

Preferred Name Request
Winthrop University
Office of Records and Registration
Tillman 126
recandreg@winthrop.edu

Please add/change my preferred name in the Banner Student System.

Current Name _____

Winthrop ID # _____

Preferred First Name: _____

Signature: _____

Date: _____

Current Winthrop ID or driver's license is required to verify identity only.

Winthrop employees may change their preferred name in the Office of Human Resources.

Please note: The Winthrop ID, the Photo ID System, and the Wingspan header are the only items to reflect the preferred name at this time.

For Records use only

Initials: _____

ID: _____

Date Processed: _____