

**CONSTITUTION**  
**of the**  
**WINTHROP UNIVERSITY COLLEGE PANHELLENIC COUNCIL**

**ARTICLE I. NAME**

The name of this organization shall be the Winthrop University College Panhellenic Council.

**ARTICLE II. OBJECT**

The object of the Winthrop University College Panhellenic Council shall be to maintain fraternity life and InterFraternity relations at a high level of accomplishment and in so doing:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote superior scholarship as basic to intellectual achievement.
3. Cooperate with member fraternities and the Administration of Winthrop University in concern for and maintenance of high social and moral standards.
4. Act in accordance with the National Panhellenic Conference (NPC) Unanimous Agreements and policies.
5. Act in accordance with such rules established by the College Panhellenic Council as to not violate the sovereignty, rights, and privileges of member fraternities.

**ARTICLE III. MEMBERSHIP**

1. **Membership classes**

There shall be three classes of membership: regular, provisional and associate.

- a. **Regular membership.** The regular membership of the Winthrop University College Panhellenic Council shall be composed of all chapters of NPC sororities at Winthrop University. Regular members of the College Panhellenic Council shall pay dues as determined by the Panhellenic Council. Each regular member shall have voice and one vote on all matters.
- b. **Provisional membership.** The provisional membership of the Winthrop University College Panhellenic Council shall be composed of all colonies of NPC sororities at Winthrop University. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.
- c. **Associate membership.** Local sororities or inter/national or regional non-NPC member organizations may apply for associate membership of the Winthrop University College Panhellenic Council. The membership eligibility requirements and the process for submitting an application and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters. If they are not participating in the primary recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total. An associate member may be expelled for cause by a majority vote of the

Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

**2. Privileges and responsibilities of membership**

- a. Duty of compliance. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these Winthrop University College Panhellenic Council constitution & bylaws, code of ethics and any additional rules this Panhellenic Association may adopt, unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Council in conflict with the NPC Unanimous Agreements shall be void.

**ARTICLE IV. OFFICERS AND DUTIES**

1. **Officers:** The officers of the Winthrop University College Panhellenic Council Executive Board shall be President, Vice President of Programming and Judicial, Vice President of Philanthropy and Service, Vice President of Communications, Vice President of Membership Recruitment, Secretary and Treasurer.
2. **Eligibility:**
  - a. Eligibility to serve as an officer shall depend on the class of membership:
    - i. Regular membership. Members from women's sororities holding regular membership in the Winthrop University College Panhellenic Council shall be eligible to serve as any officer.
    - ii. Provisional membership. Members from women's sororities holding provisional membership in the Winthrop University College Panhellenic Council shall not be eligible to serve as an officer.
    - iii. Associate membership. Members from women's sororities holding associate membership in the Winthrop University College Panhellenic Council shall be eligible to serve as an officer except president or the officer in charge of recruitment.
  - b. In order for a woman to be eligible for Vice President of Membership Recruitment, she must have previously disaffiliated from her chapter (extenuating circumstances and previous leadership experience may be taken into consideration).
  - c. No chapter may hold the offices of President or Vice President of Membership Recruitment for more than two years consecutively.
  - d. All executive officers must have a minimum cumulative GPA of 2.75.
3. **Selection of Officers:** The offices of President, Vice President of Programming and Judicial, Vice President of Philanthropy and Service, Vice President of Communications, Vice President of Membership Recruitment, Secretary and Treasurer of the Winthrop University College Panhellenic Council shall be elected by ballot, except if there is only one nominee for an office that nominee shall be declared elected.
4. **Office-holding limitations:** No more than 2 members from the same women's sorority shall hold office during the same term.
5. **Officer Selection Procedure:** A selection committee comprised of the chapter Panhellenic Delegates will conduct interviews of all qualified candidates with College

Panhellenic Council Executive Board and Assistant Director of Fraternity and Sorority Affairs present.

