

# Winthrop University

## NOTICE OF JOB VACANCY

April 29, 2026

<b>Position</b>	WinthropLIFE Coursework Coordinator Temporary Position (37.5 hours per week; Aug. 1 to May 15)	
<b>Department</b>	College of Education Sport and Human Science, and Counseling, Leadership and Educational Studies	
<b>Band/Level</b>	N/A	<b>Vacancy No.:</b> 2026210T
<b>Starting Salary</b>	\$44,650 plus benefits eligible.	
<b>Minimum Training and Experience</b>		
<ul style="list-style-type: none"><li>• Bachelor's degree.</li><li>• One year of professional experience working with students with intellectual disabilities.</li></ul>		
<b>Knowledge, Skills and Abilities</b>		
<ul style="list-style-type: none"><li>• Ability to plan and deliver effective lessons; adapt classroom management strategies to meet diverse student needs.</li><li>• Ability to assess student learning objectively and consistently.</li><li>• Ability to represent the WinthropLIFE program in a professional manner.</li><li>• Sufficient technical ability to master software required to perform job duties.</li><li>• Effective oral and written communication.</li></ul>		
<b>Major Duties</b>		
<p>Reporting to the Director, the Coursework Coordinator supports the WinthropLIFE program, which offers post-secondary education opportunities for students with intellectual disabilities, by teaching LIFE classes to students.</p> <ul style="list-style-type: none"><li>• Provides instruction to small groups on various topics, including health practices, mobility, housekeeping, finances and careers.</li><li>• Assesses student learning from baseline to mastery.</li><li>• Reviews outcomes and modifies instructional material based on results.</li><li>• Tracks and maintains accurate student attendance records.</li><li>• Represents WinthropLIFE at both on and off campus events.</li></ul>		

To apply, access <https://www.governmentjobs.com/careers/sc> to submit an on-line application no later than

May 13, 2026

*Winthrop University is an Equal Opportunity / Affirmative Action employer and does not discriminate against any individual or group of individuals on the basis of age, color, disability, gender, national origin, race, religion, sexual orientation, gender identity, or veteran status. Women, minorities, and persons with disabilities are encouraged to apply.*