



**Winthrop University
Academic Council**

November 16, 2018

2 PM

Polly Ford Conference Room

- I. Approval of the minutes of the September meeting (circulated by e-mail)
- II. Chair's Remarks (Jo Koster)
- III. Remarks from the Provost and Executive Vice President for Academic Affairs (Debra Boyd)
- IV. Remarks from the President of the Council of Student Leaders (CSL): Ximena Perez-Velazco
- V. Report from Standing Committees
 - a. Committee on University Curriculum (Laura Glasscock)
See below.
 - b. General Education Committee (Kristin Abernathy)
See below.
 - c. Additional GNED Business (Jo Koster)
Review of HARTH and TECH requirements—appointment of *ad hoc* subcommittees

VI. Old Business

Online Grading Policy—Jo Koster (Kimarie Whetstone and Michelle Hare have been invited to join us)

See below.

VII. New Business

- a) Modifications to the Cultural Events Policy—Mike Lipscomb (Catina Vinson and Michael Szeman have been invited to join us)
 - Clarifications and Procedural Changes (*see below*)
 - Statement on Appropriate Behavior at Cultural Events (*see below*)
- b) Automatic Drop Policy proposal—Gina Jones, Jennifer Disney

VIII. Announcements/ Adjournment; next meeting is **January 18, 2 PM, Polly Ford Conference Room**, to discuss concerns from the Grade Group

Enjoy homecoming! <https://www.winthrop.edu/homecoming/>

Committee on University Curriculum

The following 26 Proposals for Course Action were approved:

Course	Title	Action
ACCT111	Acct Mentorship & Prof Devel Program 1	New course
ACCT211	Acct Mentorship & Prof Devel Program 2	New course
ACCT311	Acct Mentorship & Prof Devel Program 3	New course
ACCT411	Acct Mentorship Prof Develop Program 4	New course
ANTH316	Belief systems, magic, and ritual	New course
ANTH540	540. Cultural Ecology (3:3:0).	Modify course
ARTT112	Introduction to Fine Arts	Modify course
BIOL302	Ecology Evolution of Mammals	Modify course
EDUC331	Teaching Elementary and Secondary Mathematics	Modify course
EDUC332	Teaching Elementary and Secondary Science	Modify course
EDUC333	Teaching Elementary and Secondary Social Studies	Modify course
ENGE390	Methods of Teaching English for the Middle and	Modify course

	Secondary School Classroom I	
GRNT340A	340 A,B,C. Gerontology Internship	New course
HDFS500	Family Life Education	Modify course
LEAD120G	Theory and Practice of Diversity Leadership	New course
LEAD120M	Theory and Practice of Ambassador Leadership	New course
MATH393	Geometry, Measurement, and Data Analysis Concepts for Teachers	Modify course.
NUTR529	529. Dietetic Internship II: Supervised Practice Experience II	Modify course
NUTR531	Dietetic Internship IV: Supervised Practice Experience IV	Modify course
NUTR535	Introduction to Medical Lactation	New course
NUTR536	Medical Lactation Therapy	New course
SOCL311	Class, Status, Power	New course
SOCL312	Sociology of Gender and Sexuality	New course
SOCL320	320. Sociology of Contemporary Africa (3:3:0).	Drop course
SOCL337	337. Corrections (3).	Modify course.
SOCL341	Ethnography and Fieldwork	New course

The following Proposal for Course Action was denied. This should have been a modification of SOCL313 as it is the same course. CUC recommended resubmission as a modification.

SOCL213	213. Social Inequalities (3)	New course
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The following 4 Proposals for Program Change were approved and require action by Academic Council:

Program	Department	Action
BA-ARTS	Fine Arts	Modify program
BA-ENGL- CSST	English	Modify program
BFA-ARTS	Fine Arts	Modify program
BS-NUTR- DIET	Human Nutrition	Modify program

The following 13 items were approved at the College Assembly Level and required no further action by CUC:

Course	Title	Action
ANTH101	Introduction to Human Diversity	Modify course
ARTS491	Professional Practices	Modify course
ARTS498	B.F.A. Capstone Experience (3:1:6).	Modify course
ARTT300	300. Sophomore Portfolio Review (0).	Modify course
HDFS573	Career Preparation and Professional Ethics (3:3:0).	Modify course
MATH291	Basic Number Concepts for Teachers	Modify course.

