

University Policies

Alcoholic Beverage Policy

Winthrop University supports all federal, state and local laws relating to the possession and use of alcoholic beverages. Responsibility for good conduct rests with each individual community member and with University-affiliated student clubs, organizations, groups, and athletic teams.

Please note the following conduct is prohibited by law:

- The purchase, consumption, or possession of alcohol by any person under the age of 21.
- The sale or transfer of alcoholic beverages to any person under the age of 21. Driving or operating a motorized vehicle while under the influence of alcohol with a blood alcohol level above the legal limit permitted for drivers by South Carolina Law
- . The public or open display or consumption of alcohol in any place not specifically licensed for public consumption.
- Furthermore, any student or student group sponsoring social events are the hosts responsible for complying with all applicable laws and university regulations.

Any Violation of a local, state, or federal law is also a violation of the Winthrop University Student Conduct Code. (Section IV. Prohibited Conduct, Item Y)

In keeping with this code, consumption of beer and wine is permitted only in the following areas on campus: in the students' rooms who are of legal age; in licensed spaces; at University approved events and during University approved athletic events as allowed by the tailgating policy. **ALCOHOLIC BEVERAGE CONSUMPTION AT WINTHROP ATHLETIC EVENTS AND ALL PUBLIC PLACES ON CAMPUS IS STRICTLY PROHIBITED EXCEPT AS PERMITTED IN THE TAILGATING POLICY.**

Provision for Student Safety and Well-Being

The health and safety of Winthrop University Students is of the utmost priority. Students in danger due to intoxication are strongly encouraged to seek medical assistance. Any student who is hospitalized for intoxication or a serious injury resulting from intoxication will not be charged for alcohol and/or drug violations of the Student Conduct Code. Although, students hospitalized will not face disciplinary action, they will be required to meet with the Dean of Students or Designee and may be required to undergo a substance abuse assessment and follow the recommendations.

Students seeking medical assistance for themselves or others in potentially dangerous situations caused by intoxication will not be charged assuming they follow the recommendations of the Dean of Students or Designee

Please note the following important information and stipulations as they pertain to students seeking medical assistance for themselves or others:

- Seeking medical assistance only provides forgiveness from Winthrop University disciplinary action. The University's actions do not have an impact on any legal action as a result of law enforcement responsibilities. Winthrop University Police officers will use their discretion when aiding a student in need, as they also have an obligation to uphold the law. Seeking medical assistance only applies to violations of the Student Conduct Code as it pertains to dangerous alcohol or drug intoxication.
- Seeking medical assistance does not apply to other violations of the Student Conduct Code, such as theft, damage to property, assault, sexual misconduct, distribution of drugs, providing alcohol to minors, hazing, etc.
- This leniency will only be granted to those students "actively" assisting or providing aid to the intoxicated student, or Good Samaritans. This leniency may be revoked at any given time as deemed necessary by the Dean of Students or Designee.
- This leniency may be granted to students a second time only with extraordinary circumstances at the discretion of the Dean of Students or Designee.

Provision for Good Samaritans

Because emergency situations can potentially be life-threatening, the University will not charge students with university violations who call the Residence Life staff or Campus Police or any university official in order to actively aid another student in need. In addition to exercising personal responsibility for their own health and safety, Winthrop students are expected to look out for the safety and welfare of their fellow students. In situations where students witness an individual experiencing severe intoxication or any serious injury after consuming alcohol or any other drugs, Winthrop University strongly encourages students to call Campus Police or notify a staff member trained to assess the students condition, such as a Resident Assistant (RA) or Residential Learning Coordinator (RLC).

Procedures for an event which Serves Beer and/or Wine on Campus:

I. Beer and wine may be served at group functions in licensed spaces on campus. Student organizations must request permission to serve beer and/or wine through the reservation system which is administered through the Office of Student Activities and alcoholic beverages are always managed by University Catering.

II. University Departments looking to serve beer and/ or wine on campus should also contact University Catering at 803.323.2134.

III. At all events where alcoholic beverages are served, alternative nonalcoholic beverages and food must also be available. Supervision may be required to insure Alcoholic Beverage Policies are observed.

IV. Consumption of alcoholic beverages in the Residence Halls is permitted in students' rooms and apartments where the assigned residents of that particular room are of legal age. In rooms where there are both occupants that are of and under the legal age to drink,

only the occupants of legal age are permitted to drink, and all alcohol must be kept separate from the belongings of those under the age. The determination of when a party is excessive will be at the discretion of the Residence Life Staff. There is a limit of 3 guests per resident assigned to the room that can be in attendance when alcohol is present, with minimal noise and the room door must remain closed.

