GRADUATE CERTIFICATE IN ARTS ADMINISTRATION
ASSESSMENT PLAN REVIEW CYCLE

25 March 2017 version

ASSESSMENT ACTIVITY	ASSESSMENT ACTIVITY REVIEW CYCLE	DATE REVIEW COMPLETED	CHANGE IN ASSESSMENT ACTIVITY	DATE CHANGE IMPLEMENTED
Student Evaluations of Courses (Indirect)	Every five years (2017-18)			
Program Director's Classroom Observation of Instruction (Indirect)	Every five years (2016-17)	September 2016	Expand observations to include faculty/admin personnel outside the program—other grad faculty. The observation checklist was updated, enhanced, and expanded a year ago by the program director.	Spring 2017
Faculty Meetings (Indirect)	Every Semester			
Courses Assignments (Direct)	Every Two Years (2014-15)	January 2015	Add global content to: ARTA 600, 610, 640, and 670; Add research assignment to ARTA 670	Fall 2015
Course Assignments (Direct)	Every Two Years (2016-17)	January 2017	Created a new writing assignment for all content courses (ARTA	Fall 2017

			600-670). Monthly Reflection on the Readings). This adds more academic rigor to the content courses and emphasizes writing and critical thinking.	
Pre-Program Survey (Indirect)	Every Four Years (2015-16)	October 2015	added prompts about global issues, technology and arts for social change	
Mid-Program Survey (Indirect)	Every Four Years (2016-17)		added prompts about global issues, technology and arts for social change	
<mark>Exit Survey (Indirect)</mark>	<mark>Every Four Years (2017-18)</mark>			