MATH292	Rational Number Concepts and Algebraic Reasoning for Teachers	Modify course
NUTR528	Dietetic Internship Supervised Practice Experience I	Modify course: Update catalog description to remove address of accrediting body.
NUTR530	Dietetic Internship III: Supervised Practice Experience	Modify course: Update catalog description to remove address of accrediting body.
SOCL303	303. Self and Society (3).	Modify course: Change course title from “Socialization: Self and Society”; Change catalog description, goals, teaching method, and terms offered.
SOCL335	335. Law Enforcement and Social Control (3).	Modify course: Change catalog description, goals, teaching method, and terms offered.
WRIT351	Creative Nonfiction Writing	Modify course: Change course title from “Advanced Non-Fiction Writing Workshop”; Change catalog description.
WRIT507	507. Advanced Fiction Writing	Modify course: Change course title from “Short Story Writing.”

General Education Curriculum Committee

1. Recertifications

The following courses were approved for recertification in the appropriate categories:

NATURAL SCIENCE

GEOL 210 – Historical Geology

GEOL 211 - Historical Geology Lab

GEOL 270 - Dinosaurs

NUTR 221 – Human Nutrition

PHYS 211 – Physics with Calculus I

PHYS 250 – Matter and Energy

PHYS 253 – Astronomy

PHYS 256 - Musical Acoustics

SOCIAL SCIENCE

PLSC 201 – American Government
 PLSC 202 – State and Local Government
 PLSC 205 – International Politics
 PLSC 207 – Comparative Politics
 PLSC 260 – Model United Nations

The committee has requested modifications to syllabi for the following courses; these courses have not yet been approved for recertification:

NATURAL SCIENCE

ANTH 315 - Forensic Anthropology

2. First Certify

The following course was approved for inclusion:

NATURAL SCIENCE**Physical:**

PHYS 201 – General Physics I

The committee has requested modifications to syllabi for the following courses; these courses have not yet been approved for inclusion:

GLOBAL

ANTH 301 - Cross-Cultural Perspectives
 ANTH 321 - Cultures of Latin America
 ANTH 322 - Ancient Civilizations of the Americas
 ANTH 324 - Amerindian Warfare and Ritual Violence
 ANTH 326 - Native Peoples and the Environment

SOCIAL SCIENCE

ANTH 301 - Cross-Cultural Perspectives
 ANTH 321 - Cultures of Latin America
 ANTH 322 - Ancient Civilizations of the Americas
 ANTH 324 - Amerindian Warfare and Ritual Violence
 ANTH 326 - Native Peoples and the Environment

Proposed Modification to Course Attendance Policy (2018-19 Undergraduate Catalog, p. 8)

Class Attendance Policies

Students are expected to attend classes and should understand that they are responsible for the academic consequences of absence. The student is responsible for all requirements of the course regardless of absences. Instructors are obligated to provide makeup opportunities only for students who are absent with adequate cause such as incapacitating illness, death of an immediate family member, or service as an authorized representation of the university. The instructor will be responsible for judging the adequacy of cause for absence. The student is responsible for providing documentation certifying the legitimacy of the absence to his or her

instructor in advance of such absences. In health-related or family emergency cases where advance notice is not possible, documentation should be provided to the instructor no later than the date the student returns to class. If the instructor denies the adequacy of cause, then the student can appeal the denial to the ~~Provost/Vice President for Academic Affairs~~, **Chief Academic Officer**, who will judge the adequacy of cause, and if found to be adequate, will require the instructor to provide a make-up opportunity.

The instructor may establish the attendance requirements for the course. The following policy will be in effect unless the instructor specifies otherwise: if a student's absences in a course total 25 percent or more of the class meetings for the course, the student will receive a grade of N if the student withdraws from the course before the withdrawal deadline; after that date, unless warranted by documented extenuating circumstances as described in the previous section, a grade of F or U shall be assigned.

