

 <b>WINTHROP</b> UNIVERSITY	<b>AMENDMENT</b> 01	Solicitation: R2100454-MC Date Issued: 09/29/2020 Procurement Officer: MICHAEL CUPP Phone: 803-343-2143 E-Mail Address: cuppm@winthrop.edu Mailing Address: WINTHROP UNIVERSITY PROCUREMENT SERVICES 307 TILLMAN HALL Rock Hill SC 29733-0001

DESCRIPTION: **Teacher Cadet Curriculum Book**

USING GOVERNMENTAL UNIT: **Winthrop University**

*The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.*

SUBMIT YOUR OFFER TO THE FOLLOWING ADDRESS, OR YOUR OFFER MAY BE EMAILED TO  
[CUPPM@WINTHROP.EDU](mailto:CUPPM@WINTHROP.EDU)

MAILING ADDRESS:  
 WINTHROP UNIVERSITY  
 PROCUREMENT SERVICES  
 307 TILLMAN HALL  
 Rock Hill SC 29733-0001

PHYSICAL ADDRESS:  
 WINTHROP UNIVERSITY  
 PROCUREMENT SERVICES  
 307 TILLMAN HALL  
 Rock Hill SC 29733-0001

SUBMIT OFFER BY (Opening Date/Time): **10/12/2020 3:00 PM** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **1**

CONFERENCE TYPE: **Not Applicable**  
 DATE & TIME:

LOCATION: **Not Applicable**

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

AMENDMENTS

This solicitation, any amendments, and any related notices will be posted at the following web address: <https://www.winthrop.edu/procurement/solicitations-and-statements-of-awards.aspx>

You must submit a signed copy of this form with Your Offer. By signing, you agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

DATE SIGNED

TITLE

(business title of person signing above)

TAXPAYER IDENTIFICATION NUMBER

(You may also register to obtain S.C. Vendor No. at [www.procurement.sc.gov](http://www.procurement.sc.gov))

PRINTED NAME

(printed name of person signing above)

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)

☐ Sole Proprietorship ☐ Partnership ☐ Other \_\_\_\_\_

☐ Corporate entity (not tax-exempt) ☐ Corporation (tax-exempt) ☐ Government entity (federal, state, or local)



## **AMENDMENT 01**

**AMENDMENTS TO SOLICITATION (JAN 2004):** (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: <https://www.winthrop.edu/procurement/solicitations-and-statements-of-awards.aspx> (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

[02-2A005-1]

**OFFEROR SHALL PROVIDE AN ADDITIONAL BID FOR THE FOLLOWING SPECIFICATIONS.**

## VIII. BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL

**BIDDING SCHEDULE (NOV 2007)**

### ADDITIONAL BID AND SPECIFICATIONS

Complete bidding schedule Line Number 1 and 2.

Complete and attach State of SC Printing Specifications Sheet

Complete and attach Cost Schedule Printing Specifications Sheet

Line Number	Quantity	Unit of Measure	Unit Price	Extended Price
<b>1</b>	1	Teacher Cadet Curriculum Book 250 printed copies		
<b>2</b>	1	Teacher Cadet Curriculum Book 500 printed copies		
<b>Product Catg.:</b> 96676 - Print-On-Demand Printing Services				
<b>Item Description:</b> Teacher Cadet Curriculum Book				
<b>Tendering Text:</b> Bid line 1 - 250 printed copies as specified Bid line 2 - 500 printed copies as specified				
<b>Internal Item Number:</b> 1				
Question	Mandatory / Optional	Multiple Responses Accepted?	Response	
Are you requesting the SC Resident Vendor Preference? See the SC Procurement Code, Section 11-35-1524(C)(1)(I)&(II) and Section IIB of this solicitation for more information. For a FAQ on these preferences, please see <a href="http://www.procurement.sc/preferences">www.procurement.sc/preferences</a>	Mandatory	No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
SC End-Product Pref. Section 11-35-1524 (B)(2). Select SC End Product Preference if product is made, manufactured or grown in SC. Select No, if not claiming a preference.	Mandatory	No	<input type="checkbox"/> Yes <input type="checkbox"/> No	
US End-Product Pref. Section 11-35-1524, (B)(1). Select US End Product if product is made, manufactured or grown in the US. Select No, if not claiming a preference.	Mandatory	No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

# ADDITIONAL PRINTING SPECIFICATION NOTES

## Note 1: Cover Specifications

Hardback book cover:

1a. Cover will be PUR Case Bind

1b. Front and back covers will be 0.98 binder board by 8.625 inches wide by 11.25 inches tall. Spine board thickness and width will be determined by printer. Height of spine will be 11.25 inches.

1c. Cover sheet will be printed in four color process on one side of 100 lb text, coated matte finish, paper color will be white. Full bleeds. Flat size will be approximately 23.0625 inches wide by 12.75 inches tall (printer will determine final dimensions of cover sheet). Covers will be matte film laminated for protection on the printed side of sheet. Front and back covers will be glued to outside surface of binder boards, edges of cover sheet will be turned under and glued to binder board.

