Constitution of the Interfraternity Council at Winthrop University
(Authored 13 January 2016)

ARTICLE I

Name

Section 1.1 Name. The name of this council shall be known as the Interfraternity Council at Winthrop University (hereinafter Council or IFC).

ARTICLE II

Purpose

Section 2.1 Purpose. The purpose of the Interfraternity Council shall be to promote the well-being of its member fraternities by providing such services to them as the Membership may determine. These services are to include, but not be limited to, providing a sovereign governance structure for its Member Fraternities, promoting the interests of its Member Fraternities, promotion of cooperative action in dealing with fraternity matters of mutual concern, fostering constructive relationships between its Member Fraternities, promoting the interests of Winthrop University, promoting mutual cooperation between the IFC, fellow governing councils, and student organizations at Winthrop University, and supporting the scholarly achievement of all members. Council actions shall not in any way abrogate the right of its member fraternities to self-determination.

ARTICLE III

Members

Section 3.1 Membership. Any fraternal chapter or colony at Winthrop University may hold membership in the IFC.

Section 3.2 Classes of members. Member Fraternities shall be classified as follows:

1. Full Member: Any fraternity chapter, which has been chartered by their inter/national organization. Full membership grants the Member Fraternity all rights, privileges and responsibilities under the IFC Constitution.
2. Associate Member: Any fraternity colony of an inter/national organization. Associate Membership grants the Member Fraternity all rights, privileges, and responsibilities under the IFC Constitution, excluding voting privileges, holding positions on the IFC Executive Board, or holding positions on the Fraternal Conduct Board.
   a. Sigma Alpha Epsilon- SC Sigma Colony is currently a member of IFC, as such they retain all privileges of those of Full Members in IFC.
Section 3.3 Definition of individual members. The individuals of each Member Fraternity will be defined as follows:

1. Active Member: An Active Member shall be defined as any man who has been initiated into any fraternity at Winthrop University, and who is on the current Member roster on file with the Greek Life Office.
2. New Member: A New Member shall be defined as any man who has started the New Member process at Winthrop University, and who is on the current New Member roster on file with the Greek Life Office.

Section 3.4. Dues. Each Member Fraternity will pay 15.00$ by the fourth meeting of each semester for all Active Members and New Members. The President and Treasurer of a Member Fraternity may opt to establish a payment plan by scheduling a meeting with the IFC Executive Board.

Section 3.5. Membership Expectations. Each Member Fraternity shall adhere to and abide by the following minimum expectations:

1. Each member fraternity shall comply with all policies set forth by the IFC, Winthrop University, and Town & Gown.
2. Each Member Fraternity, including new members, shall meet or exceed a cumulative semester GPA of 2.70.
3. Each Member Fraternity shall be current on all IFC dues owed or have an established payment plan by the fourth meeting of the semester.
4. Each Member Fraternity shall submit required membership rosters to the Greek Life Office within the first week of each semester.
5. Each Fraternity shall submit a New Member Roster within one week of the start of any New Member Class.
6. Each Fraternity shall comply with the attendance policies for the IFC General Assembly.
7. Each Fraternity shall be recognized as being in “Good Standing” with the Greek Life Office and Winthrop University.

Section 3.6. Status of members. The membership status of Member Fraternities shall be defined by the following:

1. Good Standing: A Member Fraternity shall be deemed to be in Good Standing if the Member Fraternity is in compliance with the rules and regulations of Winthrop University and the minimum expectations outlined in Article III, Section 3.3.
2. Good Standing on Warning: A Member Fraternity shall be deemed to be in Good Standing on Warning if the Member Fraternity does not currently meet the rules and regulations of Winthrop University determined by the Dean of Students Office or Fraternal Conduct Board or is not currently meeting the minimum expectations outlined in Section 3.3.
3. Poor Standing: A Member Fraternity shall be deemed to be in Poor Standing if the Member Fraternity has been placed under suspension by Dean of Students Office, Fraternal Conduct Board, Greek Life Office, or has failed to meet the minimum expectations outlined in Section 3.5 for two consecutive semesters.