- a. At the conclusion of interviews the committee along with the Council Executive Board will discuss the available positions.
    - i. Outgoing and/or current Executive Board members will be able to make recommendations of what attributes are most necessary for their positions.
    - ii. Outgoing and/or current Executive Board members will be unable to recommend any individual candidate(s) for specific position(s).
  - b. Following discussion the selection committee will go into closed session with the Assistant Director of Fraternity and Sorority Affairs present to vote on a slate of women who will serve for the upcoming term of office.
6. **Term:** The officers shall serve for a term of one year or until their successors are selected. The term of office will begin no later than four weeks before the end of the academic year.
7. **Removal:** Any officer failing to perform her duties as determined by the Winthrop University Executive College Panhellenic Council by a vote of the majority shall be removed from her position and her successor shall be appointed via interview and application process as judged by existing Executive Council and the Assistant Director of Fraternity and Sorority Affairs.
8. **Vacancies:** Vacancies shall be filled in the same manner of selection as provided in Section 3 of this article.
  - a. In the event an executive office becomes vacant, that office shall be appointed by the existing council regardless of affiliation via an interview and application process as judged by the existing CPC Executive Board and the Director of Fraternity and Sorority Affairs.

#### **ARTICLE V. MEETINGS**

1. **Regular meetings:** The Winthrop University College Panhellenic Council shall hold regular scheduled meetings except during school holidays, vacations, and other special occasions at the time and place established at the beginning of each academic term.
  - a. **Council Meeting Attendance:** A fraternity shall be considered present when the Chapter Delegate (or representative) is present for Roll Call.
    - i. Attendance at all regular meetings is mandatory for the College Panhellenic Council Executive Board and Chapter Delegates.
    - ii. The College Panhellenic President may request that the Chapter Presidents be present for a regular meeting with at least 24 hours notice when necessary.
      1. In this case, the Chapter Presidents would need to abide by the absence policy in Article VI Section 7.
      2. Note that the Presidents would need to give 12 hours notice of missing the meeting instead of 48 hours.
  - b. All regular meetings are to be open to the Panhellenic community.

2. **Annual meeting:** The annual meeting of the Panhellenic Council shall be held during the month of March. The purpose of the annual meeting shall be for the election of officers and any other business that may properly come before the delegates.
3. **Special meetings:** Special meetings of the Winthrop University College Panhellenic Council may be called by the President within 24 hour's notice when necessary. A special meeting of the Winthrop University College Panhellenic Council may also be called with a 24 hour notice upon the written request of any regular or associate member fraternity at Winthrop University.
4. The delegate from each regular or associate member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the Winthrop University College Panhellenic Council.
5. The Vice President of Programming and Judicial must sponsor two educational programs (Total Membership Events/TME's) per academic semester. Dates will be set by the Vice President of Programming and Judicial.
  - a. Each Chapter must have 70% attendance at each program. Each member with an unexcused absence preventing the Chapter from having 70% attendance will impose a \$2 fine for her respective Chapter.
6. Mandatory events will be announced 2 weeks prior to their occurrence. If events are not announced at CPC meetings 2 weeks ahead of time, absences will not count against the Chapters. Class is the only viable excuse for missing a mandatory event that has been announced 2 weeks in advance, unless approved by the Chapter's Executive Board.
  - a. Excuses are due to the CPC Secretary from chapter secretaries with a list of member's names.

#### **ARTICLE VI. THE COLLEGE PANHELLENIC COUNCIL**

1. **Authority:** The governing body of the Winthrop University College Panhellenic Council shall be Winthrop University College Panhellenic Council Executive Board (CPC Exec). It shall be the duty of CPC Exec to conduct all business related to the overall welfare of the Winthrop University College Panhellenic Council including, but not limited to: every regular academic term review the parameters as adopted in the recruitment rules for the automatic adjustment of total, annually determine dues, approve the annual budget, consider extension, set a calendar of events, determine programming and establish recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing CPC Exec that do not violate the sovereignty, rights, and privileges of member women's sororities.
2. **Composition and privileges:** The Winthrop University College Panhellenic Council shall be composed of one delegate and one alternate delegate from each regular, provisional, and associate member organization at Winthrop University as identified in Article III. The delegates shall be the voting members of the Panhellenic Council except as otherwise provided in Article III of this constitution. The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, the vote may be cast by a member of the sorority, providing her credentials have been presented to the president.