1d. Front and back end sheets (covers inside surface of binder boards) will not print. Paper will be 100 lb text, off-set opaque, white, smooth finish. Finished size is 8.5 inches wide by 11 inches tall. End sheets will be glued to inside surface of binder boards. Edges of end sheet will overlap the bleeds from cover sheet.

A sample can be provided upon request. Sample would be shipped overnight at the vendor's expense. If local, a representative may pick up sample in person. Either way the sample must be returned within 2 business days at the expense of vendor.

## Note 2: Text Pages Specifications

2a. Text pages finished size is 8 1/2 inches wide by 11 inches tall. Total of 551 text pages. Paper is 60 lb text, offset opaque, white, smooth.

2b. Inside cover page (frontispiece): 2 pages, prints in 4 color process; full bleeds.

2c. Introduction: 18 pages will print in 4 color process with no bleeds.

2d. Teacher Cadet Instructor's Resources: 65 pages will print in 4 color process with no bleeds.

2e. Unit 1: 191 pages total

Unit 1 title page; 3 pages will print in 4 color process with full bleeds.

Unit 1 text pages; 188 pages print in 4 color process with one vertical bleed.

2f. Unit 2: 133 pages total

Unit 2 title page; 2 pages will print in 4 color process with full bleeds.

Unit 2 text pages; 131 pages print in 4 color process with one vertical bleed.

2g. Unit 3: 133 pages total

Unit 3 title page; 2 pages will print in 4 color process with full bleeds.

Unit 3 text pages; 131 pages print in 4 color process with one vertical bleed.

2h. Glossary: 9 pages; prints in Black ink with no bleeds.

## Note 3:

Vendor will provide contract proof, imposition proof and PDF proof

## Note 4:

Each shipping box should contain 25 books. Each box should be labeled with name of contents and quantity or shipment will be refused.

## Note 5;

Prices will be turnkey

# STATE OF S.C. PRINTING SPECIFICATION SHEET

The S.C. Government Printing Services Manual (1-1-98) shall be made a part of all Printing Procurements by reference.

MARK THE BOXES AND FILL IN THE BLANKS THAT ARE APPLICABLE. ■ SEE ATTACHED SPECIFICATIONS.

VENDOR \_\_\_\_\_ AUTHORIZED SIGNATURE \_\_\_\_\_

DESCRIPTION Teacher Cadet Curriculum Book AGENCY Winthrop University

AGENCY CONTACT \_\_\_\_\_ PHONE NUMBER 803/323-2143

QUANTITY (per issue) 250 to 500 ISSUES (per year) 1 FLAT SIZE See notes #1 & #2 FOLDED SIZE See notes #1 & #2

PAGES See note #2 ☐ PLUS COVER ☐ SELF COVER ☐ OTHER \_\_\_\_\_

STOCK Text Offset opaque, 60lb text, smooth, white; see note #2 Other \_\_\_\_\_

Cover Binder board with cover and end sheets, see note #1 Other \_\_\_\_\_

INK Text - ☐ 1 Color \_\_\_\_\_ ☐ 2 Color \_\_\_\_\_ ☐ 3 Color \_\_\_\_\_ ☐ 4 Color Process

☐ 5 Color \_\_\_\_\_ ☐ 6 Color \_\_\_\_\_ ☒ Other: see note #2 ☐ Bleeds (No. \_\_\_\_)

Covers 1 & 4 - ☐ 1 Color \_\_\_\_\_ ☐ 2 Color \_\_\_\_\_ ☐ 3 Color \_\_\_\_\_ ☐ 4 Color Process

(Front & Back) ☐ 5 Color \_\_\_\_\_ ☐ 6 Color \_\_\_\_\_ ☒ Other: see note #1 ☐ Bleeds (No. \_\_\_\_)

Covers 2 & 3 - ☐ 1 Color \_\_\_\_\_ ☐ 2 Color \_\_\_\_\_ ☐ 3 Color \_\_\_\_\_ ☐ 4 Color Process

(Inside Front/Inside Back) ☐ 5 Color \_\_\_\_\_ ☐ 6 Color \_\_\_\_\_ ☒ Other: see note #1 ☐ Bleeds (No. \_\_\_\_)

MECHANICAL Composition and Layout provided by - ☐ Printer ☒ Agency ☐ Camera Ready ☐ Negatives Furnished ☐ Other \_\_\_\_\_

MEDIA Electronic Transmission ☐ Modem ☐ E-mail ☒ Other Agency's FTP site

Media Format ☐ IBM Comp. ☒ Macintosh ☐ Other \_\_\_\_\_ ☒ File Copied to Media ☐ File Printed to Media

Media Type ☐ 3.5" Floppy ☐ 44/88/200/270 Syquest ☐ EZ 135 Syquest ☐ 3.5 " Magneto Optical

☐ 5.25" Magneto Optical ☐ 5.25" Compact Disk ☐ Iomega ZIP ☐ Iomega Jazz ☐ Other \_\_\_\_\_

Layout Program ☐ Quark Express (Vers. # \_\_\_\_ ) ☐ PageMaker (Vers. # \_\_\_\_ ) ☒ Other Microsoft Word for Macintosh

Graphics Program ☐ Illustrator (Vers. # \_\_\_\_ ) ☐ Freehand (Vers. # \_\_\_\_ ) ☐ PhotoShop (Vers. # \_\_\_\_ ) ☐ Other \_\_\_\_\_

Typefaces provided by ☐ Vendor ☒ Agency Typeface Brand True Type and Open Fonts used Helvetica Neue LT Std.

