.C. with branches located throughout the upper state of South Carolina. Founders is strongly committed to providing the highest level of quality service to our members.

We are a family oriented organization and have been able to maintain a stro ... [view details](#)

CONTACT INFORMATION:
Anna Catoe
Recruiting Coordinator
737 Plantation Road
Lancaster, South Carolina
29720
US
anna.catoe@foundersfcu.com
803-289-5280
POSITION TYPE:
Temporary/Seasonal
POSTING DATE: Apr 19, 2017
END DATE: May 15, 2017

[Summer Teller Positions \(May-August\)](#) (16457)

Founders FCU - Rock Hill/Fort Mill, South Carolina

Job Summary: The Teller I must possess the ability to handle all types of transactions in order to service members of the credit union in their financial matters. This includes processing deposits, withdrawals, inquiries,

CONTACT INFORMATION:
Anna Catoe
Recruitment Coordinator
737 Plantation Road
POSITION TYPE:
Temporary/Seasonal

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

cashing checks, etc. in a fast, friendly and accurate manner.

Lancaster, South Carolina
29720
US

Job Duties:

anna.catoe@foundersfcu.com
803-289-5280

1. Maintain individual cash box.
2. Per ... [view details](#)

POSTING DATE:
Apr 19, 2017

END DATE:
May 15, 2017

[Multi Media Journalist](#) (16461)

Comporium - Rock Hill, South Carolina

Ever since its debut in 1992, CN2 has become an integral part of the community providing quality programming and video production services. In addition to CN2's daily newscast, CN2 offers the community many additional services including: run time for area churches, live video feeds for debates and special events, commercial advertising for area ... [view details](#)

POSITION TYPE:
Temporary/Seasonal

POSTING DATE: Apr 19, 2017
END DATE: May 19, 2017

[AmeriCorps VISTA Summer Associate \(Reading Coach\)](#) (16451)

Winthrop University Career and Civic Engagement - Rock Hill, South Carolina

Want to "Make A Difference" this summer, AND receive tuition dollars? Career and Civic Engagement is very excited to announce the return of Winthrop's AmeriCorps VISTA Summer Associate program! AmeriCorps VISTAs respond to the needs in the community surrounding the college or university in which they serve and mobilize student volunteers t ... [view details](#)

POSITION TYPE:
Temporary/Seasonal

CONTACT INFORMATION:

Laura Foster
Program Director Volunteer
& Community Services
129 Crawford
Rock Hill SC , South
Carolina 29733
US

fosterl@winthrop.edu
803-323-2520
<http://www.winthrop.edu/cce/>

[Lifeguard](#) (16452)

Leroy Springs - Fort Mill, South Carolina

Certified part-time Lifeguards needed to work indoor pool at the Recreation Complex on the Greenway. Current lifeguard certification is required. Must be able to work a flexible schedule with availability on weekdays and weekends.

POSITION TYPE:
Part Time

POSTING DATE: Apr 18, 2017
END DATE: May 16, 2017

[Island Program Facilitator](#) (15689)

Mayhew Program - Bristol, New Hampshire

Be a part of a uniquely positive community this summer.

Mayhew is a not-for-profit organization that challenges and helps at-risk New Hampshire boys to believe in themselves, work well with others, and find their best.

POSITION TYPE:
Temporary/Seasonal

POSTING DATE: Apr 18, 2017
END DATE: May 31, 2017

At our summer facility located on Mayhew Island in beautiful Newfound Lake, New Hampshire, the boys are challenged to he ... [view details](#)

[Fitness/Wellness Volunteer](#) (16450)

Westminster Towers - Rock Hill, South Carolina

BASIC FUNCTION:

To assist in developing and providing programs and services to promote a "Wellness Philosophy" for those associated with the Westminster Towers Ministries, including residents, clients,

POSITION TYPE:
Part Time

POSTING DATE: Apr 18, 2017
END DATE: Jun 02, 2017

[CLICK HERE TO RETURN TO THE HOME PAGE](#)

staff, and the community at large in order to enhance the highest level of functioning and quality of life for those we serve.

DIMENSI ... [view details](#)

[Program Coordinator](#) (16444)

South Carolina Campus Compact - Rock Hill, South Carolina

SUMMARY OF POSITION

The Program Coordinator provides leadership for and facilitates all aspects of the SC Campus Compact AmeriCorps*VISTA program. This is a part-time position.

POSITION TYPE:
Internship, Part Time

ESSENTIAL DUTIES AND RESPONSIBILITIES:

POSTING DATE: Apr 17, 2017
END DATE: May 29, 2017

Grant Management
Tracks grant deadlines, budgets, and reporting requirements.
Develops and manages performance measure ... [view details](#)

[Part-Time Sales Associate](#) (16441)

The Frye Company - Charlotte, North Carolina

Founded in Massachusetts in 1863 by John A. Frye, The Frye Company is the original maker of American footwear.

POSITION TYPE:
Part Time

For more than 153 years, Frye craftsmen have been dedicated to the art of shoemaking, creating modern patterns, discovering materials and even inventing machinery. Rooted in authentic American heritage, The Frye Company uses the be ... [view details](#)

POSTING DATE: Apr 15, 2017
END DATE: May 30, 2017

[Part-Time Stock Associate](#) (16442)

The Frye Company - Charlotte, North Carolina

Specific Responsibilities:

Founded in Massachusetts in 1863 by John A. Frye, The Frye Company is the original maker of American footwear.

POSITION TYPE:
Part Time

For more than 153 years, Frye craftsmen have been dedicated to the art of shoemaking, creating modern patterns, discovering materials and even inventing machinery. Rooted in authentic American heritage ... [view details](#)

POSTING DATE: Apr 15, 2017
END DATE: May 30, 2017

[School Year Programs Instructor](#) (16433)

YMCA Camp Thunderbird - Lake Wylie, South Carolina

Do you love to work outside, have a sense of humor, enjoy working with children, and know how to play and have fun? Spend a season in the sunny Carolinas as an Instructor with YMCA Camp Thunderbird! Located on beautiful Lake Wylie, the Environmental Education Center provides unique learning opportunities for over 14,000 school children each year ... [view details](#)

POSITION TYPE: Temporary/Seasonal
CONTACT INFORMATION: Rachel D'Angio
Rachel.dangio@ymcacharlotte.org
704-716-4103

POSTING DATE: Apr 14, 2017
END DATE: May 29, 2017