

State Fiscal Accountability Authority
8/9/2021

JUSTIFICATION FOR SOLE SOURCE PROCUREMENT

Agency: Winthrop University

Sole Source Vendor: HKI -

Based upon the following determination, Agency proposes to acquire the supplies, construction, information technology, and/or services described herein from the Vendor named above per S.C. Code Ann. §11-35-1560 and S.C. Regulation 19-445.2105, Sole Source Procurement.

Description of the Agency need that this procurement meets: Chik fil A is a food service vendor on the Winthrop campus and as part of that franchise agreement their facility must be refreshed every 7 years. HKI is the current sole and exclusive provider of kitchen equipment to Chik fil A. Winthrop needs to purchase kitchen equipment as part of the Chil fil A refresh.

Description of market research Agency performed to determine the availability of products or services that would meet the Agency's needs: See attached letter from Chik fil A

Description of supplies, construction, information technology, and/or services Vendor will provide under the contract: Kitchen equipment solely for the Chik fil A refresh

Detailed explanation why no other vendor's supplies, construction, information technology, and/or services will meet the needs of the Agency: HKI is the sole and exclusive provider of kitchen equipment to Chik fil A, see attached letter.

Signed by:



446262056117456
Authorized Signature

Printed Name: Kevin Butler

Title: CFO and Vice President for
Finance and Business Affairs

Date: 2025-03-31 | 12:07 PM EDT

Notes:

Authorized signature is the agency head unless the agency head has delegated that authority. Delegation of authority must be submitted to the Materials Management Officer in writing.

The Agency must obtain a Drug-free Workplace certification from the Vendor if the sole source procurement is \$50,000 or greater.