Intake/New Member Education Process Plan

Due: Scheduled Chapter Planning Meeting to obtain process approval

Chapter/Organization: Kappa Delta Rho Fraternity
Submitted By: Daniel Jacobson

In the hopes of helping you to organize the goals and activities of your chapter’s Intake/New Member Education Process, and to be in accordance with the Membership Policy, this form has been created. It will be shown to your national representatives during their chapter visit or sent to regional directors if applicable. This Intake/New Member Education Process should:

- Match your national organization’s new member education process and will be reviewed for this qualification.
- The Intake/New Member Education Process **MAY NOT** be longer than **eight (8) weeks** (fall and spring break do not count in this timeframe) and must be completed **1 week (7 days)** prior to study day.
- All meetings **MUST** be held on Winthrop’s campus or Fraternity/Sorority House (if applicable).
- All events/meetings **MUST** conclude by 12midnight.
- Please note that intake/new member education process may be less than eight (8) weeks.
- Please type this form.
- Progress Meeting: Intake coordinators/new member educators must schedule a meeting with the Assistant Director of Student Activities for Fraternity & Sorority Affairs half way through the Intake/New Member Education Process.

1. Please state the goals of your Intake/New Member Education Process
   1. Understand the associate membership process and expectations as a new member
   2. Understand the history of Greek Organizations, our council, organization and chapter
   3. Understand the operational functions and executive details of KDR
   4. Understand fraternal, scholarship and philanthropic importance
2. Please list the days of the week and the times when your new members must be at events/meetings.

New members of Kappa Delta Rho Fraternity will meet on Tuesdays and Wednesdays at 8pm, Thursdays at 11am and Sundays at 5pm. KDR new member retreat will be Friday March 4-Sunday March 6, 2016.

3. Please list all of the requirements that each new member is expected to accomplish during their Intake/New Member Education Process (i.e. pass national test, attend all meetings, hold leadership positions).

Each new member is expected to be in attendance at each new member meetings, complete required study hours each week, pass the national test and hold a leadership position.

4. What is the initiation date for new members?

Initiation for new members of Kappa Delta Rho will be Tuesday, March 29, 2015 at 7pm
Week 1: (Dates) Sunday January 31, 2016- Saturday February 6, 2016

1. Please state the purpose and goals of the week.

   *Week 1 is dedicated to explanation the new membership process and expectations of all new members*

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

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<td>Dinkins 5-7pm</td>
<td>Shack 8pm-10pm</td>
<td>Shack 8pm-12pm</td>
<td>Owens 215 11am-12pm</td>
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3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

   *Sunday- New Member Orientation to include introductions and expectations*
   *Tuesday- Review New Member Manual taken from New Member Guide 2015*
   *Wednesday-Academic Obligations with action plan with S.M.A.R.T. goals*
   *Thursday- Financial Obligations with financial literacy game*
Week 2: (Dates) Sunday February 7, 2016- Saturday February 13, 2016

1. Please state the purpose and goals of the week.

*The purpose of week 2 is to review the history of Greek Organizations and council history*

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

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<td>KDR House 8pm-10pm</td>
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3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

*Sunday- Origin and history of Greek Fraternities*

*Tuesday- Origin and history of Greek Fraternities/ History of Interdisciplinary Greek Council*

*Wednesday- History of Interdisciplinary Greek Council*

*Thursday- Review History of the week and complete unit module online*
Week 3: (Dates)  Sunday February 14, 2016- Saturday February 20, 2016

1. Please state the purpose and goals of the week.

*Week 3 is dedicated learning the history of Kappa Delta Rho and Gamma Epsilon Chapter*

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

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<td><em>KDR House 8pm-10pm</em></td>
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3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

*Sunday- History of Kappa Delta Rho Fraternity*

*Tuesday- History of Kappa Delta Rho Fraternity*

*Wednesday- History of Gamma Epsilon Chapter of Kappa Delta Rho Fraternity*

*Thursday- Complete online modules for the unit*
Week 4: (Dates) Sunday February 21, 2016- Saturday February 27, 2016

1. Please state the purpose and goals of the week.

*Week 4 is learning the 7 cardinal principles of Kappa Delta Rho Fraternity*

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

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3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