2. **Membership:** The Winthrop University College Panhellenic Council shall be composed of seven executive officers, one delegate from each National Panhellenic Conference fraternity chapter at Winthrop University, and one representative from the Office of Fraternity and Sorority Affairs whom shall serve as the council advisor.
3. **Selection of Delegates and Advisors:** Delegates to the College Panhellenic Council shall be selected by their respective fraternity chapters to serve for a term of one year commencing no later than January 1st. Whenever possible the representative of one year shall be the delegate for the succeeding year. The department of Student Affairs shall hire the Director of Fraternity and Sorority Affairs.
4. **Delegate Vacancies:** When a delegate vacancy occurs, it shall be the responsibility of the fraternity concerned to select a replacement within two weeks and to notify the Panhellenic Secretary of her name, address, and telephone number. When a meeting of College Panhellenic Council occurs while a delegate vacancy exists, the representative of the fraternity concerned shall fulfill the duties of the delegate in all cases.
5. **Officers:** The Executive Board of the College Panhellenic Council shall have such powers as the duties as are prescribed in the Bylaws of the Winthrop University College Panhellenic Council.
6. **Quorum:** Majority of the member fraternity delegates of the Winthrop University College Panhellenic Council shall constitute a quorum for the transaction of business.
7. **Absences:** If an officer, president, delegate, or representative must miss a meeting, excuses regarding extenuating circumstances for absence must be given to the President and Secretary. If the president, delegate, or representative is planning on missing a meeting, she must notify the President and Secretary of her report, the name of her temporary replacement representative and her contact information at least 48 hours in advance of the regularly scheduled meeting.
  - a. If a delegate (or representative) has two or more consecutive absences, her voting privileges will be revoked after the second unexcused absence. She must attend three consecutive meetings to regain her voting privileges.
  - b. If an officer, president, delegate or representative has three or more unexcused absences within a semester, a \$20 fine will be implemented for the third absence and each additional absence within the semester.
    - i. Further absences will lead to the request sent to the chapter for the removal from office.
  - c. In the event of a delegate's absence from a Panhellenic Delegate Meeting, a CPC Executive Board Member does not count as a replacement for that delegate.
8. **Vote Requirements:** The voting members of the Winthrop University College Panhellenic Council shall be the delegates of each fraternity holding regular membership. If a delegate is absent, the representative shall cast the vote of her fraternity.
  - a. Proposed motions on issues that impact a chapter as a whole must be announced and documents given at a previous meeting at least three weeks in

advance to allow opportunity for chapter input before a vote may be taken on the issue.

- b. Quorum must be present and a majority-passing vote of the College Panhellenic Council shall be required to establish recruitment rules, to amend the Constitution and Bylaws, to set Total Chapter Size, and to oversee all issues regarding extension. A simple majority vote shall be required to carry all other questions.
9. **Voice:** All Winthrop University College Panhellenic Council members shall have a voice. Only delegates of the College Panhellenic Council shall have voting privileges.

#### **ARTICLE VII. PANHELLENIC ADVISOR**

The Winthrop University Assistant Director of Fraternity and Sorority Affairs shall advise the Winthrop University College Panhellenic Council.

#### **ARTICLE VII. STANDING COMMITTEES**

Standing committees shall be deemed by the Winthrop College Panhellenic Council Executive Board and filled by its delegates and representatives as necessary.

#### **ARTICLE IX. UNANIMOUS AGREEMENTS AND POLICIES**

All Winthrop University College Panhellenic Council rules and policies shall be in harmony with those currently established by National Panhellenic Conference Unanimous Agreements and Winthrop University's Panhellenic Code of Ethics.

#### **ARTICLE X. VIOLATIONS**

1. Confirmed violations of any regulation of this Constitution or its related Bylaws, of the Winthrop University Panhellenic Recruitment Compact, or of the National Panhellenic Conference Unanimous Agreements shall be sanctioned by the Winthrop University College Panhellenic Council in conformity with those sanctions recommended by National Panhellenic Conference.
2. Any dispute growing out of a violation of College Panhellenic Council rules and regulations shall be adjudicated through mediation and/or arbitration principles of the National Panhellenic Conference.
3. The Winthrop University Fraternal Conduct Board will handle all violations of University policies, University Student Code of Conduct or any violations not covered in the NPC Judicial Procedures

#### **ARTICLE XI. AMENDMENTS**

This Constitution and Bylaws may be amended by the majority vote of Winthrop University College Panhellenic Council delegates, provided written notices of the proposed amendment have been received and reviewed at the previous College Panhellenic Council meeting.

