



## REQUEST FOR QUOTATION

May 10<sup>th</sup> 2023

REPLY BY: May 17<sup>th</sup> 2023 @ 11:00 am

REPLY TO: Anna Triester  
Procurement Officer

PHONE NUMBER: 803-323-2143  
EMAIL: [triestera@winthrop.edu](mailto:triestera@winthrop.edu)

**DELIVERY DESTINATION:**  
WINTHROP CENTRAL RECEIVING  
349 Columbia Ave  
Rock Hill, SC 29733

**INVOICE TO:**  
Winthrop University  
Accounts Payable  
125 Tillman Bldg.  
Rock Hill SC 29733  
PAYMENT TERMS: NET 30

Winthrop University is seeking bids for commercial off the shelf quantity of 300 units of Lyons Rhythm Kit Packages 30 Pupil Sets.

### SCOPE OF WORK:

1. Bid only as specified.
2. Do not add any taxes to this request for quote.
3. Shipping and handling must be included in the unit price of the item(s).
4. Quantity of 300 must be received in full by June 15<sup>th</sup> 2023
5. Unit price to be shown for each item.
6. Award will be made to one (1) bidder for entire quantity.

### BIDDING SCHEDULE

Line No.	Quantity	Unit of Measure	Description	Unit Price	Total
1.	300	Kits	Lyons Rhythm Kit Packages (30 pupil Set)		

**DATE:**

**COMPANY NAME:**

**ADDRESS:**

**CITY:**

**TELEPHONE NUMBER:**

**FAX NUMBER:**

**PRINTED NAME OF PERSON SUBMITTING QUOTE:**

**SIGNATURE OF PERSON SUBMITTING QUOTE:**

**PAYMENT TERMS:**

**Your signature confirms pricing and delivery.**