

College Panhellenic Council & Interfraternity Council Recruitment and New Member Education Guidelines

Recruitment Requirements:

- I. The [Notice of Recruitment & New Member Education Form](#) (see page 7) must be submitted at least 10 days prior to the first planned recruitment event (council may require additional information). This form will be forwarded to the respective council executive board member. Chapters MAY NOT conduct planned recruitment events until cleared so by the Assistant Director for Fraternity & Sorority Life or Council Designee.
- II. College Panhellenic Council (CPC) member organizations must adhere to the [Recruitment Compact](#) and items lined out in the [Recruitment Timeline](#) for that respective academic year at all times.
- III. Interfraternity Council (IFC) member organizations must adhere to Article III Recruitment of the [Policies of the Interfraternity Council at Winthrop University](#) at all times.
- IV. All recruitment or rush activities associated with any chapter will be non-alcoholic. No recruitment or rush activities associated with any chapter may be held at or in conjunction with a tavern or alcohol distributor in which it is an establishment generating more than half of annual gross sales from alcohol.
- V. All required items as outlined in this policy must be submitted and approved at least one week (7 days) prior to any bids being distributed. If it is not you put your chapter in jeopardy of delaying your recruitment and new member education.
- VI. Chapters may extend official offers of membership ("bids") only to those listed as eligible by the OFSL.

Recruitment Documentation & New Member Eligibility:

- I. [Notice of Recruitment & New Member Education Form](#) (see page 7): Must be submitted at least 10 days prior to your first planned recruitment event to the Office of Fraternity & Sorority Life (OFSL). Councils may require additional information.
- II. Advertisement
 - A. (If applicable) Any Flyers/advertisements created to publicize your recruitment event(s) must be approved and in accordance with the university [posting guidelines](#) as well as guidelines set forth by the respective council if applicable. Chapters must:
 1. Bring (4) copies of the flyer to the Department of Student Engagement to be approved by the Administrative Assistant at least 1 week (7 days) prior to the first event. Once approved they can be turned in at the Information Desk to be posted on the bulletin boards within the DiGiorgio Campus Center.
 2. A minimum of one flyer must be posted in the following locations: Thompson cafeteria, all residence halls, Kinard, Sims, Thurmond, Life Science Building, Owens, West Center, and Bancroft.
 3. The OFSL will add the recruitment events to the OFSL website calendar and social media.
- III. Participant Eligibility
 - A. At the recruitment event(s)/activity please ensure that potential new members [register with the OFSL](#) and complete the online form. The Office of Fraternity & Sorority Life (OFSL) will verify that potential new members meet the minimum requirements to participate in recruitment/new member education process. Those verified as eligible will be added to the eligibility list in which the chapter president and recruitment chair will have access to view after completing a FERPA training coordinated by the Assistant Director for Fraternity & Sorority Life. **Minimum requirements to participate in recruitment/new member education process of a fraternity or sorority are:**
 - I. Enrollment as an active Winthrop University Student
 - II. Completion of 12 **University** credit hours (AP courses do not count)
 - III. 2.5 cumulative **University** GPA (Transfer students will need to provide an unofficial transcript from their previous institution to the OFSL in order to verify meeting the requirements)
 - a. The chapter's GPA requirements as outlined by the inter/national organization or local constitution/bylaws must be communicated to potential new members at recruitment event(s)/activity.
 - IV. [Register with the OFSL](#) to be verified for participant eligibility.
- IV. Bid Extension, Signing, & New Member Reporting
 1. **Chapters may extend official offers of membership ("bids") only to those listed as eligible by OFSL:** If a chapter extends a bid to a person not on the eligibility list will result in that chapter's status being on probation and the inter/national headquarters being notified of the unauthorized distribution of bids.

2. CPC Chapters Only: During non-formal recruitment times: Chapters must submit a Continuous Open Bidding Acceptance Binding Agreement (see page 9) within one (1) business day of the potential new member accepting their bid to the OFSL.
3. Every student that receives a bid or bids may only sign a bid for one chapter every semester.
4. Those individuals deferring bids to a future time (maximum of 1 year (12 months)) must meet the minimum organization GPA or University GPA requirement (whichever is higher) at the time they wish to invoke their bid.
5. IFC Chapters and for CPC Chapters who are below total after initiation: Rolling bids (any bid that is extended outside of the recruitment period) may be extended between Wednesday of Week 10 and Wednesday Week 15. Rolling bids may not be signed until the bid signing period for the following semester. Any chapter that is found to be violating this policy will be referred to the Dean of Students Office.
6. **Verification of New Members:** All Chapters must submit the Verification of New Members Form (see page 10) prior to any new member activities and prior to the start date of the official new member education listed on the chapter's New Member Education Plan. This form lists the individuals approved by your chapter. The verification form contains the following information:
 1. List of candidates for membership that will include each new member's:
 - a. Name (please print)
 - b. Student WID
 - c. Signature: Academic Waiver
 - d. Total number of potential new members
 - e. Original signature of the Chapter President
 - f. Signature of Chapter Advisor (chapter must bring in form with the original signature; **no faxes or scans will be accepted unless prior approval is given by the Assistant Director for Fraternity & Sorority Life**).
 - g. A separate line for verification of date received and eligibility of potentials for membership. (Completed by the Office of Fraternity & Sorority Life)

