



Intake/New Member Education Process Plan

Due: Scheduled Chapter Planning Meeting to obtain process approval

Chapter/Organization: *Kappa Delta Rho Fraternity*

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In the hopes of helping you to organize the goals and activities of your chapter's Intake/New Member Education Process, and to be in accordance with the Membership Policy, this form has been created. It will be shown to your national representatives during their chapter visit or sent to regional directors if applicable. This Intake/New Member Education Process should:

- Match your national organization's new member education process and will be reviewed for this qualification.
- The Intake/New Member Education Process ***MAY NOT*** be longer than ***eight (8) weeks*** (fall and spring break do not count in this timeframe) and must be completed ***1 week (7 days)*** prior to study day.
- All meetings ***MUST*** be held on Winthrop's campus or Fraternity/Sorority House (if applicable).
- All events/meetings ***MUST*** conclude by 12midnight.
- Please note that intake/new member education process may be less than eight (8) weeks.
- Please type this form.
- Progress Meeting: Intake coordinators/new member educators must schedule a meeting with the Assistant Director of Student Activities for Fraternity & Sorority Affairs half way through the Intake/New Member Education Process.

1. Please state the goals of your Intake/New Member Education Process

1. *Understand the associate membership process and expectations as a new member*
2. *Understand the history of Greek Organizations, our council, organization and chapter*
3. *Understand the operational functions and executive details of KDR*
4. *Understand fraternal, scholarship and philanthropic importance*

2. Please list the days of the week and the times when your new members must be at events/meetings.

New members of Kappa Delta Rho Fraternity will meet on Tuesdays and Wednesdays at 8pm, Thursdays at 11am and Sundays at 5pm. KDR new member retreat will be Friday March 4-Sunday March 6, 2016.

3. Please list all of the requirements that each new member is expected to accomplish during their Intake/New Member Education Process (i.e. pass national test, attend all meetings, hold leadership positions).

Each new member is expected to be in attendance at each new member meetings, complete required study hours each week, pass the national test and hold a leadership position.

4. What is the initiation date for new members?

Initiation for new members of Kappa Delta Rho will be Tuesday, March 29, 2015 at 7pm

Week 1: (Dates) Sunday January 31, 2016- Saturday February 6, 2016

1. Please state the purpose and goals of the week.

Week 1 is dedicated to explanation the new membership process and expectations of all new members

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Dinkins 5-7pm</i>		<i>Shack 8pm-10pm</i>	<i>Shack 8pm-12pm</i>	<i>Owens 215 11am- 12pm</i>		

3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

Sunday- New Member Orientation to include introductions and expectations

Tuesday- Review New Member Manual taken from New Member Guide 2015

Wednesday-Academic Obligations with action plan with S.M.A.R.T. goals

Thursday- Financial Obligations with financial literacy game

Week 2: (Dates) Sunday February 7, 2016- Saturday February 13, 2016

1. Please state the purpose and goals of the week.

The purpose of week 2 is to review the history of Greek Organizations and council history

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Dinkins 5-7pm</i>		<i>KDR House 8pm-10pm</i>	<i>Shack 8pm-12pm</i>	<i>Owens 215 11am- 12pm</i>		

3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

Sunday- Origin and history of Greek Fraternities

Tuesday- Origin and history of Greek Fraternities/ History of Interdisciplinary Greek Council

Wednesday- History of Interdisciplinary Greek Council

Thursday- Review History of the week and complete unit module online

Week 3: (Dates) Sunday February 14, 2016- Saturday February 20, 2016

1. Please state the purpose and goals of the week.

Week 3 is dedicated learning the history of Kappa Delta Rho and Gamma Epsilon Chapter

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Dinkins 5-7pm</i>		<i>KDR House 8pm-10pm</i>	<i>Shack 8pm-12pm</i>	<i>Owens 215 11am- 12pm</i>		

3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

Sunday- History of Kappa Delta Rho Fraternity

Tuesday- History of Kappa Delta Rho Fraternity

Wednesday- History of Gamma Epsilon Chapter of Kappa Delta Rho Fraternity

Thursday- Complete online modules for the unit

Week 4: (Dates) Sunday February 21, 2016- Saturday February 27, 2016

1. Please state the purpose and goals of the week.

Week 4 is learning the 7 cardinal principles of Kappa Delta Rho Fraternity

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Dinkins 5-7pm</i>		<i>KDR House 8pm-10pm</i>	<i>Shack 8pm-12pm</i>	<i>Owens 215 11am- 12pm</i>		