V. Violations of the Alcoholic Beverage Policy Pertaining to Student Organizations.

A student or student organization that is found responsible or accepts responsibility for a major incident or is an accessory to misconduct involving a violation of this policy or other prohibited conduct outlined in the Student Conduct Code will be held accountable according to the process outlined in the Student Handbook. Relevant staff in the Division of Student Affairs will review minor incidents of alleged violations of University policies by Student Organizations and determine sanctions as appropriate. Sanctions imposed against groups failing to follow established guidelines and policies may include but are not limited to: specified hours of University service, fines and/or loss of campus privileges for a specified period of time (e.g. event restrictions), educational sanctions, or recommendation for revocation of the organization charter.

Assembly Policy

Winthrop University Community Winthrop University acknowledges the right of enrolled individual students, as well as, University clubs, organizations, and departments to assemble in groups on the University campus for rallies, demonstrations, and gatherings, and has, therefore, designated areas on campus for the above mentioned groups and individuals to peacefully assemble and conduct business. Assemblies without prior written approval are permitted in the following locations on campus:

- Scholars Walk
- Campus Green
- The Amphitheatre
- The grassy awn area in front of Byrnes Auditorium.

All such assemblies may be conducted with sound amplification equipment as long as instructional and other university activities are not impeded, including entrance into any university buildings or the free flow of traffic.

For help with logistics, such as sound equipment, tables, and movable stands, any individuals or groups looking to assemble are encouraged to contact the Assistant Dean of Students (803.323.4503). Any groups desiring assembly space in any campus building or in open areas other than the above mentioned must submit an on-line request (<http://www2.winthrop.edu/spacereservations/>).

External Groups

As a state university, Winthrop also acknowledges the right of individuals and groups who are not affiliated with the University to peacefully assemble on campus. These individuals and

groups may assemble on the Campus Green B (closest to the Amphitheatre) and the Amphitheatre and MUST notify the Assistant Dean of Students (803.323.4503) at least two days prior to assembling. Any and all sound equipment used must be cleared through the University

Expectations

No part of this Assembly Policy should be interpreted to restrict one's rights to assemble, based on the content or the subject matter presented. However, at such gatherings, Winthrop University expects the rights and privileges of all persons to be respected and that there will be no endangerments to health or public safety. In addition, such gatherings and assemblies must in NO way disrupt the function of the University or endanger University property. Consistent with the U.S. Constitution, Winthrop University reserves the right to regulate the time, place, and manner in which persons exercise their free speech rights to the extent necessary to assure the safety of the campus community and the orderly operations of the institution.

Copyright Policy

In recognition of its mission to further teaching, learning and research and engage in public service, Winthrop University is committed to fostering an environment that provides for the fair use of copyrighted works to achieve these goals while remaining in compliance with applicable laws. University users of copyrighted works are accorded the rights and privileges pursuant to 17 U.S.C. §§107 (Fair Use), 108 (Reproduction by Libraries and Archives), 109 (First Sale Doctrine and Transfers), 110 (Teaching Exception) and other statutory exemptions and limitations to the exclusive rights granted to the owner of a copyright protected work. While the University does not intend to unduly restrict the use of works otherwise permitted under law, it is the policy of Winthrop University to comply with federal copyright law and all related law codified at 17 U.S.C. §101 et seq.

All faculty, staff, and students must adhere to University copyright policy and are expected to seek consultation and advice from the Dean of Library Services when using the copyrighted works of others. It is the policy of the University to inform and educate faculty, students, and staff regarding federal copyright law, the rights of copyright owners, the legal obligation of the University to comply with applicable law, and the rights of the University community to use copyrighted works. The full policy can be accessed at www2.winthrop.edu/dacus/copyright/policy.htm

Discrimination & ADA Complaints

In keeping with the civil rights laws by which Winthrop University is governed, including Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, as amended, the following avenue is provided for students to pursue complaints alleging discrimination. Students who believe that they have been subjected to unlawful discrimination by another student should contact the Dean of Students.

Students who believe that they have been subjected to unlawful discrimination under the Americans with Disabilities Act of 1990, including reasonable accommodation and access issues, should contact the University's ADA Compliance Officer through the Dean of Students.

Guest Policy

Students and student organizations are responsible for the conduct of their guests while they are on the Winthrop campus.

Students and student organizations hosting non-Winthrop guests are expected to inform their guest of university policies, rules, and regulations and may be subject to disciplinary action for guest violations. Residence Life guest policies and passes are available at each hall office. See the West Center Information desk or call x2652 for recreation guest passes. Visitors to Winthrop University that desire to park on university property must obtain a visitor parking permit from the Campus Police Department.

Hazing Policy

Hazing is a very serious offense and a violation of S.C. Law. Winthrop University student organizations and individual students should not condone or engage in this activity.

Hazing is defined as any action taken or situation created, which produces mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include assault in any form, creation of excessive fatigue; physical and psychological shocks, wearing apparel which is conspicuous and not normally in good taste, nudity; situations or tasks that interfere with scholastic activities, and any other activities which are not consistent with the regulations and policies of Winthrop University and otherwise isolate or create different standards for new members for the purpose of initiation or admission into or affiliation with a chartered or non-chartered student, organization.

