

Winthrop University

NOTICE OF JOB VACANCY

September 15, 2022

Position	Campus Safety Officer Temporary Positions (Four)		
Department	Campus Police		
Band/Level	N/A	Vacancy No.:	2023503T
Starting Salary	\$15/hour		
Minimum Training and Experience			
High school diploma or GED and a valid driver's license required. Knowledge of the practices and techniques of safety, security and fire protection preferred.			
Knowledge, Skills and Abilities			
Working knowledge of the Rock Hill City Code, South Carolina state laws, Winthrop University rules and regulations pertaining to campus security, and all applicable civil rights laws. Ability to observe and report accidents, disturbances and violations to the Winthrop University Police Department; deal tactfully and effectively with students, faculty, staff and the general public; act quickly and appropriately in emergency situations; investigate accidents, disturbances and violations; and deal courteously with employees and the general public. Effective interpersonal and communication skills. Must be able to work rotating shifts, including nights, weekends and holidays. Must pass a background check and successfully complete a defensive driving course.			
Major Duties			
Under general supervision of a Winthrop University Police Department Patrol Shift Sergeant, the Campus Safety Officer provides general security for the campus. Checks and verifies university-issued identification credentials for faculty, staff and students and driver's license or other acceptable identification for visitors. Secures buildings and maintains general awareness of security and safety on campus. Enforces the parking rules and regulations of Winthrop University; patrols parking areas and issues citations and warnings to any vehicles that violate established rules and regulations; and assists in directing traffic and reporting violations to the Patrol Shift Sergeant. Assists in securing parking lots for events. Patrols assigned areas to prevent infractions of rules and regulations of Winthrop University and checks property using standard operations procedures. Remains alert for any suspicious activity and reports such to Campus Police. Assists in responding to fire alarms and other emergency calls. Assists in extinguishing fires and maintains crowd control as necessary. Provides safety escorts to faculty, staff, students and visitors during operational hours. All duties are performed using a motor vehicle or golf cart or on foot.			

To apply, access www.careers.sc.gov to submit an on-line application no later than

September 29, 2022

Winthrop University is an Equal Opportunity / Affirmative Action employer and does not discriminate against any individual or group of individuals on the basis of age, color, disability, gender, national origin, race, religion, sexual orientation, gender identity, or veteran status. Women, minorities, and persons with disabilities are encouraged to apply.