



Invitation for Bid

FY25-IFB-06 Custodial Services Academic Buildings

Amendment #2

December 2, 2024

This Amendment is hereby made a part of the specifications, as applicable, of the above referenced project. All other requirements of the original plans and specification shall remain in effect in their respective order.

Questions & Answers

1. Who is the incumbent contractor and how long have they been providing their services? **The contract has expired with no vendor in place. The contract was in place for three years.**
2. What is the current contracted monthly price and yearly price? Provide past 3 month invoices for current vendor August, September, October 2024. **Invoices are attached below.**
3. Can you provide us with the bid tab sheet form the last bid opening? **Contract has expired. SC retention policy is three (3) years. The bid tab is no longer available.**
4. Provide a copy of Current Contract. **We do not have a contract currently.**
5. Can you provide the contract price if it has been increased for the past years? **There was no increase in the contract price.**
6. Why did these facilities come up for bid at this time? **Contract expired.**

7. Will it be awarded to a single bidder or multiple bidders? **Single Bidder.**
8. Is the scope/size of this bid identical with the current contract? Have there been any changes from the previously awarded contract to current request for bid? Are there any significant changes from the last bid? **We have added 2 buildings from previous contract.(Rutledge and Library)**
9. Who provides equipment? I understand that WU provides mini mag and riding scrubber, but what about other equipment needed to meet scope of service? **The successful bidder will provide equipment for other buildings.**
10. Who is responsible for furnishing supplies; paper products, trash can liner, hand soaps, and chemicals? **Winthrop will provide chemicals, paper products, can liners, hand soap, mop heads and rags.**
11. Who provides cleaning supplies? **See answer for question 10**
12. Is there any bond requirement for Bid bond, Performance bond? **No.**
13. Is Exterior window cleaning included? **Yes, but only on ground floor level and levels assessable by small ladder.**
14. Do you require services during holidays or school breaks or Summer Vacation? **When campus is closed for holidays, we do not work. All other times are regular schedule.**
15. Do you require floor strip/wax, carpet cleaning extraction service? **These services would be extra if needed.**

16. Can you provide the flooring type breakdown of all locations? Carpet, Concrete, VCT, Tile, etc.? **buildings have carpet, VCT, polished concrete, mondo flooring, wood gym floor, vinyl flooring. Subject to change if any renovations occur**
17. Who is responsible for providing event set up? **Winthrop will handle set ups**
18. Is there collective bargain Agreement with the County or current vendor? Are the current vendor's employee's union members? **No**
19. What is required min. wage for this contract? **State of South Carolina minimum wage guidelines.**
20. What are the areas you would like to see improvement with a new vendor? **Always room for improvement in any building on campus.**
21. Are there any specific rules or restrictions for the cleaning products or materials we use on-site? **The vendor will provide equipment (mop buckets, handles, brooms, dust pans etc.)**
22. Is there storage space available at each location for our supplies? **Yes**
23. The Stewart house did not provide a work schedule. Can you provide this information so we can calculate the duty hours? **Stewart house is four (4) hours a day.**
24. Is the University going to supply our staff workers with the cleaning materials/supplies? **A vendor will provide equipment (mop buckets, handles, brooms, dust pans etc.)**
25. Stewart House – How many days of cleaning? **Monday – Friday**



WINTHROP
UNIVERSITY

Page 1

(803) 323-2143 Fax: (803) 323-2480
Email: purchasing@winthrop.edu

PO Number: P2500328

PO Date: 08/21/24

Vendor:

GreenGuard Commercial Cleaning, LLC
4711 Forest Dr, Ste 3#133
Columbia SC 29206

Ship to:

Hetherington, Joan
Winthrop University
Central Receiving
349 Columbia Ave
Rock Hill SC 29733

SEND BILLING INVOICE TO:

accountspayable@winthrop.edu

OR

Winthrop University, Accounts Payable
125 Tillman Bldg.
Rock Hill, SC 29733
(803) 323-2243

ACCOUNT CODES:

211100-6765-71075-A01-
111020-6765-71075-700-

\$6,500.00

\$2,600.00

Requisition Number: R2500439

Buyer: Krista Scherpf

Terms: Net 30 days.

Purchase order number must appear on all packages, correspondence, invoices and shipping notices.

Line	Description	Quantity	Unit Cost	Total Cost
	NOTE: REFERENCE P2400883 THAT CLOSED AT YEAR-END			
1	CUSTODIAL SERVICES FOR RESIDENCE HALLS	1.00 LOT	6,500.0000	6,500.00
2	ADDITIONAL WORK	1.00 LOT	2,600.0000	2,600.00
			DISCOUNT:	.00
			ADDL CHARGES:	.00

TOTAL: 9,100.00

Approved by:

Gary Peeples
Gary Peeples, Director of Procurement & Insurance



(803) 323-2143 Fax: (803) 323-2480
Email: purchasing@winthrop.edu

PO Number: **P2500374**PO Date: **08/22/24****Vendor:**

GreenGuard Commercial Cleaning, LLC
4711 Forest Dr, Ste 3#133
Columbia SC 29206

Ship to:

Hetherington, Joan
Winthrop University
Central Receiving
349 Columbia Ave
Rock Hill SC 29733

SEND BILLING INVOICE TO:accounts payable@winthrop.edu

OR

Winthrop University, Accounts Payable
125 Tillman Bldg.
Rock Hill, SC 29733
(803) 323-2243

ACCOUNT CODES:

111020-6765-71075-700-

\$1,500.00

Requisition Number: R2500440

Buyer: Anna Triester

Terms: Net 30 days.

Purchase order number must appear on all packages, correspondence, invoices and shipping notices.

Line	Description	Quantity	Unit Cost	Total Cost
1	NOTE: REFERENCE P2401543 THAT WAS CLOSED AT YEAAR-END STRIP AND WAX SIMS FIRST FLOOR HALLWAY	1.00 LOT	1,500.0000	1,500.00
			DISCOUNT:	.00
			ADDL CHARGES:	.00

TOTAL:

1,500.00

Approved by:

Gary Peeples
Gary Peeples, Director of Procurement & Insurance