Consistent with state law, it is a violation of the hazing policy for any person to:

- 1) knowingly permit or assist any person in committing hazing activities or
- 2) failing to promptly report hazing activities to the appropriate university official. The implied or express consent of a person to participate in hazing does not constitute a defense to violations of the hazing policy.

Examples Of Hazing

Depending upon circumstances, the following activities have, at one time or another, been construed by the courts and/or institutions of higher education as hazing.

Such activities are often required or implied as conditions of inclusion or exclusion from a group, formal or informal. Hazing, therefore, may be perpetuated by individual(s) against individual(s), individual(s) against the group, the group against individual(s) or group against group.

1. “PT” (Physical Training): requiring calisthenics such as sit-ups, running or any form of physically abusive or excessive exercise; any physical action or restraint that may inflict harm or pain on an individual(s) or place them in a position or situation of possible harm or threat.
2. Forcing, requiring, recommending and/or coercing consumption of alcoholic beverages or any other kind of drug; requiring ingestion of an undesirable or unwanted substance (food, drink, concoction).
3. Harassment or bullying, whether verbal, mental or physical of individual(s) or group(s).
4. Scavenger hunts that require or result in theft; forced or coerced road trips, dangerous activities, and/ or kidnapping.
5. Endorsing or conducting pranks such as borrowing or stealing items, destruction of property or objects, pulling false fire alarms, or any other activity in violation of the law.
6. Personal servitude (doing chores or errands for the group(s) or individual members).
7. Sleep interruption or deprivation; conducting activities that do not allow adequate time to study.
8. Degrading, humiliating or embarrassing games or activities.
9. Line-ups or any interrogation for information about the history, purpose or direction of the organization that is not consistent with legitimate testing
10. Forced isolation from other members, friends or the rest of the campus. This includes any prohibition on speaking or social interaction (including public marching or walking in lines or “online.”)
11. Deception and/or threats contrived to convince the pledge he/ she will not be able to join the organization or that inflicts mental stress by not revealing the requirements or basic timetable for joining.

Inclement Weather Policy

It is Winthrop University’s policy to provide instruction for students except in cases when extreme weather conditions make roads unsafe for travel.

While Winthrop feels a responsibility to hold scheduled classes and maintain office support for those classes whenever possible, the highest priority is placed on the safety of its students, faculty and staff, including those who are enrolled in on-line degree programs

In case of hazardous weather, the Office of University Relations advises students, faculty and staff or first check the University’s Emergency Information website at www.winthrop.edu/emergency or their Winthrop e-mail, which will reflect the latest class and

office schedules. Office members also notify, as quickly as possible, the following local media outlets regarding closings and delays:

Radio: WRHI-AM (1340), WRHM-FM (107), WFAEFM (90.7), WPEG-FM (98), WRFX-FM (99.7), STARFM (104.7), LINKFM (107.9), WBT (1110 AM) Television: WCBL-TV (CN2), WBTW (3), WSOC-TV (9), WCNCNBC 6 (36), Fox Charlotte 18 WCCB-TV

Notices also may be listed in The Herald and Charlotte Observer's main or York section, provided that the decision to close or delay classes meets publication deadlines. Also, if possible, information will be available on the campus alert line, (803) 323-2222.

Students should use their discretion in judging the safety of traveling to the university during periods of inclement weather. Winthrop students taking courses on-campus or enrolled in online degree programs should notify their professors immediately if they anticipate missing class due to inclement weather. If an on-campus student anticipates missing an extended amount of class time, in addition to notifying their professor, they should notify and provide documentation to the Dean of Student's Office, and request that absence notifications be sent out. Students enrolled in on-line degree programs should notify their Student Services Coordinator, in addition to their professors, in the event of potential anticipated extended absences due as a result of inclement weather.

All are strongly urged to register for WU Alerts for critical emergency updates for your voice or text phone found on the Emergency Information web site.

Intellectual Property Rights Policy

Approved by Winthrop University Board of Trustees June 6, 2003

I. Introduction - The fundamental mission of Winthrop University embraces teaching, research, and service, both to enhance and advance knowledge and to serve the public good. To do so, Winthrop University recruits and maintains a diverse faculty of national caliber.

