

Request for Organizational Change

Current Division	
Current Department	
Change requested	
Funding change needed	
Request By/Date	
Internal Use Only	
Employee changes in Banner and People Admin (HR)	
Banner – Organizational Funding changes (Controller/Budget)	
Banner - Division/Department Name/predecessor changes (HR/Controller)	
People Admin Div/Dept name change (Support call)	
PAF System (IT)	
Website (Department/Web Development)	
Organizational Chart (Department)	
Completion Verification/Date:	