

## WINTHROP UNIVERSITY

### EMPLOYEE ASSISTANCE REFERRAL PROGRAM

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#### A. Applicability

The provisions set forth below apply to all persons employed by Winthrop University.

#### B. Referral Program

Winthrop provides employee assistance through referrals in two primary ways:

1. Winthrop University's Counseling Services offers referral services to Winthrop University employees. Further information is available through Health and Counseling Services, Second Floor Crawford Building, 803-323-2233.
2. Vocational Rehabilitation offers services to employees and family members 16 years of age or older. These services include: counseling and guidance, referral and coordination of medical treatment, psychological and vocational assessment, counseling and treatment for alcoholism or drug abuse, personal, social and work adjustment training and referral to appropriate community resources. Most of these services are available without cost to the employee. Further information is available through the state or local Vocational Rehabilitation Office, 803-327-7106 and the Office of Human Resources, 303 Tillman Hall, 803-323-2273.

Employees should contact their health care provider to determine if pre-certification is necessary for mental health services.