**BYLAWS  
of the  
WINTHROP UNIVERSITY COLLEGE PANHELLENIC COUNCIL**

**ARTICLE I. FINANCE**

1. **Fiscal Year:** The fiscal year of the Winthrop University College Panhellenic Council shall be from May 1 to April 31 inclusive.
2. **Contracts:** The signature of the President, Secretary, and the Director of Fraternity and Sorority Affairs shall be required to bind the Winthrop University College Panhellenic Council to any necessary contract.
3. **Checks:** All checks issued on behalf of the Winthrop University College Panhellenic Council shall be signed by the Director of Fraternity and Sorority Affairs with the approval of the Treasurer.
4. **Payments:** All payments due to the Winthrop University College Panhellenic Council shall be turned into the appropriate receiver in the following three ways: (1) turn into the Treasurer at the Panhellenic Meetings, (2) put in the birdhouse that is hanging on the wall outside of the Director of Fraternity and Sorority Affairs' office, (3) turn into the Treasurer during her designated office hours. Checks for payment shall be made payable to the Winthrop University College Panhellenic Council or Panhellenic for short. Bring a copy of the invoice when turning in the payment. Payments will not be accepted any other way than previously mentioned.
  - a. **Time of Payment:** The date for any and all fines or payments shall be appointed by the Director of Fraternity and Sorority Affairs and Treasurer. If these dues are not paid on time, there will be a \$25 per business day surcharge.
5. **Membership Dues:** NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC Office. Winthrop University College Panhellenic Council membership dues shall be an assessment per member and new member.
  - a. **Amount:** The membership dues of each College Panhellenic Council member fraternity shall be an assessment per member and new member of \$20 per semester.
  - b. **Time of Payment:** The date for membership dues shall be set at the beginning of each semester by the Director of Fraternity and Sorority Affairs and Treasurer. If these dues are not paid on time, there will be a \$25 per business day surcharge.
6. **Fees and assessments:** The College Panhellenic Council shall have authority to determine fees and assessments as may be considered necessary.

**ARTICLE II. SELECTION OF OFFICERS**

1. Each office will be filled by a selection process wherein at least one representative from each organization will apply; ranking the positions in which they are applying for. There should be an election or nomination at the chapter level for this role.

- a. Applicants will complete an application for the position they seek. The applications will be reviewed by the executive board and grades will be checked by the Director of Fraternity and Sorority Affairs.
- b. Applicants will appear before a Panhellenic meeting for speeches, questions, and election. Voting members (Delegates) will elect the new officers.

### **ARTICLE III. OFFICERS' DUTIES**

#### **The President Shall:**

1. Have overall responsibility for the operation of the Panhellenic Council.
2. Call, preside over, and prepare an agenda for all regular and special meetings of the Winthrop University College Panhellenic Council.
3. Selection of women to represent the Panhellenic Council (work and organize) at Winthrop Day and Preview Days.
4. Report as necessary to the area National Panhellenic Conference Area Advisor.
5. Represent or select exec member(s) to represent the Panhellenic Council at all Town and Gown.
6. Work in conjunction with the Presidents of the InterFraternity Council and National Pan-Hellenic Council as needed.
7. Represent Panhellenic Council on the Council of Student Leaders or select a designee to do so.
8. Meet weekly with the Director of Fraternity and Sorority Affairs and remain in regular communication during all holiday breaks.
9. Serve a minimum of five (5) office hours in the Office of Fraternity and Sorority affairs each week.
10. Hold Executive meetings weekly to plan for the upcoming semester.
11. Meet with the Director of Fraternity and Sorority Affairs to review the Constitution and Bylaws and revise if necessary or select a designee to do so.
12. Lead the Panhellenic Council in reciting the Panhellenic Creed at the beginning of each meeting.
13. Help handle any recruitment infractions (paperwork, mediations, etc).
14. Be present or coordinate one exec council member to attend all freshmen Orientation Sessions to talk about Sorority Life.
15. Serve as chair of the Constitution and Bylaws Committee when it is necessary to convene.
16. Create a Delegate Training Retreat in order to transition the new Panhellenic Delegates once they are transitioned in the month of December before exams begin.
17. Perform other duties assigned by the Director of Fraternity and Sorority Affairs.

#### **The Vice President of Programming and Judicial shall:**

1. Perform all the duties of the President in her absence, inability to serve, or at her call.
2. Serve on the Fraternal Conduct Board and work with the rest of the executive council in reviewing and selecting the remaining two Panhellenic representatives based on an application process.
3. Serve as co-chair, in conjunction with the National Pan-Hellenic Council and InterFraternity Council Vice Presidents, of the planning of the All Greek Retreat, which is



held during late summer, New Member Conference, which is held during the fall, and Lift Conference, which is held during the spring.