It "supports its faculty as they enhance their abilities as effective teachers and as they develop and enrich their knowledge and skills as scholars, researchers, practitioners and creative artists in their disciplines. Moreover, Winthrop ... support[s] high quality instruction and research in every field of study offered by developing and maintaining at an appropriate level its classrooms, studios and performance spaces, as well as its informational and instructional technology resources." [1]

Thus, it is in the interest of all members of the university community to foster the creation of the highest quality intellectual properties that further the academic mission of the University; foster the dissemination of new knowledge and the maintenance of high academic standards to improve the education we provide our students and the service we provide to the citizens of the State of South Carolina; and to provide incentives for university faculty, staff, and students to participate fully in the use and creation of intellectual properties. Strong mutual interests are shared among the university, the faculty, the staff, and the students in the appropriate allocation of the ownership rights associated with such intellectual properties; and the rights that belong to the

owners of intellectual properties should be allocated so as to optimally support the mutual interests of the university, faculty, staff, and students.[2]

The Intellectual Property Rights Policy applies to students and it can be reviewed, including the citations referenced above, at:

<https://apps.winthrop.edu/policyrepository/Policy/FullPolicy?PID=5>

Outside Noise Policy

Quiet Hours—Quiet hours shall be enforced outside of the residence halls every day of the week from midnight until 8 a.m. in the designated quiet zones. All other hours are courtesy hours. People will be able to assemble or meet in the quiet zones. However, any noise originating from these designated areas that is determined to be excessive and disturbing to the environment outside, near or inside the residence hall will not be tolerated.

Quiet Zones—Quiet zones are areas outside of all the residence halls and apartments. The quiet zones for every residential building are defined with the following designated areas:

The Courtyard—The parking lots and sidewalk inside the inner courtyard.

Roddey—The court yard, the parking lot between McLaurin and the Hardin Family Garden, and the front area of Roddey to the street that runs parallel to the front of Roddey.

Margaret Nance—The parking area between Margaret Nance and Crawford and the grassy front lawn from Margaret Nance to the street that runs parallel to the front of Margaret Nance.

Phelps—The parking area that is surrounded by Phelps and Joynes Conference Center, the parking area between Phelps and Lee Wicker, and the area between Phelps and Oakland Avenue.

Lee Wicker—The parking area between Phelps and Lee Wicker, the grassy and sidewalk area near Oakland Avenue between Phelps and Lee Wicker, the area between Lee Wicker and Oakland Avenue, the area between the front of Lee Wicker and Cherry Road and the area (including the street) between Lee Wicker and East Thomson.

East Thomson—The area (including the street) between East Thomson and Lee Wicker. Grassy concourse between East and West Thomson from the buildings to the metal fence on the Cherry Road side. The parking area between East and West Thomson and the cafeteria on the Thurmond building side.

West Thomson—Grassy concourse between East and West Thomson from the buildings to the metal fence on the Cherry Road side. The parking area between East and West Thomson and the cafeteria on the Thurmond building side. The area between West Thomson and Richardson (including the street between the two buildings).

Richardson–The area between West Thomson and Richardson (including the street between the two buildings). The area between Richardson and Wofford. The area on the Sims building side from Richardson to the “grassy island” area (the phrase “grassy island” is used because this area is surrounded by parking lots). The area between Richardson and the metal fence on the Cherry Road side

Wofford–The area between Wofford and Richardson. The area between Wofford and the parking lot on the Water Street side. The area on the Sims building side from Wofford to the “grassy island” area (the phrase “grassy island” is used because this area is surrounded by parking lots). The area between Wofford and the metal fence on the Cherry Road side.

Violations of this policy may be subject to the disciplinary procedures outlined in the Winthrop University Student Conduct Code.

Rationale

The quiet zones are the outside areas of buildings where people live; and therefore, consideration for others within this residential community is an essential element. Quiet zones exist for each of the eight residence halls to assure consistency in the expectation and enforcement of the outside noise policy

Posting Policy

Free expression is encouraged on the campus of Winthrop University. Handbills, leaflets, and similar materials available free of charge, may be distributed by regularly enrolled students, members of recognized student organizations, Winthrop University personnel, and by off campus entities in campus areas designated so long as such distribution does not interfere with University affairs.

In an effort to effectively convey information of importance to the campus community, as well as individuals and groups unaffiliated with the school, the following guidelines have been established for the posting and distribution of materials on the campus of Winthrop University. Neither the contents of this policy nor the receipt of an approval for posting should in any way be understood as an endorsement of support by Winthrop University of the materials being posted or the actual function(s) being advertised. In the interest of campus and public safety, the University may make exceptions to this policy. The purpose of this policy is to:

1. Provide guidelines and procedures by which material may be posted.
2. Outline the approval process for posting materials in areas of campus where prior approval is required.
3. Highlight designated areas of campus where posting is allowed without the prior approval of a Winthrop University official or department. For the purpose of this policy, these areas will be referred to as “Open Access Bulletin Boards”.
4. Explain the enforcement avenues of the policy.

