



REQUEST FOR QUOTATION

January 8th, 2024

RFQ: FY24_02 Track and Field Travel

REPLY BY: January 15th 2024 by 2pm

REPLY TO: Anna Triester
Senior Procurement Officer

PHONE NUMBER:
803-323-2143 EMAIL: triestera@winthrop.edu

DELIVERY DESTINATION:

Winthrop University
Rock Hill SC 290733

INVOICE TO:

Winthrop University
Accounts Payable
125 Tillman Bldg.
Rock Hill SC 29733
PAYMENT TERMS: NET 30

SCOPE OF WORK:

*****EMAIL RESPONSES TO triestera@winthrop.edu*****

Motorcoach Transportation for Winthrop University Track and Field Team.

Vendor must provide a **Type A – “Motor Coach”**. The standards of service prescribed herein are a minimum and are predicated upon reasonable and adequate advance notice to the carrier of service of services to be performed. In emergency situations, carriers will endeavor to comply with the prescribed standards as circumstances permit.

The vendor is responsible for transportation must provide driver consistency. This means that the drivers must become familiar with the drop-off and pick-up locations at arenas, know how to navigate game-day traffic, and know how to connect with campus police for escorts. Additionally, the drivers must exhibit professionalism, integrity, and safety measures. They must have team travel experience and be responsible for stopping at restaurants, picking up food, and occasionally making return trips to a hotel, school, or restaurant for a forgotten item. Winthrop reserves the right to request new driver if not satisfied with their performance.

Temperature control. In areas and during seasons where required for the comfort of passengers, buses must be equipped with air conditioning and heating units. The interior temperature of the coach must be so controlled as to always ensure passenger comfort regardless of seasonal weather conditions.

Cleanliness and serviceability of equipment. Prior to the departure of buses from their garaging point, they must be serviced as to be in proper operating condition, with the interior and exterior thoroughly cleaned.

Clean and sanitized headrest prior to each trip.

Lighting. Buses must be equipped with adequate lighting to serve the needs of the individual passenger.

Non-smoking. No smoking must be permitted on the motor coach during travel.

Specifics travel times will be confirmed after award.

BIDDING SCHEDULE:

Item	Quantity	Unit of Measure	Description	Unit Price	Total
1	1	EA	Jan 26th Winthrop Track to VMI Invitational (Lexington, VA)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
Are you requesting the SC Resident Vendor Preference? See the SC Procurement Code, Section 11-35-1524(C)(1)(I)&(II) and Section IIB of this solicitation for more information. For a FAQ on these preferences, please see www.procurement.sc/preferences			Mandatory	No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Item	Quantity	Unit of Measure	Description	Unit Price	Total
2	1	EA	Feb 3 Winthrop Track to Liberty Open (Lynchburg, VA)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
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Item	Quantity	Unit of Measure	Description	Unit Price	Total
3	1	EA	Feb 8-10th Winthrop Track to Music City Challenge (Nashville, TN)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
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Item	Quantity	Unit of Measure	Description	Unit Price	Total
4	1	EA	Feb 16-17th Winthrop Track to VaTech Challenge (Blacksburg, VA)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
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Item	Quantity	Unit of Measure	Description	Unit Price	Total
5	1	EA	Feb 22-24 Winthrop Track to Big South Championships (Blacksburg, VA)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
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Item	Quantity	Unit of Measure	Description	Unit Price	Total
6	1	EA	Mar 15-16th Winthrop Track to 49ers Classic (Charlotte, NC)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
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Item	Quantity	Unit of Measure	Description	Unit Price	Total
7	1	EA	Mar 28-30th Winthrop Track to Raleigh Relays (Raleigh, NC)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
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Item	Quantity	Unit of Measure	Description	Unit Price	Total
8	1	EA	Apr 8th Winthrop Track to Gamecock Invitational (Columbia, SC)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
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Item	Quantity	Unit of Measure	Description	Unit Price	Total
9	1	EA	Apr 20-21 Winthrop Track to GaTech Invite (Atlanta, GA)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
Are you requesting the SC Resident Vendor Preference? See the SC Procurement Code, Section 11-35-1524(C)(1)(I)&(II) and Section IIB of this solicitation for more information. For a FAQ on these preferences, please see www.procurement.sc/preferences			Mandatory	No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Item	Quantity	Unit of Measure	Description	Unit Price	Total
10	1	EA	Apr 27-28th Winthrop Track to App St Outdoor Invite (Boone, NC)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
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Item	Quantity	Unit of Measure	Description	Unit Price	Total
11	1	EA	May 5-8th Winthrop Track to Big South Championships (High Point, NC)	\$	\$
Question			Mandatory / Optional	Multiple Responses Accepted?	Response
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GRAND TOTAL _____

Vendor Name: _____ Date: _____

Name of Person Submitting Offer: _____

Signature: _____

Email Address: _____ Phone Number _____

