

WINTHROP UNIVERSITY

Student Withholding Allowance Certificate (Substitute W-4 form)

Name _____ Social Security Number _____

Street Address _____

City/State/Zip _____

Marital Status _____ Single _____ Married

Withholding Allowances: _____ * Federal _____ * State

*Enter number of allowances/ no check marks

Additional amounts to be withheld _____ **Federal _____ **State

**Enter number of allowances/ no check marks

OR

_____ *** Exempt (if you are eligible for no tax to be withheld, no one else claims you, earn less than \$4000 this year, have no interest bearing accounts, one time salary assignment)

Note: international students are not allowed to claim exempt unless tax treaty

Exempt: *** enter check mark

Signature: _____ Date: _____

International Student Coordinator _____ Date: _____ Tax Treaty: _____

WORKSHEET ONLY (use total to complete top portion of this page)

How to determine the number of withholding allowances you want to claim

1. Single, claiming an allowance for yourself, & no one else claims you, write 1: _____
 2. Married and claiming an allowance for yourself, write 1: _____
 3. Married and claiming an allowance for your spouse, write 1: _____
 4. Blindness - if you or your spouse are blind, write 1: OR _____
if both you and your spouse blind, write 2: _____
 5. Age - if you or your spouse are age 65 or older, write 1: OR _____
if both you and your spouse are 65 or older, write 2: _____
 6. Dependent - write 1 for each dependent that you are claiming as an allowance: _____
- TOTAL: _____
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