

**February 2022 Staff Assembly**  
Tuesday, February 1, 2022  
2pm | Zoom

**I. Call to Order**

In attendance: Debbie Casperson, Amanda Cavin, Jayme Charles, Debbie Garrick, Craig Gero, Chris Johnson, John Kroft, Jessica Martin

Absent: Shea Maple, Tanya Pettus, Leah Simmonds

John Kroft called the meeting to order at 2:03pm.

**II. Approval of Minutes**

- A. January SA Minutes (Craig motion and Debbie G. second and motion carried)
- B. No SC Minutes for Jan.

**III. Staff Committees**

A. Committee Updates

- 1. *Staff Feedback* – no questions, upcoming meeting
- 2. *Media & Communications* – Staff Stuff came out today, meeting next week to discuss next newsletter
- 3. *Professional Development* – upcoming meeting and upcoming yoga session
- 4. *Community & Campus Involvement* – met today, rolling out Bags to Benches, will get messaging out in next week or so. Bags to Benches is collecting plastic bags in a 6 month period that can be converted to a bench on campus. Tree plantings and such postponed.
- 5. *Staff Recognition* – No updates. Will follow up on Attitude of Gratitude cards.
- 6. *Elections & Nominations* – Nominations for Athletics & Student Affairs. No nominations yet. Going to put out another call. Ask HR for a recount of FTEs in each department to be sure we still need reps in both. We can revisit bylaws on numbers.

**IV. Looking Forward: 2022 Planning**

A. Follow-up on Action Items

- 1. Goals for the year
  - a) Hosting a “Listening Tour”
  - b) Clearly defining expectations for the staff committees
  - c) Inviting the Faculty Conference Chair and the Student Body President to Staff Conferences (this invitation was also extended to the Town Hall, which is being rescheduled)

B. Speakers for SC meetings

1. February – Meg Webber/QEP
2. Feb. Reserved Dina's Place for Friday, 18<sup>th</sup> – Since the Town Hall is being rescheduled, we will change this back to Tuesday, Feb. 15<sup>th</sup>.
3. March: Gloria suggests we may not need an update; Debbie Garrick's thought during the last meeting with the President was that Gloria and Julie could discuss with staff the transition to a new incumbent President, and what that would mean or look like for us. Email ideas to John/Debbie for future meetings.
4. Other Ideas? (especially for April, May, and June) Email John/Debbie.

V. **Any Other/New Business?**

A. President Interview meetings

Monday, February 7 – all but Shea

Wednesday, February 9 – all but Amanda and John

Thursday, February 10 – all but Shea

Questions: Jayme will send questions for all to choose their top 5.

**VI. Adjournment**

- A. Next Staff Conference: February 15<sup>th</sup>
- B. Next Staff Assembly Meeting: March 1<sup>st</sup>
- C. Meeting adjourned 3:08pm.