*Sunday- Learn Cardinal Principles: Faith, Love, and Stewardship*
*Tuesday- Learn Cardinal Principles: Leadership and Scholarship*
*Wednesday- Learn Cardinal Principles: Justice and Loyalty*
*Thursday- Review 7 principles and complete online modules*
Week 5: (Dates)  Sunday February 28, 2016- Saturday March 5, 2016

1. Please state the purpose and goals of the week.

Week 4 is dedicated to learning the creed, mission, motto of KDR and doing a brotherhood weekend

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

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<td></td>
<td>KDR House 8pm-12 pm</td>
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<td>KDR Retreat Dinkins 9am ------</td>
<td>KDR Retreat -----------</td>
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3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

Tuesday- Members will learn the creed, mission and motto of KDR and prepare for the weekend retreat with fellow brothers

Friday-Sunday- Members will meet at Dinkins parking lot at 9am to leave for Camp Thunderbird and return Sunday at 3pm. Here members will do team building exercises, receive their badge and perform rituals for each principle from the previous week
Week 6: (Dates)  Sunday March 6, 2016- Saturday March 12, 2016

1. Please state the purpose and goals of the week.

   Week 6 is dedicated to service, service learning and our philanthropic mission with Boys and Girls Club of America

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

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<tr>
<td>KDR Retreat</td>
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<td>Richardson Ballroom 8pm-10pm</td>
<td>Boys &amp; Girls Club 6-8pm</td>
<td>DIGS 222 11am-12pm</td>
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<td>Return by 2pm</td>
<td>Return by 2pm</td>
<td>Richardson Ballroom 8pm-10pm</td>
<td>Boys &amp; Girls Club 6-8pm</td>
<td>DIGS 222 11am-12pm</td>
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3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

   Sunday- New members will perform culminating ritual and then return to campus around 2 pm
   
   Tuesday- Members will learn all about service learning and have Jessica Rogers, from the Boys and Girls Club, speak to the class
   
   Wednesday- New Member class will visit the local Boys & Girls Club to learn about the facility and volunteered with their reading program
   
   Thursday- Members will do service learning reflection and submit it to the online KDR new member mortal
* No activity will occur Sunday March 13, 2016- Saturday March 19, 2016 for Spring Break

**Week 7: (Dates) Sunday March 20, 2016- Saturday March 26, 2016**

1. Please state the purpose and goals of the week.

   *New members will receive their Big during Week 7 and will review for the Kappa Delta Rho National Exam*

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

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<tr>
<td><strong>Big/Little Day Dinkins 6-9pm</strong></td>
<td><strong>Exam Review KDR House 8-12am</strong></td>
<td><strong>Exam Review KDR House 8pm-12am</strong></td>
<td><strong>Take National Exam Owens 215 7pm - 9:30pm</strong></td>
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3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

   *Sunday- New Members will meet their Big’s and socialize with their family tree*
   
   *Tuesday/Wednesday- New members will review for the National Exam*
   
   *Thursday- New Members will take National Exam*
Week 8: (Dates)  Sunday March 27, 2016 –Saturday April 2, 2016

1. Please state the purpose and goals of the week.

*Week 8 is dedicated to having initiation, tradition night and new member presentation*

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

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<tr>
<td>Initiation at 11am and brotherhood luncheon</td>
<td>New Member Presentation Practice 8-12pm Richardson Ballroom</td>
<td>New Member Presentation Practice 8-12pm Richardson Ballroom</td>
<td>New Member Presentation Practice 8-12pm Richardson Ballroom</td>
<td>New Member Presentation 7:07pm Richardson Ballroom</td>
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| Jeremiah Baptist Church |

3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

*Sunday- New member initiation*

*Tuesday/Wednesday- New members will practice their show for the presentation on Friday*

*Friday- New member presentation*

**NPHC organizations only:**

1. Date/Time/Location of New Member Presentation:

***If your chapter will be having a New Member Presentation, a meeting with the Assistant Director will need to be scheduled to review and discuss the show to obtain approval and move forward in preparation.***

*The New Member Presentation for Kappa Delta Rho Fraternity will be held on Friday April 1st, 2016 at 7:07pm in Richardson Ballroom*