WINTHROP UNIVERSITY

NOTICE OF JOB VACANCY

May 12, 2016

POSITION: CAMPUS POLICE OFFICER (CAMPUS POLICE)
(Class Code JC10\Law Enforcement Officer I)

BAND: Band 04\Level 01

STARTING SALARY: $26,139 minimum per year

AGENCY HIRING RANGE: $31,000

VACANCY: #201661

Minimum Training & Experience:
A high school diploma; certification as a Law Enforcement Officer by the S.C. Criminal Justice Academy or willingness to obtain; and a valid driver’s license are required. Must be at least 21 years of age. Previous related law enforcement experience highly desired. The equivalent combination of training and experience may be considered.

Knowledge, Skills & Abilities:
Working knowledge of the Rock Hill City Code, the laws of the State of South Carolina and the rules and regulations of Winthrop University pertaining to campus security, including civil rights laws. Ability to investigate accidents, disturbances and violations. Ability to pass the state physical examination; requalify with firearm; successfully complete defensive driving requirements, as required by the department; and work day, night and rotating shifts. Effective interpersonal and communication skills. Ability to deal tactfully and effectively with students, faculty, staff and the general public.

Specific Duties:
Reporting to the Campus Police Sergeant, the Campus Police Officer enforces the laws and regulations of the city, state and university on university, adjacent, and other appropriate properties. Secures buildings/facilities; investigates disturbances and makes arrests as required; issues citations for both parking and moving violations; investigates complaints using appropriate techniques and reporting findings to supervisors; completes and submits reports as required; monitors parking areas and crosswalks and reports maintenance needs; and controls traffic for fire drills and other emergencies. Performs other related duties as required.

To apply, access www.jobs.sc.gov to submit an on-line application no later than May 25, 2016

Winthrop University is an Equal Opportunity / Affirmative Action employer and does not discriminate against any individual or group of individuals on the basis of age, color, disability, gender, national origin, race, religion, sexual orientation, gender identity, or veteran status. Women, minorities, and persons with disabilities are encouraged to apply.