In order to uphold community standards, Winthrop University encourages anyone interested in posting on campus to follow the guidelines listed below. These guidelines will ensure that posting rights will not be based on the content or viewpoints expressed. Posting Guidelines:

- Postings should reflect activities or interests of enrolled individual students, recognized student organizations, University personnel, and off-campus entities.
- For Winthrop University student organizations, posted materials must clearly promote the activity publicized and the sponsoring university organization as its primary message, rather than the commercial advancement of the non-affiliated entity or product. If the name, logo, trademark, slogan, or similar identifier of a non-university affiliated appears on the posting, it must not appear as the dominant message. Student organizations that want to post flyers/posters/materials must follow the approval process for each building/location. For more information on the posting procedures for specific locations on campus, please review the Winthrop University Posting Guidelines (www.winthrop.edu/uploadedFiles/clubsorgs/forms/PostingGuidelines2014.pdf), as found on the Winthrop University Student Organizations website.
- Aside from University-owned free-standing signs or displays, the only outdoor site for physical posting(s) such as freestanding signs, A-frames, or staked signs is the smaller grass circle on the Campus Green adjacent to the Musical Frogs display. In addition, no signs may be more than 5' high from ground to top.
- Notices to be posted in residence halls must be approved by the Residential Learning Coordinators and follow all guidelines set by the Department of Residence Life.
- Postings or advertising which promotes the use and/ or sale of alcohol as the primary function of the event are prohibited in the Winthrop University Residential Learning Environment (all university residence halls).
- Entities that are unaffiliated with Winthrop University, including off-campus vendors not being sponsored by student organizations, as well as, unaffiliated individuals, businesses, and organizations, are permitted to post materials on campus on any of the Open Access Bulletin boards (View Attachment). For information regarding other forms of advertisement for unaffiliated individuals and groups, please view the Solicitation and Vendor Sales Policy.
- Postings may not be placed on the exterior surfaces of any campus buildings, trees, lampposts, fences, vending machines, trash cans, and right-of-ways adjacent to university academic, residential or support facilities, or on any parts of cars parked on campus. • Every person and each group are responsible for litter generated by their own handouts or handbills.

Winthrop University Open Access Bulletin Boards

<u>Building</u>	<u>Location</u>	<u>Approval Process</u>
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<u>Bancroft Hall</u>	<u>All- Non Departmental Bulletin Boards</u>	<u>None</u>
<u>DiGiorgio Campus Center</u>		<u>None</u>
<u>Dinkins Hall</u>	<u>Two boards: First floor left of the informaiton desk, between Rm. 107 & 108</u>	<u>None</u>
<u>Kinard Hall</u>	<u>All- Non Departmental Bulletin Boards</u>	<u>None</u>
<u>Owens Hall</u>	<u>All Bulletin Boards</u>	<u>None</u>
<u>Tilman Hall</u>	<u>Four boards: One by the Cashiers office next to Rm. 17, Three in the breezeway connecting Tilman Hall to McLaurin Hall</u>	<u>None</u>

* Winthrop students enrolled in on-line degree programs may submit materials for posting to the Assistant Dean of Students (davisa@winthrop.edu) and must adhere to all of the above mentioned guidelines.

Enforcement: Violations of this policy by students or student organizations are prohibited by the Student Conduct Code and will be subject to the disciplinary process. Violations of this policy by off-campus entities may result in their loss of future posting/advertising privileges.

Chalking Policy

The use of sidewalk chalk is only permitted by student organizations and university departments to promote on-campus events. The intent of this section is (1) to describe expectations for student organizations/ departments who wish to chalk on sidewalks; (2) to ensure chalking does not permanently or adversely impact the campus grounds.

Protocols

The use of water-soluble chalk (sidewalk chalk) by student organizations/departments is permitted on University sidewalks provided the chalking complies with the following requirements:

- Chalking is permitted only in open areas that can be directly washed by rain. The chalking must be on horizontal sidewalks not covered by an overhang and at least 30 feet from the entrance of any campus building.
- Chalking is prohibited on all structures and vertical surfaces, including buildings, walls, benches, signs, poles or columns, light poles, and trees.
- The material used to mark the sidewalk must be water-soluble (sidewalk chalk). The use of markers, paints, oil-based products, sprayable chalk, or other aerosol-based products is prohibited

- All chalk must be removed within three days following the event.

Individuals and organizations failing to comply with these protocols may jeopardize future chalking privileges; be liable for damage and/or clean-up costs if any are incurred; jeopardize funding or other privileges afforded to them; and/or face charges in accord with the Student Conduct Code

For questions about these protocols, please contact the Dean of Students Office at 803.323.4503, or the Office of Student Activities at 803.323.2169.

Safe Computing Practices Policy

Please visit the following website to view the Safe Computing Practices Policy:

<http://www.winthrop.edu/technology/default.aspx?id=7060>

Sexual Harassment Policy

Winthrop University is an educational community committed to common standards of integrity and respect for all of its members.

All members of the Winthrop community, guests, and visitors have the right to be free from sexual harassment and sexual misconduct; and such behavior will not be tolerated by the Winthrop community. Winthrop is committed to taking immediate, equitable, and effective actions to respond to sexual harassment and sexual misconduct to prevent its reoccurrence and to address its effects. For purposes of this Policy, sexual misconduct is always considered a form of sexual harassment; and the term sexual misconduct is used unless there is a specific reference to sexual harassment as defined in the Student Conduct Code.