Section 3.7. Privileges of Full Members. A Full Member, unless in poor standing, shall:

1. Have all privileges and rights under Winthrop University’s IFC Constitution, except as limited by the actions of Winthrop University;
2. Receive coverage on all IFC publications that list, describe, or promote Member Fraternities;
3. Be allowed to vote at all IFC meetings;
4. Allow its members to hold positions on the IFC Executive Board;
5. Allow its members to hold positions on the Fraternal Conduct Board;
6. Allow its members to join the Order of Omega.

Section 3.8. Privileges of Associate Members. An Associate Member, unless in poor standing, shall:

1. Have all privileges and rights under Winthrop University’s IFC Constitution, except as limited by the actions of Winthrop University;
2. Receive coverage on all IFC publications that list, describe, or promote Member Fraternities;
3. Participate in all IFC-sponsored programs;
4. Allow its members to serve on IFC committees;
5. Speak at IFC meetings.

Section 3.9. Consequences of losing good standing. If a Member Fraternity fails to meet the expectations outlined in Section 3.5 for two consecutive semesters, or has been placed under suspension by Dean of Students Office, Fraternal Conduct Board, Greek Life Office, the Full Member Fraternity shall:

1. Be placed on Poor Standing;
2. Give up all rights and privileges entitled to it in sections 3.7 and 3.8;
3. Work with the IFC Executive Board and Greek Life Office to establish a mandatory recovery plan;
4. Have its inter/national organization contacted and sent a copy of the recovery plan, and charges and/or findings if applicable.
5. If a Full Member Fraternity that remains on Poor Standing for two consecutive semesters a vote, requiring a majority vote, shall be called at the subsequent IFC General Assembly meeting to remove the chapter from the IFC.
6. If an Associate Member is found to be in violation of the expectations outlined in section 3.5 for two consecutive semesters a vote, requiring a majority vote, to remove recognition shall be called at the subsequent IFC General Assembly meeting.
ARTICLE IV

General Assembly

Section 4.1. Composition. The IFC General Assembly shall be composed voting representatives from each Member Fraternity.

Section 4.2. Representatives. Each Member Fraternity shall have two representatives that are Active Members in good standing with their respected fraternity.

Section 4.3. Term of Representatives. At least one of the two representatives shall serve a minimum of one year.

Section 4.4. Duties. The duties of the General Assembly are as follows:

1. To vote on amendments, policies, and officers;
2. Report all proceedings of the IFC meetings to their respective Chapters;
3. Report all upcoming Chapter Events.

Section 4.5. Powers of the General Assembly. The IFC General Body shall have the power to hear and approve the annual Interfraternity Council budget, to set and collect dues from members on a per capita basis, to approve appointments to the IFC Executive Board and IFC Judicial Board, to amend this Constitution and By-laws, to establish standing rules and pass all guidelines that shall be necessary and proper to secure the purposes of the IFC. Powers not explicitly given to individual IFC Officers, the IFC Executive Board, the IFC Judicial Board, and all other IFC Committees here in the Constitution or By-laws shall rest with the IFC General Body.

ARTICLE V

Officers

Section 5.1. Officers. The officers that compose the Executive Board of the Council shall be a president, vice president of judicial affairs, vice president of administrative affairs, vice president of recruitment, and vice president of greek relations.

Section 5.2. Nominations and elections. At the last meeting of March, members will elect a nominating committee composed of one member from each Full Member Fraternity in Good Standing or Good Standing on Warning. Nominations from the floor shall open two meetings prior to the meeting in which elections will occur.

Section 5.3. Eligibility. In order to be eligible for and maintain office, candidates must meet the following:

1. Be a full-time student at Winthrop University;
2. Be an Active Member, in good standing, of a Full Member Fraternity in Good Standing or Good Standing on Warning;
3. Maintain or exceed a 2.7 cumulative GPA;
4. Not currently serving as his Member Fraternity’s President;
5. Have a working knowledge of the IFC Constitution, Winthrop University policies, and policies of the Fraternal Conduct Board;
6. Be devoted to the general ideals and principles of fraternity life and conduct himself in a professional manner consistent with the Purpose of the Council, as defined in Section 2.1.