For courses that are delivered in hybrid or online forms, the instructor may establish the attendance and participation requirements for the course. The following policy will be in effect unless the instructor specifies otherwise: students must engage academically with the class at least one time in the first calendar week of the course (academic engagement being defined as physically attending a class where there is an opportunity for direct interaction between the instructor and students; submitting an academic assignment; taking an exam, completing an interactive tutorial, or participating in computer-assisted instruction; participating actively in an assigned study group; participating actively in an online discussion about academic matters; or initiating contact with a faculty member to ask a question about the academic subject studied in the class).

Students enrolled in hybrid or online courses are expected to follow the instructor's stated policies for regularly engaging with class instruction. Students who fail to submit 25% of the assigned graded work in such a class will receive a grade of N if the student withdraws from the course before the withdrawal deadline; after that date, unless warranted by documented extenuating circumstances such as those described above, a grade of F or U shall be assigned.

Clarifications and Tweaks to the Cultural Events Policy

1. Students are encouraged to earn some cultural event credit through events in which they are not participating. Students may not earn more than one-half of the total required cultural event credit through a single event (e.g. trip abroad, conference). It should be noted, and strongly emphasized, that failure to attain the approval of the Cultural Events Committee does not reflect upon the quality or the validity of any event, nor the committee's support for the program being presented, only its relevance to the specific goals of the cultural events requirement. Should be under (Guidelines for Attendance and Credit).
2. We have an appeals process that currently allows students to appeal decisions about CE credit. The appeal goes to Tim Drueke. The committee approves of this process, but it needs

to be made explicit in the process (“the Chief Academic Officer or her/his designee”).

3. Submitting a Cultural Event Petition for Military Service. What should the petition consist of? Should there be a limit on the number of credits that can be awarded for this type of petition.
4. Is it okay for the Cultural Events Coordinator to approved events listed on the suggested off-campus list in absence of the committee? (The current practice is that this is allowable, but we want to affirm that this is acceptable to AC)
5. Add a statement concerning students receiving credit for performing in on-campus events and the process for awarding this credit. The committee believes that performers should receive one credit for such a performance, and that there should be limit on the number of credits for performance that can count towards a student’s overall CE requirement (Guideline for Attendance and Credit)
6. Time limit on applications for CE credit for travel experience (2 year cut off). The committee has been following this published guideline; we are simply seeking an affirmation that this remains the agreed upon rule – the committee believes that this should be the rule, but some in the Registrar’s Office have asserted that is merely meant as a suggestive guideline, since there is no comparable deadline placed on academic credit).
7. Add a statement that if the 4 to 6 week deadline prior to the event is missed that consideration of the event by the CE committee cannot be guaranteed and that monitors cannot be promised (currently located on the Sponsor a Cultural Events web page).
8. Add a statement that proposed events must be, in some defensible fashion, aimed at Winthrop students.

Add a statement to be read at the beginning of each cultural event about expected behavior and the consequences of misbehavior (see below)

Proposed Statement about Appropriate Behavior at Cultural Events

Gloria Jones and Michael Lipscomb, in collaboration with the Cultural Events Committee and student leadership, crafted the following statement to be read before all cultural events:

At Winthrop, we seek to cultivate a sense of responsibility grounded in our respect for one another, as both students and members of our larger communities. To that end, we ask all audience members to show their respect to the performers, presenters, and fellow audience members at this event by avoiding disruptive behavior, including the use of cell phones during the performance, presentation, or discussion portions of this event. Any audience member unwilling to follow these expectations may be asked to leave the event and will not receive Cultural Event Credit for attending the event.

Stronger alternative last sentence: Any audience member **who is observed not following these expectations will** be asked to leave the event and will not receive Cultural Event Credit for attending the event.

The Cultural Events Committee prefers the stronger alternative last sentence.

Student leadership expressed some concern about enforcing an audience member's removal from an event given that such an effort might create a scene. They suggested that perhaps the punitive focus should be on audience members not receiving CE credit. Perhaps the idea of the statement is to suggest a potential punishment and to be judicious about actually enforcing an audience member's removal.

Student leadership suggested that how to handle disciplinary problems become part of the training for monitors and, at CVPA events, stage managers. It was noted that language reminding Faculty/Staff sponsors of their duties in maintaining proper audience decorum is already part of the approval notification sent to sponsors.

Student leadership suggested that the statement above be put on playbills of CVPA performances and on the CE calendar. They also suggested that it be sent to athletic coaches and the heads of various student councils.