4. Serve as co-chair, in conjunction with the National Pan-Hellenic Council and the InterFraternity Council Vice Presidents, of the Greek Weekend Committee.
5. Serve a minimum of three (3) office hours in the Office of Fraternity and Sorority Affairs per week.
6. Perform other duties as assigned by the President and Director of Fraternity and Sorority Affairs.
7. Serve as the ex-officio Chair of the College Panhellenic Council Judicial Board.
8. Coordinate two (2) education events for the College Panhellenic Council per semester, also known as Total Membership Events (TMEs).
9. Hold and supervise over an All-Inclusive Programming Meeting that is comprised of all of the Programming Chairs of each fraternity to plan the calendar of the following semester. This is to be done at the end each semester for the following semester.

**The Vice President of Philanthropy and Service shall:**

1. Oversee all fundraising planning and activities.
2. Serve as the Chair of the Circle of Sisterhood Committee.
3. Stay in contact with Winthrop University's Circle of Sisterhood area advisor and update contact information when necessary.
4. Serve a minimum of three (3) hours in the Office of Fraternity and Sorority Affairs each week.
5. Perform any duties assigned by the President or Director of Fraternity and Sorority Affairs.
6. Present service projects and fundraisers around campus at weekly meetings and work towards coordinating a community service event for Council and delegates to attend.

**The Secretary shall:**

1. Keep an up-to-date roll of the members of the Panhellenic Council and call roll at Council meetings.
2. Keep current statistics concerning the number of initiated members and new members of each College Panhellenic Council member fraternity.
3. Maintain a complete and up-to-date electronic file of all the minutes from College Panhellenic Council meetings, minutes from the College Panhellenic Executive Board meetings, copies of all Panhellenic contracts and current correspondence, and a record of all actions taken by the Executive Board.
4. Attend Recruitment meetings and take minutes.
5. Attend Student Organizations training.
6. Meet regularly with the Director of Fraternity and Sorority Affairs.
7. Serve a minimum of three (3) hours in the Office of Fraternity and Sorority Affairs each week.
8. Perform any duties assigned by the President or Director of Fraternity and Sorority Affairs.

**The Treasurer shall:**

1. Sign Panhellenic Council contracts when authorized to do so.

2. Along with the Director of Fraternity and Sorority Affairs, be responsible for the general supervision of the finances of the Panhellenic Council and help coordinate a council budget.
3. Maintain up-to-date financial records, give a financial report at each regular meeting of the Panhellenic Council and an annual report at the close of her term of office.
4. Meet regularly with the Director of Fraternity and Sorority Affairs.
5. Receive all payments to the Panhellenic Council, collect all dues, and give receipts.
6. Attend Student Allocations Committee Trainings.
7. Serve a minimum of three (3) hours in the Office of Fraternity and Sorority Affairs each week.
8. Perform any duties assigned by the President or Director of Fraternity and Sorority Affairs.

**The Vice President of Communications shall:**

1. Keep notebook consisting of detailed event planning forms for all programs and completed evaluations as well as tips, rules, and example press releases.
2. Work in conjunction with the InterFraternity Council and National Pan-Hellenic Council to program events within the Greek community.
3. Create design and order promotional materials for Formal Panhellenic Recruitment.
4. Serve a minimum of three (3) office hours in the Office of Fraternity and Sorority Affairs per week.
5. Perform any duties assigned by the President or Director of Fraternity and Sorority Affairs.

**The Vice President of Membership Recruitment shall:**

1. Have already been a Recruitment Counselor (extenuating circumstances and previous leadership experience may be taken into consideration).
2. Meet regularly with the chapter recruitment chairs, advisors, and Director of Fraternity and Sorority Affairs to coordinate recruitment, and help set the agenda for these meetings.
3. Oversee the coordination of party schedules for formal recruitment.
4. Keep an electronic file of minutes of all recruitment meetings, updated recruitment rules, copies of space requests, publicity, and recruitment supplies.
5. Help design promotional materials for Formal Panhellenic Recruitment.
6. Host recruitment evaluation meetings with the recruitment chairs and advisors, administer and compile all post-recruitment evaluations.
7. Oversee the Head Rho Gamma Position. This position will be voted on by the outgoing executive council and incoming Vice President of Membership Recruitment in April.
8. Serve a minimum of three (3) office hours in the Office of Fraternity and Sorority Affairs per week.
9. Help plan and organize Rho Gamma Retreat.
10. Perform any duties assigned by the President or Director of Fraternity and Sorority Affairs.