New Member Education Process Requirements:

- I. All required items as outlined in this policy must be submitted and approved at least one week (7 days) prior to any bids being distributed. Failure to submit for approval will put your chapter in jeopardy of delaying your recruitment and new member education.
- II. The Verification of New Members Form must be submitted prior to any new member activities and prior to the start date of the official new member education listed on the chapter's New Member Education Plan.
- III. The New Member Education Plan that must outline any/all new member activities must be approved one week (7 days) before any bids being distributed.
- IV. The new member process from the new member ceremony to the initiation ceremony will not extend beyond eight (8) weeks (fall and spring break do not count in this timeframe).
- V. The new member process must be completed one week (7 days) prior to study day.
- VI. If a chapter decides to do an additional new member process, it must start no later than on the Sunday of Week 6 in any academic semester to ensure a maximum of an 8 week process.
- VII. All new member meetings MUST be held on Winthrop's campus or in your Fraternity/Sorority house.
- VIII. All new member meetings and activities MUST conclude by 12:00 midnight.
- IX. The individuals currently in your membership process will be listed on the Fraternity & Sorority Life website.
- X. No alcohol shall be present at any new member activity or ritual of the chapter. This includes but is not limited to activities associated with "bid night," "big brother – little brother" events or activities, / "big sister – little sister" events or activities, "family" events or activities, and initiation.
- XI. If an individual withdraws from the new member process, the chapter is responsible for notifying the Assistant Director the following business day by email with the person's name, email, and reason for withdrawal.
- XII. All New Members must attend an educational workshop on hazing AND participate in the New Member Conference offered the semester during their new member process. It is the responsibility of the chapter to communicate the date(s) of the workshop AND the date of the New Member Conference to the new members and ensure they attend. The date for the Conference and date options to attend the educational workshop will be given to the chapter at the beginning of the semester.

Meetings & Documentation:

- I. **Chapter Planning Meeting:** Prior to any new member activities (pinning ceremony, meetings, retreats, teambuilding activities, or other) the new member educator will schedule a time to meet with the Assistant Director for Fraternity & Sorority Life and/or Director of the DiGiorgio Campus Center. Please note: The chapter must also consult/contact any other necessary parties (i.e. National Office and Regional Director) to discuss the status of the chapter including chapter size, calendar, academic standing, university events, etc. To schedule an appointment, please email the Assistant Director or call 803.323.2248. At the Chapter Planning Meeting the chapter must submit/provide the following information in order to obtain approval:
- A. Any national or regional paperwork that needs to be signed by the Office of Fraternity & Sorority Life (OFSLt).
 - B. Copy of the chapter's National New Member Education Policy and Procedures (If a copy is already on file with the office, no need to resubmit, however, please provide any updates to the policy since the last time the chapter conducted intake). All steps of the process will be discussed at the meeting.
 - C. Confirmation that the Notice of Recruitment & New Member Education Form (see page 7) has been submitted and on file with the OFSL.
 - D. Fraternity & Sorority Life Hazing Compliance Form (see page 8 – only valid if signed by current officers and advisors)
 - E. Space Requests for any New Member Education meetings or events should be submitted at this point and should be reflective of the meeting or event (i.e. New Member Education Meeting, Big/Little Reveal, National Exam, etc.).
 - F. Copy of materials and information that is given to those going through the new member process (if applicable)
 - G. New Member Education Plan- Chapters **MUST** use the template provided by the OFSL located on the chapter resources page of the website. The New Member Education Plan should include any new member activities/meetings with dates, times, locations, and brief descriptions. Activities to include on the calendar, if applicable:
 1. Recruitment events
 2. Distribution of bids
 3. Formal acceptance of bids (new member pinning/ceremony)
 4. Start date of the new member's official process/education
 5. New Member Teambuilding activities
 6. New member retreat
 7. Study Hours
 8. New Member Service or Philanthropy events
 9. Initiation Date
 10. Any chapter meetings/events they will be in attendance
 11. Any additional dates pertinent to a specific organization
 - H. National Office Risk Management Policy and the materials for how you teach your new members about risk management. Please note: **This will need to document HOW you are educating your new members.**
 - I. The OFSL will schedule workshops at the beginning of the semester where new members MUST attend one in order to review Winthrop's Hazing Policy and the OFSL resources. Those meetings will vary per semester. Dates will be given to the chapter at the beginning of the semester.
 - J. At the conclusion of the Chapter Planning Meeting, a Progress Meeting may need to be scheduled midway through the new member process. This is at the discretion of the Assistant Director for Fraternity & Sorority Life and/or Director of the DiGiorgio Campus Center.