**Section 5.4 Ballot Election and Term of Office.** Officers will be elected by ballot for a term of one year or until their successors are elected.

**Section 5.5. Limitations.** Each person elected shall only hold one office at a time. Each person can serve two consecutive terms in the same office. The president and vice president of judicial affairs shall not be from the same Member Fraternity.

**Section 5.6. Vacancies.** If there is a vacancy in the office of president, the vice president of judicial affairs will become the president. At the next regularly scheduled meeting, there will be an election for the vice president of judicial affairs. If there is a vacancy in any other office, members will be elected from the Member Fraternities IFC representatives at the next regularly scheduled meeting.

**Section 5.7. Removal from Office.** Officers can be removed from office with or without cause by:

1. A majority vote at a regular meeting where previous notice has been given.
2. Failing to maintain eligibility standards stated in Section 5.3.
3. The Greek Life Office as deemed necessary for the overall benefit of fraternal life.

**ARTICLE VI**

**Duties of Officers**

**Section 6.1. President.** The president shall be responsible for the following:
1. Preside over all Interfraternity Council meetings;
2. Be empowered to call special meetings of the Interfraternity Council at Winthrop University his discretion with 24 hours’ notice;
3. Countersign all checks for the expenditures of the Council;
4. Serve as ex-officio member of all committees;
5. Cast vote in case of a tie;
6. Serve on University committees (Council of Student Leaders) as the official representative for the Interfraternity Council. In his absences, the President will choose any remaining IFC member to fill his seat;
7. Serve no fewer than two (2) hours each week in the Greek Life office assisting the Greek Advisor and Greek Life GA in IFC operations;
8. Attend all regularly scheduled Town and Gown meetings;

Section 6.2. Vice President of Judicial.
1. Serve on the Fraternal Conduct Board;
2. Serve on University committees as the official representative for the IFC should the President not be available. (CSL, SOAR, Allocations, etc.);
3. Serve as the Risk Management Chair, and maintain and update the IFC Risk Management Policy;
4. Attend all regularly scheduled Town and Gown Meetings;
5. Attend all regularly scheduled Fraternal Conduct Board Meetings;
6. Assist the Vice-Presidents in coordinating educational seminars revolving around risk management, judicial affairs, and Town and Gown;
7. Preside over IFC meetings in the Presidents absence.

Section 6.3. Vice President of Administrative Affairs.
1. Maintain the official general Assembly Roll and call it at the beginning of each meeting;
2. Keep full minutes of all meetings of the IFC. A record of these should be distributed to the attending members before the next IFC meeting;
3. Keep documentation of Point System, which includes community service hours to deduct points;
4. Maintain a complete and up-to-date file which will include the minutes of meetings, copies of all contracts made by the IFC, current correspondence, copy of the current constitution and bylaws, and other pertinent materials;
5. Be responsible for the general supervision of the finances of the Winthrop University IFC;
6. Coordinate all activities with regards to community service, fundraising, and IFC sponsored programs;
7. Receive all payments due to the IFC, collect all bills, and give receipts;
8. Attend all regularly scheduled Town and Gown meetings;

Section 6.4. Vice President of Recruitment.
1. Organize promotional tables and materials to attract men to fraternal life;
2. Organize monthly IFC 101 informational sessions during the academic year;
3. Organize a recruitment committee consisting of representation from each chapter;
4. Coordinate a rush schedule approved by the General Assembly;
5. Coordinate a fraternal life informational session for incoming freshman during each orientation session;

Section 6.5. Vice President of Greek Relations.
1. Promote all IFC activities;
2. Work steadily with chapters to plan events, activities, and meetings to promote chapter relations;
3. Coordinate all activities with regards to Homecoming, Greek Week, and Member Education;
4. Compile a monthly newsletter to be sent to chapter presidents and Fraternity advisors associated with Winthrop University’s IFC. This newsletter shall also be sent out to the Panhellenic and National Pan-Hellenic chapters and advisors, along with chosen University officials;
5. Responsible for creating all publications for the Interfraternity Council (flyers, banners, display board, etc);

9. **Section 6.6. Other Duties.** These officers shall perform all other duties pertaining to this office or any other requirements that the IFC President or Greek Life Office deem necessary.