A student who believes she or he has been subject to harassment by an employee should immediately contact either the Dean of Students in 246 DiGiorgio Campus Center, ext. #4503 or the Associate Vice President for Human Resources in 303 Tillman, ext. #2273.

If a student believes that he or she is being harassed by another student, please refer to the Student Sexual Misconduct Policy.

Personal Transport Policy

Personal Transport Devices

For the sake of this policy, the term “wheeled personal transport device” includes roller skates, inline skates, foot-propelled scooters and any type of skateboard/longboard, the term “motorized personal transport device” will include Hoverboards, Segways, and any Lithium-battery powered device used for personal transport, the term “skaters” will be used to refer to anyone using a wheeled personal transport device, and the term “riders” will be used to refer to anyone using a motorized personal transport device.

Whether on roller skates, inline skates, roller blades, foot-propelled scooters, skateboards, longboards or hover boards, motorized and wheeled personal transport devices can be used across the Winthrop University campus, as a means to get around. Because they share the campus with thousands of others, it is very important that skaters/riders use safety, courtesy and caution, not only for their protection, but also to help ensure pedestrian safety for other members of the University community. Winthrop University sets forth these regulations to make everyone's skating/riding safe, fun and convenient while on campus.

Wheeled Personal Transport

(roller skates, inline skates, skate boards, body boards, foot propelled scooters, etc.)

On the Winthrop University campus, the use of roller skates, inline skates, foot-propelled scooters, and skateboards/ longboards is permitted for individual, point-to-point transportation, on sidewalks, in parking lots, and on university pathways designed for bicycle and pedestrian traffic. Only cautious use of wheeled personal transport devices will be permitted on campus. Therefore, skaters must yield the right of-way to pedestrians, motorized vehicles and bicycles while on pathways and to emergency vehicles in all circumstances, in addition to adhering to all stop and yield signs. Skating and skateboarding for recreation is permitted on the roadway around Winthrop Lake, but is also subject to these guidelines. The use of wheeled personal transport devices is NOT permitted inside of, or within the entrances of any Winthrop University buildings and is further prohibited from all other areas of the campus, including but not limited, to steps and hand rails, wheelchair ramps, flower planters, brick patios, sitting walls, curbs and benches, retaining or landscape walls, etc. Wheeled Personal Transport Devices are allowed to be stored in Winthrop University buildings and residence halls.

Motorized Wheeled Personal Transport

(Hover Boards, Glydes, Segways, etc.)

Similar to skaters, riders are expected to adhere to all stop and yield signs while riding on campus, in addition to yielding the right-of-way to pedestrians, bicycles, and motorized vehicles. While students are permitted to ride motorized personal transport devices on campus, there are safety concerns as it pertains to their storage and charging. Therefore, Hover Boards and all Lithium- Ion battery powered personal transport devices are not permitted in any Winthrop University buildings. Hover Boards may not be stored in any building on the campus of Winthrop University. In addition, Hover Boards and any other lithium-ion battery operated transport devices may not be charged in or within the close proximity outside of any Winthrop University buildings, including Residence Halls, the DiGiorgio Campus Center, and The West Center. *This policy excludes devices that are used for the accommodation of a disability or a medical condition/injury*

Accountability

If a rider, skater, or skateboarder violates the guidelines and rules set forth in this policy, there are consequences. For Students: subject to being charged with a violation of the Student Conduct

Code including but not limited to item IV. G., *Behavior or activities which endanger the safety of oneself or others, or CC. Violations of University Policies and Procedures.*

For Non-Students and Visitors: Subject to being asked to leave campus and university property.

For repeat offenders: a trespass warning may be issued and an arrest is possible.

All Violators: Subject to having their skateboard, skate equipment, or motorized personal transport device confiscated by Campus Police.

Smoking and Vaping Policy

Definitions

For the sake of this policy, “Smoking” is defined as the use of a lighted cigarette, lighted cigar, lighted pipe, or any other lighted tobacco product. “Vaping” refers to the use of any electronic nicotine delivery system or electronic smoking device; this includes any electronic inhaler that employs a mechanical heating element, battery, or electronic circuit to heat a liquid nicotine solution contained in a vapor cartridge, such as an electronic cigarette, electronic cigar, electronic hookah, electronic cigarillo/cigar, or an electronic pipe

Smoking/Vaping Regulations

Where is Smoking or Vaping Permitted?

