Title: Chair, Department of World Languages and Cultures, Senior Rank

Winthrop is a comprehensive public university with a tradition of preparing students for a variety of post-baccalaureate work. The Department of World Languages and Cultures:

• has undergraduate degree programs in Spanish and French;
• offers a graduate program in Spanish;
• houses the programs for K-12 certification in French and Spanish; and
• offers options for minors in German, French, and Spanish. The department currently has six tenured/tenure-track faculty, two full-time instructors, ten adjunct faculty, and one staff member.

Major Responsibilities:

• Actively encouraging and promoting—through example and mentoring—excellent student intellectual development, scholarly activity, professional stewardship, and academic responsibility within the department. The chair will be expected to teach two courses per semester and serve as an advisor within the major.
• Contributing to the creative and intellectual atmosphere of the department and university.
• Recruiting and evaluating departmental faculty and staff.
• Collaboratively developing and coordinating departmental curriculum and assessment activities.
• Representing the department throughout the university and articulating departmental goals to the administration.
• Supporting recruitment of undergraduate majors.
• Serving as chief fiscal officer for the department and maintaining administrative responsibilities such as establishing the schedule of classes, supervising the official ACTFL oral and written proficiency exams, and evaluating study abroad credits.

Qualifications: Ph.D. in Spanish or French. Demonstrated successful administrative experience as a department chair or in a similar position. Previous work with ACTFL Standards, the OPI and the WPT preferred. Experience with teacher education programs is desirable.

Employment Conditions: A 10.5-month, full-time, tenure track appointment with the option of summer employment if funds are available; senior rank (associate professor or professor). Salary dependent upon qualifications. Note: Though this is a 10.5 month contract (August 1 through June 15), there is an expectation that the chair be available for orientation activities during the last two weeks of June.

Position Availability: August 1, 2013

Application Deadline: November 1, 2012. Application materials received after the deadline may be considered if an acceptable candidate has not been identified. Select candidates may be contacted before the MLA Convention to arrange opportunities to discuss the position in advance of a possible on-campus interview.

Application Procedures:

1. Individuals wishing to apply should make their interest known to: The College of Arts and Sciences, Winthrop University, WLAC Chair Search Committee, 107 Kinard Hall, Rock Hill, South Carolina 29733, languagechairsearch@winthrop.edu, or 803/323-4186. When possible the committee would like to reduce hardcopy correspondence, please include an e-mail address at which you can be contacted in reference to materials associated with the search process.

2. The following materials should also be submitted in hard copy to the above address or as PDF files to the above e-mail address:
   a. letter of application expressing interest and qualifications;
   b. current curriculum vitae;
   c. names, addresses, e-mail addresses and phone numbers of at least three professional references;
   d. a completed Winthrop application packet (available for download from www.winthrop.edu/hr);
   e. all graduate transcripts*;
   f. statement of administrative philosophy and administrative experience; and
   g. evidence of teaching excellence, professional service, and scholarly productivity

* Note: Unofficial transcripts may be submitted at the time of initial application. An official transcript of the terminal degree will be required before an offer of employment can be extended.