**ARTICLE VII**

**IFC President’s Round-Table**

**Section 7.1. Composition.** The President’s Round-table shall consist of only each Member Fraternity’s President and the IFC Executive Board.

**Section 7.2.** The President’s Round-table shall operate utilizing the following policies:

1. IFC President’s Round-table meetings are to be held monthly at a time and place determined by the IFC President.
2. Dates are to be determined at the beginning of each semester with Member Fraternities receiving notice at least a week in advanced.
3. The majority of IFC Member Fraternities must be present to constitute a quorum.
4. Special meetings may be called by the IFC president with notice of the time, location, and purpose of the special meeting provided to each IFC Member Fraternity at least a week in advance.
5. IFC Executive Board members are required to attend all meetings of the IFC Presidents Round-table, unless cleared with the IFC President in advance or in the case of an emergency. Chronic absence may result in removal from office.

**ARTICLE VIII**

**Meetings**

**Section 8.1. Regular Meetings.** The regular meeting of the General Assembly and the officers governing this Council is on every Friday at 2:00pm.

**Section 8.2. Quorum.** The quorum shall be 2/3 of Member Fraternities.
Section 8.3. Special Meetings. The president may call a special meeting; or, two Member Fraternities submitting a written request to the secretary can call a special meeting. Previous notice of the meeting shall be sent to the members at least three days prior to the meeting. The notice can be given by email, postal mail, or phone call.

ARTICLE IX

Voting

Section 9.1. Regular Meeting procedures. The General Assembly and Executive Board shall operate utilizing the following voting policies:

1. Each Member Fraternity, in Good Standing or in Good Standing on Warning, shall have one vote;
2. Individuals holding IFC Executive Board positions are not entitled to a vote;
3. In the event of a tie, the IFC President shall cast the deciding vote;
4. With the exception of the election of IFC Executive Board Positions, there shall be no secret ballot votes.
   a. This exception shall be used in the case of; Officer Elections, Trials, Removal of Office, and other situations as voted on by a simple majority the IFC.

Section 9.2. IFC Executive Board Meeting procedures. The IFC Executive Board shall operate utilizing the following voting policies during IFC Executive Board meetings:

1. Each Officer on the Executive Board shall have one vote;
2. The IFC President should refrain from casting his vote except for in the event of a tie. In such instances, the IFC President shall cast the deciding vote;
3. There shall be no secret ballot votes.

ARTICLE X

Committees

Section 10.1. Recruitment. The vice president of recruitment shall compose a committee consisted of at least one individual from each Member Fraternity to work out the logistics of recruitment.

Section 10.2. Judicial. The vice president of judicial affairs shall create a committee to work on yearly bylaw revisions.

Section 10.3. Nomination. The nomination committee will be selected collectively by the Greek Life Office and Executive Board to select a panel of candidates for the Officer positions.
Section 10.4. Creation of Committees. The Executive Board and Greek Life Office shall be able to create committees with the amendment of this constitution as they see fit.

ARTICLE XI

Affirmation and Adoption of NIC Standards

Section 9.1.

ARTICLE XII

Parliamentary Authority

Section 12.1. Application of Rules. The rules contained in Robert’s Rules of Order shall govern meetings where they are not in conflict with the bylaws, rules or order, or other rules of the Council.

ARTICLE XIII

Amendment of Bylaws

Section 13.1. Ratification. This constitution shall be ratified on the first Regular Meeting of the fall semester of each academic year. This constitution shall be valid and operative for the school year in which it was ratified when approved by two-thirds of the Member Fraternities, Greek Life Office, and Executive Board.

Section 13.2. Amendments. Any amendment to this constitution must be proposed, in writing, at a regular or special meeting called for that purpose, at least three weeks before any vote thereon. There must be two readings of the proposed amendments during separate regular or special meetings prior to the vote. Amendments must be approved by a two-thirds vote at any regular business meeting.