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| <h1>Winthrop University</h1> <p>Invitation For Bid</p> <p>Amendment 1</p> | Solicitation: IFB FY24-Courier Services Date Issued: 01/02/2024 Procurement Officer: ANNA TRIESTER Phone: 803-323-2143 E-Mail Address: triester@winthrop.edu Mailing Address: WINTHROP UNIVERSITY PROCUREMENT SERVICES 210 TILLMAN HALL Rock Hill SC 29733-0001 |
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DESCRIPTION: **Medical Courier Services**

USING GOVERNMENTAL UNIT: **Winthrop University**

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| For FedEx and UPS deliveries: | OR | For USPS deliveries: | OR | Hand Carry: |
| Winthrop University Procurement Services, 210 Tillman 2020 Alumni Drive Box Rock Hill, SC 29733 | | Winthrop University Procurement Services 349 Columbia Avenue Rock Hill, SC 29733 | | Winthrop University Procurement Services Tillman Hall Rm 210 – Drop Rock Hill SC 29733 |

SUBMIT OFFER BY (Opening Date/Time): **01/05/2024 2:00 PM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: 01/02/2024 by 11:00 AM (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **1 Original**

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| CONFERENCE TYPE: <small>(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)</small> | | LOCATION: Not Applicable | |
| AWARD & AMENDMENTS | Award will be posted on 01/17/2024 . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.procurement.sc.gov and www.winthrop.edu/procurement | | |
| You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.) | | | |
| NAME OF OFFEROR <small>(full legal name of business submitting the offer)</small> | | Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc. | |
| AUTHORIZED SIGNATURE <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small> | | DATE SIGNED | |
| TITLE <small>(business title of person signing above)</small> | | STATE VENDOR NO. <small>(Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)</small> | |
| PRINTED NAME <small>(printed name of person signing above)</small> | | STATE OF INCORPORATION <small>(If you are a corporation, identify the state of incorporation.)</small> | |
| OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Other _____ <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) | | | |

PAGE TWO

(Return Page Two with Your Offer)

| | |
|--|---|
| HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business) | NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause) |
| | _____ Area Code - Number - Extension Facsimile |
| | _____ E-mail Address |

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| PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause) | ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses) |
| _____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address (check only one) | _____ Order Address same as Home Office Address _____ Order Address same as Notice Address (check only one) |

ACKNOWLEDGMENT OF AMENDMENTS
 Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

| Amendment No. | Amendment Issue Date | Amendment No. | Amendment Issue Date | Amendment No. | Amendment Issue Date | Amendment No. | Amendment Issue Date |
|---------------|----------------------|---------------|----------------------|---------------|----------------------|---------------|----------------------|
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| DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause) | 10 Calendar Days (%) | 20 Calendar Days (%) | 30 Calendar Days (%) | _____ Calendar Days (%) |
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences .

*****PREFERENCES DO NOT APPLY TO THIS SOLICITATION*****

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

*****PREFERENCES DO NOT APPLY TO THIS SOLICITATION*****

_____ In-State Office Address same as Home Office Address _____ In-State Office Address same as Notice Address **(check only one)**

AMENDMENTS TO SOLICITATION (JAN 2004)

(a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: www.procurement.sc.gov(b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

THE FOLLOWING CHANGES HAVE BEEN MADE:

Submit Offer by and Award Date