

Student Financial Services(SFS) is responsible for the preparation and distribution of billing statements for tuition, fees, room, board, and other related charges. Our staff processes payments, assists in setting up payment plans, protects student schedules, issues refunds, and collects on defaulted accounts.

All questions regarding scholarships, grants, loans, and employment should be directed to the Office of Financial Aid (page 6).

Visit our webpage for further details, or access via Winthrop.edu, hover over Tuition & Aid, then click Student Financial Services.

Winthrop.edu/SFS

Student Checklist:

- Free Application for Federal Student Aid (FAFSA):** Complete this form and any Financial Aid requirements as soon as possible, as these could impact your balance and processing of refunds. www.fafsa.ed.gov
- Entrance Counseling:** Complete to retain your awarded Financial Aid.
- Financial Aid Awards:** Review these in Wingspan and Accept/Decline Awards.
- Direct Deposit:** Enroll via Wingspan for fast & convenient refunds (instructions on SFS page)
- Authorized User(s):** Designate persons in the Payment Gateway (see pg 4)
- Family Education Rights & Privacy Act (FERPA) Form:** Fill out to permit release of information with specified family/guardian(s) (see pg 4)
- Deadlines:** Be aware of add/drop dates for tuition & fee adjustments.
- Payment Plan:** Enroll to spread out payments and protect your schedule.
- Student Account Balance:** Resolve balance before the fee payment deadline to avoid registration holds & dropped schedule.
- Tuition Insurance:** Consider insurance to help refund tuition in case a student cannot complete classes due to extenuating circumstances
- VA or Other 3rd Party Paperwork:** Turn in paperwork at least one week before the Fee Payment Deadline.
- Winthrop Email:** Check regularly for University notices!

You Should Know...

Registration Holds

Having a registration hold on your account will prevent you from registering for upcoming semesters.

- These are typically applied following the last day to Withdraw or S/U.
- Your balance must be below \$1,000 to register for courses.

Fee Payment Deadline

Deadline dates vary, access the Billing Schedule on the SFS Webpage under Payment Deadlines. Students must do one of the following by the Fee Payment Deadline in order to **protect their course schedule** from being dropped:

- Tuition & Fees covered in full by Financial Aid and/or Outside Loans
- Tuition & Fees paid in full
- Enroll in a Payment Plan and make the first payment



This Linktree QR Code Provides Easy Access To:

Our dept social media (updates, alerts, deadlines, & much more)

Links to FAQ, Deadlines, and Paying Online

SFS & University Calendars

Plus more resources!

Contact Us

SFS@Winthrop.edu | 803/323-2165 | 21 Tillman Hall

Frequently Asked Questions

? How do students view their Winthrop eBill?

E-Bills are e-mailed to the student's Winthrop e-mail address according to the billing schedule located on the SFS webpage. Students may also view their current charges, payments, any anticipated Financial Aid, download Statements, and enroll in Payment Plans by logging into Wingspan then clicking Account Summary and Payments (to the upper left). Students should direct questions to SFS.

? What happens if payments are not made or arranged by the Fee Payment Deadline?

A late fee may be imposed and, if not paid, the student's course schedule will ultimately be dropped. Students will then have to re-register for classes and pay their fees. However, Winthrop cannot guarantee that students will be able to re-register for the same courses they were previously enrolled in.

? What if I have a balance at the end of the term?

Registration & Transcript holds are applied to student accounts following the last day to Withdraw or S/U from courses. Your balance must be below \$1,000 to register for the next semester, and \$0 to acquire transcripts.

? How do I make a payment?

Pay online through Account Summary & Payments on Wingspan or the SFS Cashiers Window (22 Tillman Hall). SFS does NOT accept credit card payments at the payment window, by mail, or telephone.

Find more FAQ's on our SFS Webpage