



## International Center

### Documentation of Interview to Assess Prospective J-1 Scholars English Proficiency

If the Sponsoring Department/EV Supervisor decides to document the prospective J-1 Scholars English proficiency, please note the following:

- The interview must be conducted in English.
- The interview should be conducted via Skype or Videoconferencing (if available).
- At least one university administrator must co-facilitate the interview along with the faculty/staff supervisor.
- The scholar's English proficiency must be sufficient both for participation in his/her J-1 program, as well as for day-to-day life in the U.S.

Please complete the following:

Name of Scholar: \_\_\_\_\_

Date of Interview: \_\_\_\_\_

Duration of Interview: \_\_\_\_\_

Location of Interview: \_\_\_\_\_

Interview was:

- Conducted in person;
- Via phone (audio only);
- Via Skype or videoconferencing (audio and video).

Name of Staff/Faculty present for Interview (at least two are required):

\_\_\_\_\_  
Name Position

\_\_\_\_\_  
Name Position

We, the undersigned, confirm that the above-mentioned interview was conducted in English and that the prospective scholar's English proficiency is deemed sufficient to conduct the activities necessary for his/her J-1 program and to navigate day-to-day life in the greater community.

\_\_\_\_\_  
Faculty/Staff Supervisor Date

\_\_\_\_\_  
University Administrator Date

*After the interview is complete, the form is filled out, and all signatures are obtained, please return to the International Center c/o Lindsey Hill located in 218 Dinkins Hall.*