

## Academic Program Review

### Action Plan

The program generates an Action Plan within three months of receiving the External Review Team Report or the accreditor’s On-Site Visiting Team Report. Based on the Self-Study and the External Review Team Report/accreditor’s On-Site Visiting Team Report, the program’s Action Plan provides a strategic map for the next five to seven years.

The Action Plan reflects the program’s use of findings to improve both program quality and student learning. The Action Plan includes specific actions, reasons for the actions (e.g., reference to a specific recommendation or observation), individuals responsible for carrying out the actions, timeline for implementation of the actions, required resources, and an assessment component to gauge the impact of the actions.

A narrative explanation of the Action Plan is appropriate, supported by a tabular summarization. The table below is a suggested tool that can be used to provide an overall summary of the Action Plan. ***This table, or a modification that more directly meets the needs of the program and assures usage, is appropriate to include as part of the Action Plan.***

#### Name of Program

#### Action Plan – Program Review 20XX-XX

<b>Action Item:</b>
<b>Rationale for Action:</b>
<b>Detailed Description of Action:</b>
<b>Responsible Individual(s):</b>
<b>Timeline:</b>
<b>Resources Required:</b>
<b>Assessment Methods/Impact:</b>
<b>Dates for Status Updates:</b>
<b>Action Item:</b>
<b>Rationale for Action:</b>
<b>Detailed Description of Action:</b>
<b>Responsible Individual(s):</b>
<b>Timeline:</b>
<b>Resources Required:</b>

<b>Assessment Methods/Impact:</b>
<b>Dates for Status Updates:</b>
<b>Action Item:</b>
<b>Rationale for Action:</b>
<b>Detailed Description of Action:</b>
<b>Responsible Individual(s):</b>
<b>Timeline:</b>
<b>Resources Required:</b>
<b>Assessment Methods/Impact:</b>
<b>Dates for Status Updates:</b>