3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

Sunday- Learn Cardinal Principles: Faith, Love, and Stewardship

Tuesday- Learn Cardinal Principles: Leadership and Scholarship

Wednesday- Learn Cardinal Principles: Justice and Loyalty

Thursday- Review 7 principles and complete online modules

Week 5: (Dates) Sunday February 28, 2016- Saturday March 5, 2016

1. Please state the purpose and goals of the week.

Week 4 is dedicated to learning the creed, mission, motto of KDR and doing a brotherhood weekend

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<i>KDR House 8pm-12 pm</i>			<i>KDR Retreat Dinkins 9am -----</i>	<i>KDR Retreat -----</i>

3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

Tuesday- Members will learn the creed, mission and motto of KDR and prepare for the weekend retreat with fellow brothers

Friday-Sunday- Members will meet at Dinkins parking lot at 9am to leave for Camp Thunderbird and return Sunday at 3pm. Here members will do team building exercises, receive their badge and perform rituals for each principle from the previous week

Week 6: (Dates) Sunday March 6, 2016- Saturday March 12, 2016

1. Please state the purpose and goals of the week.

Week 6 is dedicated to service, service learning and our philanthropic mission with Boys and Girls Club of America

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>KDR Retreat Return by 2pm</i>		<i>Richardson Ballroom 8pm-10pm</i>	<i>Boys & Girls Club 6-8pm</i>	<i>DIGS 222 11am- 12pm</i>		

3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

Sunday- New members will perform culminating ritual and then return to campus around 2 pm

Tuesday- Members will learn all about service learning and have Jessica Rogers, from the Boys and Girls Club, speak to the class

Wednesday- New Member class will visit the local Boys & Girls Club to learn about the facility and volunteered with their reading program

Thursday- Members will do service learning reflection and submit it to the online KDR new member mortal

*** No activity will occur Sunday March 13, 2016- Saturday March 19, 2016 for Spring Break**

Week 7: (Dates) Sunday March 20, 2016- Saturday March 26, 2016

1. Please state the purpose and goals of the week.

New members will receive their Big during Week 7 and will review for the Kappa Delta Rho National Exam

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Big/Little Day Dinkins 6-9pm</i>		<i>Exam Review KDR House 8-12am</i>	<i>Exam Review KDR House 8pm-12am</i>	<i>Take National Exam Owens 215 7pm - 9:30pm</i>		

3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

Sunday- New Members will meet their Big’s and socialize with their family tree

Tuesday/Wednesday- New members will review for the National Exam

Thursday- New Members will take National Exam

Week 8: (Dates) Sunday March 27, 2016 –Saturday April 2, 2016

1. Please state the purpose and goals of the week.

Week 8 is dedicated to having initiation, tradition night and new member presentation

2. Please complete the calendar with activities, times, and locations below. Please remember all intake/new member activities must conclude by 12midnight and must be held on Winthrop’s campus or in your Fraternity/Sorority house (if applicable).

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Initiation at 11am and brotherhood luncheon</i>		<i>New Member Presentation</i>	<i>New Member Presentation</i>		<i>New Member Presentation</i>	
<i>Jeremiah Baptist Church</i>		<i>Practice 8-12pm Richardson Ballroom</i>	<i>Practice 8-12pm Richardson Ballroom</i>		<i>7:07pm Richardson Ballroom</i>	

3. Please provide a brief description of what will occur for each event/meeting listed in the above calendar.

Sunday- New member initiation

Tuesday/Wednesday- New members will practice their show for the presentation on Friday

Friday- New member presentation

NPHC organizations only:

1. Date/Time/Location of New Member Presentation:

If your chapter will be having a New Member Presentation, a meeting with the Assistant Director will need to be scheduled to review and discuss the show to obtain approval and move forward in preparation.

The New Member Presentation for Kappa Delta Rho Fraternity will be held on Friday April 1st, 2016 at 7:07pm in Richardson Ballroom