Smoking and vaping is permitted on campus grounds in designated smoking areas only. Winthrop University has sixteen designated areas, complete with benches and cigarette disposal canisters, where smoking or vaping is allowed. The following outside areas are designated smoking areas: On Myrtle Drive between Dinkins and Good Building, next to Dacus Library, in front of Withers/W.T.S. Building, behind the Operations Center at Winthrop, the loop of Phelps Hall, behind the Academic Computing Center, in front of Thomson Hall, across from Wofford Hall, next to Byrnes Auditorium, beside the Culp Chiller Plant, behind Kinard Hall, behind Margaret Nance Hall, behind McLaurin Hall, next to the Courtyard at Winthrop, in front of Rutledge Building, and across from the front entrance to Roddey Apartments. All employees, faculty, staff, students, clients, contractors and visitors are expected to abide by the terms of the Campus Smoking Policy, both during and after campus hours, and during all university sponsored events.

Where is Smoking or Vaping Prohibited?

Smoking and vaping is prohibited in all Winthrop University buildings and university-owned or leased vehicles. This applies to offices, hallways, waiting rooms, restrooms, elevators, conference and meeting rooms, study rooms, auditoriums, dining areas, residence halls/apartments, stairways, and community areas, which are the property of Winthrop University or those areas leased or controlled by Winthrop University. Smoking and/or vaping is NOT permitted in any University-owned housing! Winthrop University faculty, staff, students,

as well as visitors, share the responsibility of following and encouraging compliance with this policy, and the success of this policy rests upon the thoughtfulness, respect and cooperation of everyone. Current building managers will be responsible for monitoring compliance with the Campus Smoking Policy within their designated areas. Any problems should be referred to the building managers. At university events where building managers may not be present, those persons responsible for conducting the event are responsible for monitoring compliance with the policy. For situations that may occur outside areas monitored by building and events managers, students, employees, faculty, staff and visitors share the responsibility of following and politely encouraging compliance with this policy. Employees, faculty, staff and students who fail to comply with this policy may be subject to disciplinary action for non-compliance with University policies. Clients, contractors and visitors who fail to comply with this policy may be asked to leave the campus, have access to the campus denied and/or other appropriate measures taken to ensure future compliance with the policy. Should anyone refuse cooperation, Campus Police may be summoned to assist in the matter and will respond accordingly

Solicitation And Vendor Sales Policy

Solicitation on University property as a form of commercial speech is strictly prohibited without authorization from the University. All authorized solicitations by vendors or student organizations are subject to applicable University regulations, and local, state and federal laws.

Solicitations may be approved for a specific area on campus. No solicitation shall interfere or conflict with the mission of the University or its occupants. Winthrop University reserves the right to limit or restrict time, location and functional use of its facilities.

Vendors

A vendor is any non-University related commercial business, entity, individual, or private organization that sells or promotes a product or service. Off-campus vendors are permitted to advertise on-campus by (1) purchasing an ad in the university newspaper or other official university media by calling (803) 323-3419 and (2) posting reasonable amounts of advertising items on seven main bulletin boards: three in the breezeway connecting McLaurin Hall to Tillman Hall, one by the Cashiers Office near 17 Tillman, one in Dinkins Hall on the back wall of the information desk, and two in the DiGiorgio Campus Center (803) 323-2248.

Off-campus vendors that would like to come to campus must be properly registered and approved by the Students Activities Office in the 269 DiGiorgio Campus Center (803) 323-2248. Student organizations may sponsor vendors, but will need to submit the online reservation form for approval. Vendors sponsored by student groups will be required to complete the Vendor Agreement form and comply with all duties as outlined in the agreement. A student organization representative must be present with the vendor at all times.

Any vendor that is determined to be in competition with university contracted student services that are essential to our educational mission such as the provision of housing, books, and food service will be denied approval. Winthrop University does not in any form permit the solicitation of credit cards.

Space Use Policy

For complete information regarding General Policies, Use of Space and Reservation Procedures, Special Limitations and Restrictions, Charges for Student and Internal Users of Space, Space Use Managers and Approval List, Facilities Management and Safety, Recreational Facilities Usage & Equipment and External Groups – Facility Fees and Charges associated with the Space Use Policy, please refer to the following Web site:

<https://www.winthrop.edu/spaceuse/>

Non-Academic Complaint Procedures

It is the role of the University to protect the rights and privileges of all parties involved, so that Winthrop students can have a positive educational experience in which their concerns can be expressed openly and readily. Winthrop University maintains a comprehensive procedure to promptly address non-academic student complaints. For non-academic student complaints, rigorous and robust response mechanisms and records of actions are maintained by The Department of Student Life. Non-Academic student complaints are addressed in a fair and professional manner.

To address and resolve their complaints as quickly as possible, students should contact the office responsible for overseeing the immediate area causing the concern. There are multiple access points for students to make the University aware of their concerns, including, scheduling a face-to-face meeting or telephone conversation with a designee from the corresponding area in which the issue occurs, or completing the online Non-Academic Student Complaint form (https://cm.maxient.com/reportingform.php?WinthropUniv&layout_id=4). Records of complaints and their resolutions are maintained by the Department of Student Life.

