

Graduate Faculty Assembly
20 August 2004

The Assembly was called to order at 3:12 pm by Dr. John Bird. The first order of business was a request for a volunteer to act as Parliamentarian. Keith Benson volunteered.

Report of the Academic Vice President : Dr. Tom Moore

- Reported that the Dean's have been discussing new ways and means for delivery of graduate programs. He noted a variety of opportunities are being explored. One point of discussion was cohorts, possibly in Charlotte. The question for discussion is: Are we meeting the needs of the community?
- He pointed out that there is no agenda and the discussion of new programs is still open.

Report of the Associate VP for Graduate Studies: Dr. Wilhelmenia Rembert

- If you are engaged in a program review, please let the Office of Graduate Studies know how they may help or what information they may provide for the report.
- Enrollment outlook: at this point applications are down about 50%.
 - 31 recruitment visits are planned
 - All graduate faculty is well at the 21 September 2004 Open House
- Ideas for an award at Graduate Commencement are being discussed.
- Please review the 2004-06 catalog for errors and send those to this office. We are able to correct errors on the website.
- Take this opportunity to introduce
 - Sharon Jackson, Director of Graduate Studies
 - Lauren Carpenter, Coordinator of Marketing & Recruitment
 - Natalie Jeter, Administrative specialist for Graduate Studies

Questions for Dr. Rembert:

- Q: What is the process for changing academic regulations at the graduate level?
A: Begin with Graduate Council.
- Q: Do we have money for advertising the graduate programs?
A: Our total budget is \$38,000.

Report of Chair of Graduate Council: Dr. Janet Chism

- The Council has not met at this time.
 - Please inform us if you have business to bring before us.\
 - Issues coming before the Council are
 - Moving back the deadlines for fall admissions
 - Grading policies for graduate courses
 - Reviewing the support for graduate students
- There was no additional continuing business.
 - There was no new business.
 - There were no announcements.

The meeting was adjourned at 3:06 p.m.

Respectfully submitted,



Dr. Rebecca B. Evers