

Hello,

The Housing Application process for the 2025-2026 Academic Year is now open. The application will remain open until March 31st at 5:00PM. At that time, it will close until those who applied have selected their room through the lottery process described below. Once everyone has been assigned, we will reopen the application for anyone who missed the initial deadline.

Housing Timeline:

March 17th at 9:00AM- March 31st at 5:00PM- Housing Application Open for Returning Students

- More information about the application process can be found later in this document.

April 1st at 9:00AM - April 3rd at 5:00PM- Self-Select

- On these dates all current residential students will be able to login to the Eaglesnest system through Wingspan and select their current room.
- If your room is blocked from being selected it means it has been reserved for incoming freshmen or an upperclassman learning community. In that instance, you will be able to choose a different room in your current building. If your room is available, you will only be able to select your room.
- You will not be able to bring new roommates into your room during self-select, but if your current roommates want to remain in the room they can also self-select.

April 4th 5:00PM- Lottery Times Sent Out

- On this date you will receive a date and time in your email that indicates when you will be able to login to Eaglesnest to select a new room. If you self-selected your current room you will not receive a lottery time.

April 8th at 9:00AM- April 15th and 5:00PM- Lottery

- During this week, the lottery will take place. Students will be able to login to Wingspan and select one of the remaining empty rooms during their time slot.
- If you created a roommate group during your application, or afterwards in Wingspan, it will automatically pull your roommates into the room with you if there is enough space in the room you selected and they accepted the invitation.
- If you are not in a roommate group you can select any room that is available. You will not be able to login before your scheduled lottery time (received on April 4th). *Once your lottery time passes, you will be able to login anytime afterwards, so you do not need to be available at the exact time you are assigned.*

Application Instructions

Please read below for instructions on how to navigate the application process.

In order to apply for housing please follow these steps:

1. Go to www.winthrop.edu and hover over *Quick Links*, on the top right of the screen, and click on *Wingspan*. Use your Winthrop username and password

2. Click on *Eaglesnest Housing* under the Student Tools section.
3. On the Home page, click on *Housing Request* and then *Current Student Housing Application*.
4. Please check your student information. If it is incorrect, contact Residence Life at residencelife@winthrop.edu
5. **Emergency Contact Information:** At least one emergency contact is required. Please double check or fill in the information.
6. **Lifestyle Preferences:** Update all lifestyle preference questions honestly. This information will be used in making your room assignment as well as your roommate assignment, if needed. Parents/Guardians should not fill out this section for students. Your preferences in this section can only be honored if suitable space is available.
7. **Roommate Group Requests:** In this section you can select any other current residential students to be your roommates. You will need their last name and WUID number. Click on the Green Select button, and then click on "Invite". Enter their information, click Search, and then hit the green check mark for Select. Once you finish the application, they will receive a request to join your roommate group. They will not be a part of the roommate group until they accept this request.
8. **Residence Hall Preferences:** Click the green "+" and the dropdown will appear. Add your residence hall preferences one at a time. Select Building as your Preference Type and the specific residence hall in the Preference drop down list. Click Select. You can change the order of your preferences and delete preferences. Repeat this procedure for all residence hall preferences (minimum of three). We will use the preferences if you do not participate in the Self-Selection or Lottery process described above.
9. **Special Accommodations or Accessibility Needs:** If you need special accommodation, please indicate so and read the following: Residence Hall rooms with varying degrees of accessibility are available. Reasonable efforts are made to accommodate students with disabilities who wish to live in a residence hall. Students with disabilities must follow the established Residence Life application procedures (as described herein) and meet the established Residence Life deadline of May 1st in order for requests to be considered. Students must also complete the Request for Housing Accommodation Form (due to accessibility/medical need). Contact the Office of Accessibility for more information. All requests are reviewed on a case-by-case basis. For further information, contact the Office of Accessibility at 803-323-3290.
10. **Select a meal plan:** This is required for all students living on campus. You may select any of the available plans and it will be booked for the following year. If you select the Block 75 but do not get into the Apartments, we will default your plan back to the All Access Plan.

11. **Summary:** Please check to make sure all the information that you provided is correct and then click Sign Residence Hall Contract
12. **Residence Hall Contract acceptance:** Please read the contract! You may download or email it to yourself. Once you agree to the terms and conditions of the contract, check the boxes indicating so, and digitally sign by entering your Winthrop ID and click I Agree.
13. **If you are under 18,** after you click, I Agree, click Submit Application for Processing and an email will automatically be sent to your parent/legal guardian (email you entered in Emergency Contact section) instructing him/her to co-sign the housing contract. To receive a housing assignment, the contract must be co-signed by a parent or legal guardian. Your contract and application are complete only after the contract has been co-signed.
14. **Roommate Request:** If you do not complete the roommate request form when you fill out the application, but later have a specific roommate preference, log back on to *Wingspan* and go to *Eaglesnest Housing*. Click on *Current Student Application* and then *Roommate Group*. There, you will find detailed instructions on how to request a roommate.
15. **Change in Preference:** If you need to make any changes to your housing preferences, such as roommate request, or meal plan, please log back into *Wingspan*, click on *Eaglesnest Housing* and then on the Home page, click on *Current Student Application*. Then click on *Change General Preferences*.