Color Separating by ☐ Vendor ☒ Agency Color Trapping by ☒ Vendor ☐ Agency

PRINTER ☒ PostScript ☐ PCL ☐ Other \_\_\_\_\_

Imaging Resolution Required ☐ 600 dpi ☐ 1200 dpi ☒ 2400 dpi ☐ Other \_\_\_\_\_

B&W SCANS \_\_\_\_\_ Line Screen Required \_\_\_\_\_ Scan Resolution Required \_\_\_\_\_

Size \_\_\_\_\_ (No. \_\_\_\_\_) Size \_\_\_\_\_ (No. \_\_\_\_\_)

FOUR COLOR SCANS provided Line Screen Required 150 Scan Resolution Required 300

SEPARATIONS Provided by: ☐ Printer ☐ Agency ☐ Min. Size(No. \_\_\_\_\_) ☐ Half Page(No. \_\_\_\_\_) ☐ Full Page (No. \_\_\_\_\_)

Agency will provide: ☐ Transparency ☐ Print ☐ Art ☐ Other \_\_\_\_\_

Type of Proof ☐ Match Print ☐ Dye Sublimation ☒ Other See note #3

PROOFS ☐ Laser (Sets \_\_\_\_\_) ☐ Page (Sets \_\_\_\_\_) ☐ Blueline (Sets \_\_\_\_\_) ☒ Other (Sets 1)

FOLDING ☒ Yes ☐ No ☒ Type single SPECIAL APPLICATIONS ☐ Die Cut ☒ Scoring ☐ Perforations (No. \_\_\_\_\_)

BINDING ☐ Saddle Stitch ☐ Perfect Bind ☐ Side Staple ☐ 3 Hole Drill ☐ Collated

☐ Plastic Bind (Color \_\_\_\_\_) ☐ Wire Bind ☒ Other: See note #1

PACKAGING ☒ Boxed see note #4 per box ☐ Wrapped \_\_\_\_\_ per pkg. ☐ Shrink Wrapped \_\_\_\_\_ per pkg.

COPY READY DATE TBD DELIVERY DATE REQUIRED As soon as possible

☒ Inside Delivery Winthrop University, Operations Center, 349 Columbia Avenue, SC 29733

☒ ALL COPY, PROOFS, ETC. MUST BE PICKED UP AND DELIVERED IN PERSON BY CONTRACTOR REPRESENTATIVE WHO IS KNOWLEDGEABLE AND CAPABLE OF DISCUSSING THE CONTRACT.

# COST SCHEDULE

Total Cost For Job/Issue

Per 250 \$ \_\_\_\_\_

Delivery Date \_\_\_\_\_

Per 500 \$ \_\_\_\_\_

Vendor \_\_\_\_\_ Authorized Signature \_\_\_\_\_

Optional costs will be used to adjust the cost for changes to specifications. All items marked must be filled out or bid may be rejected for being non-responsive.

☒ Cost per 100 \_\_\_\_\_ for additional quantities at pressrun \$ \_\_\_\_\_

☐ Cost per \_\_\_\_\_ for less quantities at pressrun \$ \_\_\_\_\_

☒ Cost per reprint in lots of 500 \_\_\_\_\_ within one year of award \$ \_\_\_\_\_

☒ Cost per signature to: ☒ Add 2 page signature \$ \_\_\_\_\_

☒ Delete 2 page signature \$ \_\_\_\_\_

☒ Cost per signature to: ☒ Add 4 page signature \$ \_\_\_\_\_

☒ Delete 4 page signature \$ \_\_\_\_\_

☒ Cost per signature to: ☒ Add 8 page signature \$ \_\_\_\_\_

☒ Delete 8 page signature \$ \_\_\_\_\_

☐ Cost per signature to: ☐ Add 16 page signature \$ \_\_\_\_\_

☐ Delete 16 page signature \$ \_\_\_\_\_

☐ Cost per page for negative and re-stripping \$ \_\_\_\_\_

☐ Cost for customer alteration Laser Proof \$ \_\_\_\_\_ Page/Blueline (per line) \$ \_\_\_\_\_

☐ Cost per B&W Scan Minimum \$ \_\_\_\_\_ Half-page \$ \_\_\_\_\_ Full-page \$ \_\_\_\_\_

☐ Cost per duotone Minimum \$ \_\_\_\_\_ Half-page \$ \_\_\_\_\_ Full-page \$ \_\_\_\_\_

☐ Cost per color separation Minimum \$ \_\_\_\_\_ Half-page \$ \_\_\_\_\_ Full-page \$ \_\_\_\_\_