If students are uncertain to whom or where to address their complaints, they can contact the Dean of Students Office, located in 246 DiGiorgio Campus Center by walking in or calling (803) 323-4503 to schedule an appointment. Once an appointment is scheduled, a designee from the Dean of Student's Office will help the student in resolving the complaint. If unable to address the complaint immediately because of policy or procedural requirements, the Dean (or designee) will assist the student in directing the complaint to the appropriate university official or office better able to address the matter.

Students with complaints involving the following general non-academic issues are advised to contact:

Accessibility for those with disabilities:

The Office of Accessibility, *Bancroft Annex Third Floor*, (803) 323-3290 {V/TTY}.

Athletics and NCAA Violations:

Athletics, *Winthrop Coliseum*, (803) 323-2129.

Information Technology Services:

Computing and Information Technology, *15 Tilman Hall*, ITcomplaints@winthrop.edu.

Dining Services:

Dining Services, *Thomson Cafeteria*, (803) 323-2119.

Facilities Issues: Facilities Management Office, *349 Columbia Avenue*, (803) 323-2261. ,

Financial Aid:

Financial Aid, *Sykes House*, *638 Oakland Avenue*. (803) 3232189.

Fee Bills:

Controller, *019 Tillman Hall*, (803) 323-2165.

Parking Appeals:

Campus Police, *Good Building*, (803) 323-2553.

Residence Life:

Department of Residence Life, *227 DiGiorgio Campus Center*, (803) 323-2223.

Sexual Harassment/Misconduct (Student being accused):

https://cm.maxient.com/reportingform.php?WinthropUniv&layout_id=2

Sexual Harassment/Misconduct (Faculty or Staff member being accused):

https://cm.maxient.com/reportingform.php?WinthropUniv&layout_id=2

Failure to Follow a Student Affairs Policy:

The Vice President for Student Affairs, *238 DiGiorgio Campus Center*
https://cm.maxient.com/reportingform.php?WinthropUniv&layout_id=4

Tailgating Policy

Tailgating is defined as parking in a designated location/area and consuming food and beverages, including alcohol for those individuals of legal age for the premises outlined below as specifically approved for public consumption of beer or wine therein, prior to an intercollegiate athletic event. Winthrop University does not sanction the consumption or possession of alcoholic beverages by underage persons; nor does it sanction the violation of Federal, State or Local Law

Tailgating Areas/Times

Tailgating will be typically permitted in the following areas only which are specifically approved for public consumption of beer or wine by those of legal age (unless additional locations are

permitted for special events by the Director of Athletics and the Vice President for Student Affairs):

A. North and South paved parking lots at the Winthrop Coliseum.

B. Paved parking lot adjacent to Track/Soccer field

C. Paved softball parking lot. Tailgating is limited to directly behind your parked vehicle. Roadways cannot be blocked for any reason. Oversized grills may be directed to a designated location (when available) determined by Coliseum parking attendants or Campus Police.

Tailgating will not be permitted after the event starts or at the conclusion of any athletic event.

The above designated areas are the only locations approved for tailgating. Consumption of alcohol outside designated areas and/ or time periods constitutes a violation of the Winthrop University tailgating policy. Violators are subject to prosecution under the Winthrop University Student Conduct Code, and the laws of the City of Rock Hill and the State of SC. Winthrop University Campus Police will maintain an active presence and patrol during all tailgating activities and respond accordingly to any violations.

The City of Rock Hill Ordinance regarding display or consumption of beer or wine in public place: It shall be unlawful to openly display or consume any beer or wine in or from any unsealed container on any public street or sidewalk, in any public parking area, or at any public gathering place, excepting premises specifically licensed for public consumption of beer or wine therein; provided that this charge shall not be asserted when any other charge is made relating to or growing out of consumption of beer, wine or whiskey. (Source: City of Rock Hill Municipal Code, www.municode.com/library/sc/rock_hill/codes/code_of_ordinances)

Additional Tailgating Regulations

The following items are prohibited in tailgating areas: RV's, Glass Containers, Household furniture (sofas, recliners, etc.), and alcohol possessed by any person(s) under the age of 21.

Tents are restricted to being: On the approved grassy area for the event. Directly behind a vehicle so that it does not obstruct traffic or infringe upon another parking space. No larger than 8' x 8'

Cleanup

All participants will be responsible for complete cleanup of their tailgating area. This includes proper disposal of garbage and charcoal.

Conduct

Individuals attending events at Winthrop University are expected to conduct themselves in a manner respectful of the nature and character of the University. Persons acting in a disruptive, disrespectful or disorderly manner may be asked to leave the premises or be subject to arrest. Students may also be charged with a violation of the Student Conduct Code.

Winthrop University does not sanction the consumption or possession of alcoholic beverages by students; nor does it sanction the violation of federal, state, or local law.