**ARTICLE IV. THE EXECUTIVE BOARD:**

The Executive Board shall:

1. Appoint all Ad Hoc Committees and their Chairs and, in making these appointments, recognize representation from all member fraternities.
2. Set Panhellenic Calendar prior to next semester in accordance with the dates agreed upon by the VP of Programming and Judicial and the Programming Chairs of each fraternity at the All-Inclusive Programming Meeting each semester.
3. Select various conference attendees.
4. Attend Executive Board training, Executive Board meetings, and Panhellenic meetings.
5. Attend Rho Gamma Retreat.
6. Disaffiliate from her respective organization until the end of Panhellenic Formal Recruitment. As determined by the Panhellenic Recruitment Compact.
7. Fulfill all extraneous duties during Panhellenic Formal Recruitment as prescribed by the Vice President of Recruitment or the Director of Fraternity and Sorority Affairs.
8. Perform all other duties as needed by the Panhellenic President or Director of Fraternity and Sorority Affairs.

#### **ARTICLE V. STANDING COMMITTEES**

The Standing Committees of the Winthrop University Panhellenic Council shall be: Fraternal Conduct Board, Greek Weekend, Council Judicial Board, Constitution and Bylaws, and Circle of Sisterhood. Said committees shall serve for a term of one year beginning on the first of May, which shall coincide with the term of the officers.

##### **1. Fraternal Conduct Board**

- a. **Membership:** Panhellenic membership on the Fraternal Conduct Board shall consist of the Vice President of Programming and Judicial, and two additional representatives from member fraternities in the College Panhellenic Council. The two additional members will be selected by application and interview with the College Panhellenic Council Executive Board. The president shall be an ex-officio member of this committee.
- b. **Duties:** It shall be the duty of the Fraternal Conduct Board to deal with violations of the Winthrop University Code of Conduct, Membership Policy and Risk Management Policy. The Fraternal Conduct Board shall NOT handle Recruitment violations or violations of Unanimous Agreements.

##### **2. Greek Weekend Committee**

- a. **Membership:** To serve on the Greek Weekend Committee you must go through an application process, which is reviewed by the Vice Presidents of the College Panhellenic Council, The National Pan-Hellenic Council, and the InterFraternity Council. The president shall be an ex-officio member of this committee.
- b. **Duties:** meet regularly with the other Council Vice Presidents or Greek Week Committees to define and plan Greek Week date, time, and activities. Be available during Greek Week to oversee activities.

##### **3. Circle of Sisterhood Committee**

- a. **Membership:** To serve on the Circle of Sisterhood committee, you must have a 2.75 GPA and be in good standing with your organization and Winthrop University. VP of Philanthropy and Service will select members to serve on this

committee through an application process. The president shall be an ex-officio member of this committee.

- b. **Duties:** To meet once every two weeks and plan at least one large fundraising event per semester, and one educational event per year (this can be in partnership with the Total Member Event planned by the Vice President of Programming and Judicial). Smaller fundraising and awareness events are highly encouraged.
4. **College Panhellenic Council Judicial Board**
    - a. **Membership:** To serve on the College Panhellenic Council Judicial Board, you must have a 2.75 GPA, be in good standing with your organization and Winthrop University, and have never received any disciplinary action from Winthrop University, the Fraternal Conduct Board, or her individual chapter's Standards Board. VP of Programming and Judicial will select members to serve on this committee through an application process. The VP of Programming and Judicial shall be an ex-officio member of this committee.
    - b. **Duties:** The Judicial Board members shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning. The Judicial Board shall educate member sororities about the Panhellenic judicial procedure.
    - c. In accordance with NPC Unanimous Agreement VII. College Panhellenic Council Judicial Procedure, it shall be the Judicial Board's duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the Winthrop University College Panhellenic Council that are not settled informally or through mediation. The hearing shall be conducted by the entire Judicial Board unless the College Panhellenic Council adopts rules for the hearing to be conducted by a committee of the Judicial Board. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.
  5. **Constitution & By-Laws Committee**
    - a. **Membership:** The Constitution & By-Laws Committee shall be comprised of at least one member from each chapter in the council. To serve on the you must have a 2.75 GPA and be in good standing with your organization and Winthrop University.
    - b. **Duties:** To review the Constitution & Bylaws and any standing rules with the exception of Recruitment Rules. To recommend and propose any necessary amendments per NPC resolutions and/or deemed by the committee. The committee will then present the changes to the Executive Board for feedback. The committee will then present to the delegates at Council and follow procedures as outlined in Article XI in the College Panhellenic Council Constitution.

