



## REQUEST FOR QUOTATION

April 26<sup>th</sup> 2023

REPLY BY: Monday May 1<sup>st</sup> 2023 by 2:00 p.m.

REPLY TO: Anna Triester  
Procurement Officer

PHONE NUMBER: 803-323-2143  
EMAIL: [triestera@winthrop.edu](mailto:triestera@winthrop.edu)

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**DELIVERY DESTINATION:**

Winthrop University  
Stewart House  
525 Eden Terrace Ave  
Rock Hill SC 290733

**INVOICE TO:**

Winthrop University

Accounts Payable  
125 Tillman Bldg.  
Rock Hill SC 29733

PAYMENT TERMS: NET 30

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**SCOPE OF WORK:**

1. Bid only as specified.
2. Do not add any taxes to this request for quote.
3. Shipping and handling must be included in the unit price of the item(s).
4. Delivery and installation is required.

All bidder's are required to furnish this information in order for their quotes to be considered. Failure to do so will result in disqualification.

5. It is the bidder's responsibility to obtain the correct measurements for the materials that are required for the installation of this project. The measurements listed are estimates and not exact.
6. Work scope will be performed during normal working hours.
7. It shall be the successful bidder's responsibility to dispose of all wrapping, crating, and other disposable materials pertaining to this contract at the end of each working day and upon completion of installation.
8. The conditions of this Request for Quotation covering delivery and installation clearly exempts and prohibits the University from accepting delivery or storing the merchandise for the successful bidder.
9. Winthrop University will provide the successful bidder with all normal utilities necessary for performing this contract (electricity, lights and water).
10. Unit price to be shown for each item.
11. Award will be made to one (1) bidder for entire quantity.

#### BIDDING SCHEDULE

##### Stewart House Blinds

| Window Name | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Approximate Measurement | Q t y | Unit Price | Total |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------|------------|-------|
| LIV -W1     | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESSS - Essentials Screen 5%, Color: 503 - White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:<br>NO, | ~4'-9"W x 6'-10"H       | 1     |            |       |

|         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |   |  |  |
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| LIV -W2 | <p>SOLAR &amp; ROLLER SHADES</p> <p>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR</p> <p>ROLLER CLUTCH OPERATED, Exterior Shade: Shade Style: Mount:</p> <p>Top Treatment: FABRIC WRAPPED DECO FASCIA, Continuous</p> <p>Valance: NO; Valance Return: NO, Fabric Type; ESS5 Essentials</p> <p>Screen 5% Color: 503- White Gray, Blinds on Headrails: SINGLE</p> <p>PANEL SHADE, Cord Position: RIGHT, Railroad Fabric: No, Privacy</p> <p>Light Block: NO, Side-by-Side: NO</p>                                         | ~6'-9" W x 6'-11" H | 1 |  |  |
| OFF -W1 | <p>SOLAR &amp; ROLLER SHADES</p> <p>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR</p> <p>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:</p> <p>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC</p> <p>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:</p> <p>NO, Fabric Type: ESS5 - Essentials Screen 5%, Color: 503 · White</p> <p>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:</p> <p>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:</p> <p>NO,</p> | 4'-10" W x 6'-11" H | 1 |  |  |
| OFF -W2 | <p>SOLAR &amp; ROLLER SHADES</p> <p>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR</p> <p>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:</p> <p>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC</p> <p>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:</p> <p>NO, Fabric Type: ESS5 - Essentials Screen 5%, Color: 503 - White</p> <p>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:</p> <p>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:</p> <p>NO,</p> | ~3'-7" W x 7'-2" H  | 1 |  |  |

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| OFF -W3  | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED. Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 - Essentials Screen 5%, Color: 503 - White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:<br>NO, | ~3'-7" W x 7'-1" H   | 1 |  |  |
| CONF-W1  | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5- Essentials Screen 5%, Color: 503- White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-by-side:<br>NO    | ~3'-7" W x 7'-2" H   | 1 |  |  |
| CONF -W2 | SOLAR & ROLLER SHADES<br>Enlightened Style: Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Return:<br>NO, Fabric Type: ESS5-Essentails Screen 5%, Color: 503- White Gray,<br>Blinds on Headrail: SINGLE PANLE SHADE, Cord Position: RIGHT,<br>Railroad Fabric: NO, Privacy Light Block: No Side-by-side: NO          | ~3'-7" W x 7'-1" H   | 1 |  |  |
| STD-W1   | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 - Essentials Screen 5%, Color: 503 - White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:<br>NO, | ~2'-10" W x 5'-10" H | 1 |  |  |

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| STD -W2     | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 • Essentials Screen 5%, Color: 503 - White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:<br>NO, | ~2'-10" H x 4'-3" W | 1 |  |  |
| BACKOFF -W4 | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 - Essentials Screen 5%, Color: 503 - White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:<br>NO, | ~6'-9" W x 6'-11" H | 1 |  |  |
| BACKOFF -WS | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 -Essentials Screen 5%, Color: 503 - White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:<br>NO,  | ~3'-7" W x 7'-2" H  | 1 |  |  |
| VPOFF-W6    | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 -Essentials Screen 5%, Color: 503 - White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:<br>NO,  | ~3'-6" W x 6'-6" H  | 1 |  |  |

