



## Procurement Services

210 Tillman Hall  
Rock Hill, SC 29733

### REQUEST FOR QUOTATION

September 6, 2024

RFQ: FY25-RFQ-09

REPLY BY: September 16, 2025 @ 10 A.M.

REPLY TO: Krista Scherpf  
Procurement Specialist

PHONE NUMBER: 803-323-2143  
EMAIL: [scherpfk@winthrop.edu](mailto:scherpfk@winthrop.edu)

DELIVERY DESTINATION:  
[scherpfk@winthrop.edu](mailto:scherpfk@winthrop.edu)

INVOICE TO:  
Winthrop University  
Accounts Payable  
125 Tillman Bldg.  
Rock Hill SC 29733  
PAYMENT TERMS: NET 30

#### SCOPE OF WORK:

1. Furnish and Deliver requested all requested music educational equipment, complying with the description and/or specifications as applicable to this solicitation for the CARE Project within the Arts in Rural Education Project at Winthrop University.
2. Bid only as specified. No substitutions will be allowed.
3. Deliveries shall be F.O.B. Destination, freight prepaid to Winthrop University. It is agreed by the parties hereto that delivery by the contractor to the common carrier does not constitute delivery to the University. Any claim for loss or damages shall be between the contractor and the carriers. All freight costs must be included in the cost of the items. Do not add a separate line for freight.
4. Unit price to be shown for each item.
5. Partial shipments will not be accepted on the specified quantity and on the specified delivery dates listed in the delivery schedule.
6. Manufacturer's standard warranty will be required in writing with the delivery of product(s).
7. DELIVERY SCHEDULE: Delivery must be made AFTER SEPTEMBER 20, BUT NO LATER THAN OCTOBER 1, 2024.

Contact Cindy Hinds at 803-323-2451, or via email at [hindsc@winthrop.edu](mailto:hindsc@winthrop.edu) before delivery is ready to be made. Items will be delivered to:

JACK HUTTO / CARE PROJECT  
HAMPTON CO SCHOOL DISTRICT  
372 E PINE ST  
VARNVILLE, SC 29944

## **SPECIFICATIONS FOR MUSIC EQUIPMENT**

### **I. REQUIREMENTS**

- A. **SPECIFICATION:** New musical educational equipment.
- B. **WORKMANSHIP:** All workmanship shall be first class in every respect. The finished items shall be free from all avoidable imperfections of manufacture and from defects affecting the appearance or serviceability.
- C. **WARRANTY:** The manufacturer warrants to the owner that all items furnished under these specifications will be WITH NEW MATERIALS, of good quality and workmanship, and agrees to replace promptly any units which by reason of defective materials or workmanship, shall fail under normal use, free of negligence or accident, for a minimum period of five (5) years from date of acceptance. Such replacement shall be free of any charge to the owner or his representative. Warranty applies only to the defects in material, workmanship and structure, and only to damage arising from normal usage.

- II. **ACCEPTANCE EVALUATION AND QUALITY ASSURANCE** Successful bidder will be required to furnish certification that items furnished as a result of these specifications comply with the required standards as described.

- III. **DELIVERY AND PAYMENT:** Delivery and payment for items under this specification shall be in accordance with the terms and conditions of this solicitation. The contractor shall be responsible for any packing, packaging or protection required to insure delivery in an undamaged condition. Music equipment shall be shipped by and in a closed truck and protected from damage direct from the contractor's plant or warehouse to the University and shall be individually packaged.

**ORDERING DATA:** All shipments of equipment shall include the Purchase Order Number and description on the delivery ticket and invoice.

**BIDDING PROPOSAL/COST PROPOSAL**

<b>Line No.</b>	<b>Quantity</b>	<b>Unit of Measure</b>	<b>Description</b>	<b>Unit Price</b>	<b>Total</b>
<b>1</b>	<b>1</b>	<b>Each</b>	<b>Yamaha RDP0F5 Rydeen 5-piece Shell Pack - Black Glitter</b>	<b>\$</b>	<b>\$</b>
<b>2</b>	<b>3</b>	<b>Each</b>	<b>Wenger Signature® 098G053 Choral Risers, 3-Step</b>		
<b>3</b>	<b>1</b>	<b>Each</b>	<b>Nord Electro 6D 61 61-key Keyboard</b>		
<b>4</b>	<b>1</b>	<b>Each</b>	<b>Electro-Voice ZLX-15P G2 15" 2-Way Powered Speaker</b>		

**DATE:**

**COMPANY NAME:**

**ADDRESS:**  
**CITY, STATE, ZIP CODE:**

**TELEPHONE NUMBER:**  
**FAX NUMBER:**  
**EMAIL:**

**PRINTED NAME OF PERSON SUBMITTING QUOTE:**

**SIGNATURE OF PERSON SUBMITTING QUOTE:**

**PAYMENT TERMS:**

**NOTE #1:**

**Your signature confirms pricing and delivery completion date.**

**NOTE #2:**

**Return all pages of this Request for Quote.**