# Instructions for Completing TRiO Achievers Program Application 2020-2021

- Please complete ALL application fields
- Income Information is required: Please use 2018 taxable income
  - For Dependent Students parent/guardian MUST sign the application; use parent 2018 taxable income
  - For Independent students use student 2018 taxable income

### To submit your application:

#### **Return by Mail/Fax:**

- Please make sure that application is complete and signed by BOTH parent and student
- Return to:

TRiO Achievers Program 102 Dinkins Hall Winthrop University Rock Hill, SC 29733

Fax application to 803-323-4796

#### **Return by Email:**

- Please make sure that application is complete and signed by parent and student
- Application MUST be saved as a regular PDF before returning it order to maintain authenticity of signatures!!
  - 1. Proceed as if "printing" the document
  - 2. In Print Dialog box, choose "Print to PDF" rather than a printer
  - 3. It will ask you to rename and save
  - 4. Rename your application (ex. Smith J 2020)
  - Create an email and attach newly created PDF application & send
- Return application via email to <u>mitrovichm@winthrop.edu</u> or <u>trio@winthrop.edu</u>

## Application deadline is Wednesday, July 8th

**Questions:** With offices closed due to COVID-19, please contact us via email at <a href="mitrovichm@winthrop.edu">mitrovichm@winthrop.edu</a> OR <a href="mitrovichm@winthrop.edu">trio@winthrop.edu</a>