

Winthrop University

NOTICE OF JOB VACANCY

March 23, 2026

Position	Teaching Assistant Temporary Grant-funded Position (37.5 hours per week; Aug. 16 until May 31)	
Department	Macfeat Early Childhood Laboratory School	
Band/Level	N/A	Vacancy No.: 2026207T
Starting Salary	\$15 to \$17; actual salary depends on qualifications.	
Minimum Training and Experience		
<ul style="list-style-type: none">• Undergraduate degree in child development, early childhood education, elementary education, early childhood special education or equivalent.• Must meet and maintain South Carolina Department of Social Services and ABC Quality requirements.• At least six months' experience in an early childhood education setting.		
Knowledge, Skills and Abilities		
<ul style="list-style-type: none">• Dependable and punctual.• Excellent interpersonal skills to effectively work with children, families and coworkers.• Exceptional communication skills.• Effective, positive classroom management skills.• Ability to create effective lesson plans.• Ability to bend, lift at least 30 pounds and engage with children on the classroom floor and on the playground.		
Major Duties		
<ul style="list-style-type: none">• Reporting to and assisting the Lead Teacher, the Teaching Assistant works with children ages 3 to 5 in the Macfeat Early Childhood Laboratory School Monday through Friday, 7:30 a.m. to 3:30 p.m.• Plays an active role in assisting the lead teacher and supervising the children.• Aids in gathering and preparing teaching materials, implementing lesson plans and conducting child assessments.• Attends the daily classroom routines while ensuring the health and safety of the children and performs general room maintenance.• Assumes the responsibilities of the Lead Teacher when the Lead Teacher is not present.• Serves as a role model and mentor for undergraduate student assistants and provides supervision in the absence of the Lead Teacher.• Communicates with families as needed.		

To apply, access <https://www.governmentjobs.com/careers/sc> to submit an on-line application no later than

April 6, 2026

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