The International Center (IC) of Winthrop University
Academic Advisor Recommendation Form for
Student Request to Extend Complete Date of Program Requirements

To be completed by the Student:

<table>
<thead>
<tr>
<th>Last Name (Family Name):</th>
<th>First Name:</th>
<th>Student ID (CWID):</th>
</tr>
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<tr>
<th>Degree Level:</th>
<th>Current Program Completion Date:</th>
<th>Projected Program Completion Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate (Bachelor's program)</td>
<td>☐ Spring (May) Year ____</td>
<td>☐ Spring (May) Year ____</td>
</tr>
<tr>
<td>☐ Summer (August) Year ____</td>
<td>☐ Summer (August) Year ____</td>
<td></td>
</tr>
<tr>
<td>☐ Fall (December) Year ____</td>
<td>☐ Fall (December) Year ____</td>
<td></td>
</tr>
</tbody>
</table>

Winthrop Email Address: | Current Major: | Telephone Number: |
|---------------------|---------------|------------------|

Eligibility Criteria for I-20/DS-2019 Extension (please review this information before signing the form.):

- To be eligible for an extension, the student must be maintaining status, making normal progress toward completion of a degree and have academic requirements remaining.
- Extensions may only be granted to students who can demonstrate that they have compelling academic or medical reasons [8 CFR 214.2(f)(7)(iii)].
- Delays caused by academic probation or suspension are not acceptable reasons for program extensions as per [8 CFR 214.2(f)(7)(iii)].
- Extension requests will not be granted solely because the student was delayed by engaging in employment such as Curricular Practical Training (F1) and Academic Training (J1).

In estimating a completion date, USCIS defines the final term as the last term the student is registered for classes/credit required for his/her degree.

To be completed by Academic Advisor/Student Services Staff Member:

Required credit hours remaining ____________________ (excluding current term enrollment). The student's estimated completion date is _____________________ (term and year).

The reason for the delay (check all that apply):

☑ Change/Add major field of study.
☑ Documented illness or medical condition.
☑ Student needs more time due to the following compelling academic reason(s). Please review Eligibility Criteria above for the explanation of what constitutes acceptable academic reasons for extensions.

____________________________________________________________________________________
____________________________________________________________________________________

If none of these apply, please contact the International Student Advisor at ext. 3440 or hill@winthrop.edu.

As the Academic Advisor or Student Services staff member, I certify that the student is eligible to continue his/her studies and recommend that the student is allowed additional time to complete degree requirements.

Name: ____________________________ Title: ____________________________ Department: ______________________

Signature __________________________ Email: ___________________________ Phone: __________________________