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| VPOFF -W7   | SOLAR & ROLLER SHADES \$372.00 Enlightened Style; Product: ROLLER SHADES, Model: LATOUR ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style: STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRICWRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns: NO, Fabric Type: ESS5 - Essentials Screen 5%, Color: 503 -White Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position: RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side: NO, | ~3'-6" W x 6'-6" H | 1 |  |  |
| MIDOFF-W8   | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style: STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns: NO, Fabric Type: ESS5 -Essentials Screen 5%, Color: 503 - White Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position: RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side: NO,      | ~2'-9" W x 6'-4" H | 1 |  |  |
| MIDOFF -W9  | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style: STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns: NO, Fabric Type: ESS5 - Essentials Screen 5%, Color: 503 - White Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position: RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side: NO,     | ~2'-9" W x 6'-4" H | 1 |  |  |
| ENDOFF -W10 | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style: STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns: NO, Fabric Type: ESS5 Essentials Screen 5%, Color: 503 • White Gray, Blinds on Headrail: SINGLE PANEL SHADE, • Cord Position: RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side: NO      | ~3'-6" W x 6'-6" H | 1 |  |  |

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| ENDOFF-W11 | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Return:<br>NO, Fabric Type: ESS5- Essentials Screen 5%, Color 503- White Gray,<br>Blinds on Headrail: SINGLE PANEL SHADE, Cord position: RIGHT,<br>Railroad Fabric: NO, Privacy Light Block: NO, Side-by-Side: NO         | ~3'-5" W x 6'-6" H | 1 |  |  |
| ENDOFF-W12 | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>No, Fabric Type: ESS5- Essentials Screen 5%, Color: 503- White Gray,<br>Blinds on Headrail: SINGLE PANEL SHADE, Cord position: RIGHT,<br>Railroad Fabric: NO, Privacy Light Block: NO, Side-by-side: NO,      | ~3'-5" W x 6'-6" H | 1 |  |  |
| ENDOFF-W13 | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 Essentials Screen 5%, Color: 503 • White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, • Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:<br>NO, | ~3'-5" W x 6'-6" H | 1 |  |  |
| ENDOFF-W14 | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 Essentials Screen 5%, Color: 503 -White Gray,<br>Blinds on Headrail: SINGLE PANEL SHADE, • Cord Position: RIGHT,<br>Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side: NO,     | ~3'-5" W x 6'-6" H | 1 |  |  |

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| OFF-W9    | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 Essentials Screen 5%, Color: 503. White Gray,<br>Blinds on Headrail: SINGLE PANEL SHADE, • Cord Position: RIGHT,<br>Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side: NO,     | ~3'-5" W x 6'-7" H | 1 |  |  |
| OFF -W30  | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 Essentials Screen 5%, Color: 503 • White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, • Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:<br>NO, | ~3'-5" W x 6'-7" H | 1 |  |  |
| BTH-W16   | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount INSIDE MOUNT, Top Treatment: FABRIC<br>WRAPPED DECO FASCIA, Continuous Valance: NO, Valance Returns:<br>NO, Fabric Type: ESS5 - Essentials Screen 5%, Color: 503. White<br>Gray, Blinds on Headrail: SINGLE PANEL SHADE, Cord Position:<br>RIGHT, Railroad Fabric: NO, Privacy Light Block: NO, Side-By-Side:<br>NO,   | ~3'-6" W x 6'-7" H | 1 |  |  |
| CLOSET-W1 | SOLAR & ROLLER SHADES<br>Enlightened Style; Product: ROLLER SHADES, Model: LATOUR<br>ROLLER CLUTCH OPERATED, Exterior Shade: NO, Shade Style:<br>STANDARD, Mount: INSIDE MOUNT, Top Treatment: NO, Fabric<br>Type: ESSS - Essentials Screen 5%, Color: 503 -White Gray, Blinds on<br>Headrail: SINGLE PANEL SHADE, Cord Position: RIGHT, Railroad<br>Fabric: NO, Privacy Light Block: NO, Side-By-Side: NO,                                                                             | ~3'-4" W x 6'-6" H | 1 |  |  |

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| Liv | SOFT TREATMENTS<br>PHASE II; Product: PLEATED PANEL (PRE-SET WIDTHS), Model:<br>PHASE II, Lining: STANDARD LT FILTERING WHITE, Pleat Style:<br>CLASSIC 3" PLEAT, Pin Placement: LUXE TRACK/ROD (PIN KNUCKLE<br>1/4" FROM TOP), Board Mounted Option: NO, Memory Stitch: NO,<br>Heavy Beaded Weight Chain: NO, Color: 1369: VISTA LINEN, | ~120" L x 48" W | 4 |  |  |
| Liv | Drapery Rod Set<br>ROWLEY COMPANY, LLC; Includes Rod, finials, and brackets                                                                                                                                                                                                                                                             | ~7' & 9' poles  | 2 |  |  |
| Liv | Fabricut<br>Drapery trim on leading edge ?                                                                                                                                                                                                                                                                                              |                 |   |  |  |
|     |                                                                                                                                                                                                                                                                                                                                         | <b>Total</b>    |   |  |  |

**Grand Total including materials and installation:**

**DATE:**

**COMPANY NAME:**

**ADDRESS:**

**CITY:**

**TELEPHONE NUMBER:**

**FAX NUMBER:**

**PRINTED NAME OF PERSON SUBMITTING QUOTE:**

**SIGNATURE OF PERSON SUBMITTING QUOTE:**

**PAYMENT TERMS:**

**Your signature confirms pricing, delivery and required installation.**