Voicemail-to-Email Workaround Instructions

1. Call x2600 and clear out all voice messages in your voicemail box. Be sure to also delete any archived voice messages that you may have.
   Note: If the voicemail light on your phone is flashing, wait for the light to stop before continuing to the next step.
2. Open a web browser and go to http://Athens.winthrop.edu. Use your 4-digit extension as the mailbox, and type your voicemail PIN to log on.
3. Locate the field name “Deliver all messages since”. There will be a date and time listed. (See picture below.) Change the year to 1987 and click “Submit Changes”.

4. Logout.
5. To test the workaround, call your extension and leave yourself a voicemail. Wait a few minutes for the message to be delivered to your email. (Messages may take up to 5 minutes to be delivered into the email system).

If you experience any problems or need additional assistance, please contact the IT Service Desk at 803-323-2400.