Chapter **MAY NOT** begin the new member process until cleared to do so by the Office of Fraternity and Sorority Life after the Chapter Planning Meeting occurs. The president, new member educator, and advisor will receive an email from the Assistant Director giving approval to move to forward.

II. New Member Process

- A. **Verification of New Members:** All Chapters must submit the Verification of New Members Form (see page 10) prior to any new member activities and prior to the start date of the official new member education listed on the chapter's New Member Education Plan. This form lists the individuals approved by your chapter. This form lists the individuals approved by your chapter. The verification form contains the following information:
 1. List of candidates for membership that will include each new member's:
 - a. Name (please print)

- b. Student WID
 - c. Signature: Academic Waiver
 - d. Total number of potential new members
 2. Original signature of the Chapter President
 3. Signature of Chapter Advisor (chapter must bring in form with the original signature; no faxes will be accepted unless prior approval is given by the Assistant Director for Fraternity & Sorority Life).
 4. A separate line for verification of date received and eligibility of potential for membership. (Completed by the Office of Fraternity & Sorority Life)
 - B. **New Member Anti-Hazing Compliance:** All chapters must submit the *New Member Anti-Hazing Compliance Form* (see page 11) **within 24 hours** following the start date of the official new member education listed on the chapter's New Member Education Plan. This will be the list of names that is published on the Fraternity & Sorority Life website.
- III. **Progress Meeting:** The progress meeting will occur halfway through the new member process to give the new member educator and the OFSL an opportunity to have a conversation about how the process is currently going in regards to things that are going well, areas of concern, etc. The need for a progress meeting will be at the discretion of the Assistant Director Fraternity & Sorority Life and/or the Director of the DiGiorgio Campus Center.
- IV. **Communication & Process Updates:** Chapters will keep new members, the Office of Fraternity & Sorority Life, and their respective national/regional staff informed of the process of new member education and any potential problems.
- A. **In the event that any dates and times, and/or locations need to be changed on New Member Education Plan, the chapter president or new member educator must notify the Assistant Director for Fraternity & Sorority Life (in writing) no less than 2 business days prior to the new event time.**
 - B. If an individual withdraws from the process, the chapter is responsible for notifying the Assistant Director the following business day by email with the person's name, email, and reason for withdrawal.

All documents supplied to the Office of Fraternity & Sorority Life are kept confidential from students, student workers, or student leaders, including respective council officers. They may be shared with university officials and national organization staff as needed.

Hazing:

Winthrop University, Policy Description

Hazing is a very serious offense and a violation of S.C. Law. Winthrop University student organizations and individual students should not condone or engage in this activity. On November 4, 1978, the Winthrop Board of Trustees adopted the following as a policy statement concerning hazing: The Board of Trustees of Winthrop University considers the hazing of students by fellow students to be contrary to the mission of the University and prohibits such activities.

Winthrop University Hazing Policy

HAZING is defined as any action taken or situation created, which produces mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include assault in any form, creation of excessive fatigue; physical and psychological shocks, wearing apparel which is conspicuous and not normally in good taste, nudity; situations or tasks that interfere with scholastic activities, and any other activities which are not consistent with the regulations and policies of Winthrop University and otherwise isolate or create different standards for new members for the purpose of initiation or admission into or affiliation with a chartered or non-chartered student organization.

Consistent with state law, it is a violation of the hazing policy for any person to

1. Knowingly permit or assist any person in committing hazing activities or
2. Failing to promptly report hazing activities to the appropriate university official. The implied or express consent of a person to participate in hazing does not constitute a defense to violations of the hazing policy.

EXAMPLES OF HAZING

Depending upon circumstances, the following activities have, at one time or another, been construed by the courts and/or institutions of higher education as hazing. Such activities are often required or implied as conditions of inclusion or exclusion from a group, formal or informal. Hazing, therefore, may be perpetuated by individual(s) against individual(s), individual(s) against the group, the group against individual(s) or group against group.

