

# College of Visual and Performing Arts

## CONCEPT PAPER Programming Planning and Proposal Writing

<b>Proposed by:</b>	<b>Department:</b>	<b>Date:</b>
<b>Working Title:</b>		
<b>Subject or Basic Theme:</b> (Attach no more than 2 additional pages, if necessary)		
<b>Project Dates: Start - End -</b>		<b>Estimated Total Budget:</b>
<b>Proposed Location for Project:</b>		
<p><b>Proposed Sources of Funding and Estimated Budget:</b> Attach a summary budget, estimating personnel and operating costs, and sources of funding for anticipated expenditures. Budget should explain personnel and facility requirements, and any anticipated University cash and/or in-kind matching contributions.</p>		
<b>APPROVALS</b>		
<b>Department Chair</b>	<b>Date Received by Chair:</b> <b>Date Reviewed by Chair:</b> <b>Recommendation:</b> <input type="checkbox"/> <b>Approved</b> <input type="checkbox"/> <b>Not Approved</b> <b>Comments:</b>	
	<i>Signature</i>	
<b>Dean</b>	<b>Date Received by Dean :</b> <b>Date Reviewed by Dean:</b> <b>Recommendation:</b> <input type="checkbox"/> <b>Approved</b> <input type="checkbox"/> <b>Not Approved</b> <b>Comments:</b>	
	<i>Signature</i>	

