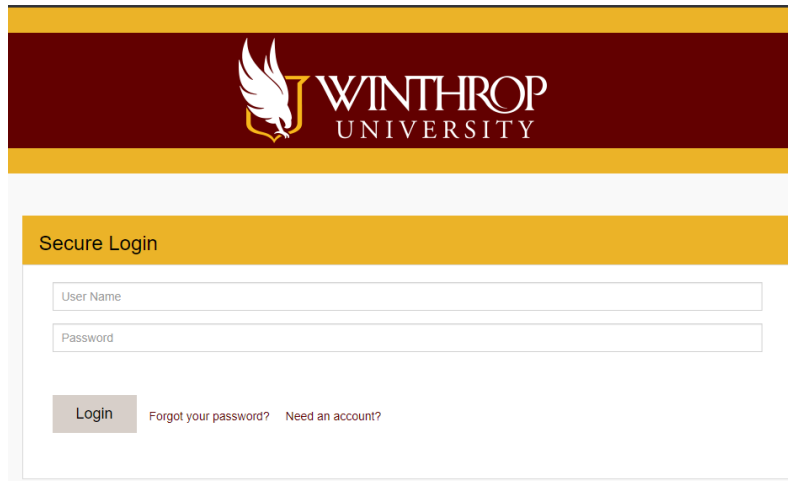


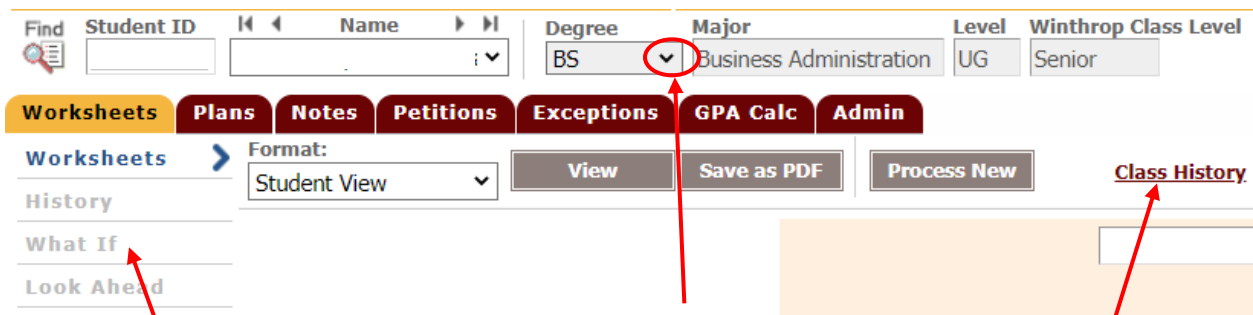
Degree Works Quick Reference Guide

Go to <https://wingspan.winthrop.edu>. Log in using your Winthrop University username and password.



The image shows the Winthrop University logo at the top. Below it is a "Secure Login" section with two input fields: "User Name" and "Password". There is a "Login" button and two links: "Forgot your password?" and "Need an account?"

A link for Degree Works can be found under **Student Tools**.

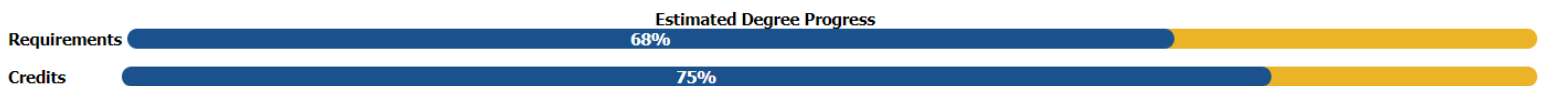


The screenshot shows the Degree Works interface. At the top, there are search fields for "Student ID", "Name", "Degree", "Major", "Level", and "Winthrop Class Level". Below these are navigation tabs: "Worksheets", "Plans", "Notes", "Petitions", "Exceptions", "GPA Calc", and "Admin". A "Format:" dropdown is set to "Student View", with "View", "Save as PDF", and "Process New" buttons. On the left, there is a "What If" link. On the right, there is a "Class History" link. Red arrows point from the explanatory text below to the "What If" and "Class History" links, and to the dropdown arrow in the "Degree" field.

What If shows you what your plan of study would look like if you change catalog years, majors, concentrations, etc.

Click on the arrow to view your other degree program(s), if applicable.

Click on **Class History** to see courses taken in a chronological order.



The **Estimated Degree Progress bar** is a visual approximation of the student's progress toward their degree. It included courses and other milestones that are required by the academic catalog.

Bachelor of Arts		Catalog Year:	2018-2019	Credits Required:	120
				Credits Applied:	90
Unmet conditions for this set of requirements: 30 Credits needed					
<input checked="" type="checkbox"/>	Steps Towards Graduation				
<input checked="" type="checkbox"/>	2.0 GPA Requirement Met				
<input checked="" type="checkbox"/>	Academic Standing: Good				
If not in Good Academic Standing then CLICK HERE.					
<input type="checkbox"/>	General Education Requirements Area I	Still Needed:	See General Education Area I section		
<input type="checkbox"/>	General Education Requirements Area II	Still Needed:	See General Education Area II section		
<input checked="" type="checkbox"/>	Language Proficiency				
<input type="checkbox"/>	Major Requirements	Still Needed:	See Major in Psychology BA section		
<input type="checkbox"/>	Minor Requirements	Still Needed:	See Minor in Women's and Gender Studies section		
<input type="checkbox"/>	Honors Program Requirements	Still Needed:	See Honors Program Requirements section		
<input type="checkbox"/>	Hours above 299	Still Needed:	See Hours Above 299 section		
<input type="checkbox"/>	Minimum Hour Requirement for Degree	Still Needed:	See Minimum Degree Hours (120) section		
<input type="checkbox"/>	Cultural Events Requirement Not Met	Still Needed:	You have attended 13 of the 18 required Cultural Events		

The **Degree block** shows an overview of the specific requirements that you need to complete your degree. It includes your minimum GPA requirements, academic standing, major requirements check, minimum hour check, Cultural Events check, catalog, and overall hours required for degree completion.

Major in Psychology BA		Catalog Year:	2018-2019	Credits Required:	36
				GPA:	3.307
				Credits Applied:	23

The **major requirement block** will not be checked until everything in the block, including any concentration courses, are completed.

Program requirements are dependent on the student's catalog year.

Legend:



Course or requirement is complete

Course or requirement is still needed

Course is in progress, a satisfactory grade will complete the requirement

In-progress		Credits Applied:	20	Classes Applied:	8
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The **In-progress block** displays courses for which a student is registered in the current or future terms.

Incomplete, Withdrawn, Repeated and Failed Courses					
ARTT 300	Sophomore Portfolio Review	IU	0	Spring 2020	

Withdrawn, Repeated, and Failed courses pertain to any course that a student has failed, withdrawn from, or any original attempts at a course that has been retaken. **Incompletes** are courses that have not been completed, for a valid reason, that the instructor reserves the right to raise the grade for if the incomplete work is completed within one year, or an earlier date specified by the instructor.