6. **Other committees:** Other such committees, standing or special, shall be appointed as deemed necessary by the College Panhellenic Council.

#### **ARTICLE VI. PLEDGING AND INITIATION**

1. A woman must be a regularly matriculated student to be eligible for recruitment.
2. A College Panhellenic Council member fraternity may not issue an invitation to membership or formally pledge a woman during the summer period.
3. An online Office of Fraternity and Sorority Affairs Registration form must be filled out by the potential new member and reviewed and approved by the Director of Fraternity and Sorority Affairs before the bid is extended.
4. A Binding Agreement must be signed by the potential new member and given to the Director of Fraternity and Sorority Affairs upon her acceptance.
5. A new member may be initiated whenever she has met the requirements of the fraternity to which she is pledged.
6. All National Panhellenic Conference Unanimous Agreements shall be upheld.

#### **ARTICLE VII. HAZING**

All forms of hazing including bid day and/or pre-initiation activities, etc., which are defined as hazing shall be banned. Hazing is defined as any action taken or situation created intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment or ridicule. Such activities and situations may include creation of excessive fatigue, physical and psychological shocks. Other activities and situations may include wearing apparel which is conspicuous and not normally in good taste, engaging in public stunts and jokes, morally degrading or humiliating games and activities, late night sessions which interfere with scholastic activities, and any other activities which are not consistent with the regulations and policies of the educational institution.

#### **ARTICLE VIII. EXTENSION**

1. When all NPC Chapters at Winthrop University are close to or over total the Panhellenic Council, Director of Fraternity and Sorority Affairs, and Dean of Students shall consider raising total or adding another chapter.
2. Such a Chapter shall be organized through colonization by a National Panhellenic Conference fraternity or through organization of a local sorority, which may petition a National Panhellenic Conference fraternity for a chapter.
3. Consideration shall be given to National Panhellenic Conference Fraternities that have previously had chapters on the campus in which were in good standing with Winthrop University upon departure and those National Panhellenic Conference Fraternities which have letters expressing an interest in the campus.
4. Extension Committee
  - a. **Membership:** The extension Committee will be comprised of two (2) representatives from each member fraternity of the Winthrop University College Panhellenic Council. Of these members, one woman shall be chosen to chair the Committee. The Panhellenic President will serve as an ex-officio member of this committee.
  - b. **Duties:** To oversee the process of Panhellenic extension according to the national Panhellenic Council Manual of Information.

5. **Voting rights:** Only regular members of the Panhellenic Council shall vote on extension matters.

#### **ARTICLE IX. VIOLATION RESOLUTION**

1. **Violation:** If a Panhellenic Chapter violates the National Panhellenic Council Constitution and Bylaws, official council decisions, National Panhellenic Council Creed, Code of Ethics, Standards, or Student Handbook, a formal complaint must be submitted to the Office of Fraternity and Sorority Affairs by an individual, group, or Chapter familiar with the details of the violation.
2. **Informal resolution:** Members are encouraged to resolve alleged violations through informal discussion with the involved parties.
3. **Judicial process:** If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The Winthrop University College Panhellenic Council shall follow all judicial procedures found in NPC Unanimous Agreement VII.
  - a. Upon review of the complaint by the Office of Fraternity and Sorority Affairs and the Dean's office, a decision will be made on whether the complaint will be forwarded to the College Panhellenic Judicial Board or dismissed due to insufficient support.
  - b. The College Panhellenic Judicial Board will be governed according to the College Panhellenic Judicial Board Bylaws.

#### **ARTICLE X. PARLIAMENTARY AUTHORITY**

The Winthrop University College Panhellenic Council and its Panhellenic Council shall be governed by Robert's Rules of Order Newly Revised.

#### **ARTICLE XI. AMENDMENT**

These Bylaws may be amended at any regular or special meetings of the Winthrop University College Panhellenic Council by two-thirds vote of the delegates of Panhellenic Council provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting, allowing an opportunity for chapter input.