1. "PT" (Physical Training): requiring calisthenics such as sit-ups, running or any form of physically abusive or excessive exercise; any physical action or restraint that may inflict harm or pain on an individual(s) or place them in a position or situation of possible harm or threat.
2. Forcing, requiring, recommending and/or coercing consumption of alcoholic beverages or any other kind of drug; requiring ingestion of an undesirable or unwanted substance (food, drink, concoction).
3. Harassment or bullying, whether verbal, mental or physical of individual(s) or group(s).
4. Scavenger hunts that require or result in theft; forced or coerced road trips, dangerous activities, and/or kidnapping.
5. Endorsing or conducting pranks such as borrowing or stealing items, destruction of property or objects, pulling false fire alarms, or any other activity in violation of the law.
6. Personal servitude (doing chores or errands for the group(s) or individual members).
7. Sleep interruption or deprivation; conducting activities that do not allow adequate time to study.
8. Degrading, humiliating or embarrassing games or activities.
9. Line-ups or any interrogation for information about the history, purpose or direction of the organization that is not consistent with legitimate testing
10. Forced isolation from other members, friends or the rest of the campus. This includes any prohibition on speaking or social interaction (including public marching or walking in lines or "on line.")
11. Deception and/or threats contrived to convince the pledge he/she will not be able to join the organization or that inflicts mental stress by not revealing the requirements or basic timetable for joining.

The University prohibits any form of hazing of its students, or at any location on or off campus, including chapter houses, private residences, or public property. The University will respond swiftly to investigate reports of hazing received from any source, and will promptly determine whether to proceed with campus disciplinary action, to forward a report to appropriate law enforcement officials for investigation as a criminal matter, or both. University students who voluntarily participate in hazing, as well as those who inflict it, are subject to such action.

South Carolina Law ([Section 59-101-200](#))

Hazing means the wrongful striking, laying open hand upon, threatening with violence, or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting, or humiliating nature

Hazing at all state supported universities, colleges, and public institutions of higher learning is prohibited. When an investigation has disclosed substantial evidence that a student has committed an act or acts of **hazing**, the student may be dismissed, expelled, suspended, or punished as the president considers appropriate.

Violations:

Violations of the recruitment & new member education policy may result in probation or suspension and referral to the Dean of Students Office. Whether the chapter will be placed on probation or receive automatic suspension is based upon the infractions and is at the discretion of the Assistant Director for Fraternity & Sorority Life and the Dean of Students Office.

During the period of probation, if the chapter commits any violation of the recruitment & new member education guidelines or any other rules set forth by the Office of Fraternity & Sorority Life, the chapter will be placed on suspension. Suspension is noted by a period wherein all social and formal programming (this includes social events, community service, all fundraising activities, and recruitment functions) is prohibited. The suspension period will be determined by the Dean of Students Office.

Violations include:

1. Intentional submission of improper paperwork (i.e., changing of dates of forms, falsifying original signatures, incomplete paperwork, etc.)
2. Extending bids to any individual(s) any individual(s) that have not been verified as eligible by the Office of Fraternity & Sorority Life.
3. Holding recruitment and membership education without adhering to the Recruitment & New Member Education Guidelines set by the Office of Fraternity & Sorority Life and respective governing council.
4. Hazing: Any violations of the Winthrop University Hazing Policy will result in a referral to the Dean of Students Office.
5. Overt activity defined as any activity related to intake conducted in defiance of these guidelines or warnings by chapter advisor(s) and/or the Office of Fraternity & Sorority Life.

Guidelines for Review of Chapter Status for Suspension:

1. Executive Board: Chapter President and/or one representative must be present.
2. The Chapter Advisors must be present (both Faculty and Chapter advisor(s)).

All questions and concerns must be expressed by the Chapter President to the Assistant Director for Fraternity & Sorority Life. If any questions regarding the Guidelines arise, they may be discussed between the members of the chapter and the Assistant Director. Final jurisdiction and decision-making authority rests in the hands of the Assistant Director for Fraternity & Sorority Life and/or the Dean of Students Office.

Students found guilty of hazing will be subject to penalties outlined by the Winthrop University Student Conduct Code, as well as any sanctions outlined by the national organization.

Recruitment & New Member Education: Things to Remember

1. All required items as outlined in this policy must be submitted and approved **at least one week (7 days) prior to any official bids being distributed**. If it is not, you put your chapter in jeopardy of delaying your recruitment and new member education.
2. Each chapter must submit a Notice of Recruitment & New Member Education Form at least 10 days prior to your first planned recruitment event to the Office of Fraternity & Sorority Life (OFSL).
3. College Panhellenic Council (CPC) member organizations must adhere to the Recruitment Compact and Interfraternity Council (IFC) member organizations must adhere to Article III Recruitment of the Policies of the Interfraternity Council at Winthrop University at all times.
4. Each chapter must submit a Hazing Compliance Form and completed New Member Education Plan (calendar of events) at the Chapter Planning Meeting with the Assistant Director for Fraternity & Sorority Life and/or Director of the DiGiorgio Campus Center. The New Member Education Plan must be approved at least one week (7 days) before any bids are distributed. Failure to do so will result in having to reschedule the Chapter Planning Meeting and delaying your recruitment and new member education process.
5. The Notice of Recruitment & New Member Education Form, Fraternity & Sorority Life Hazing Compliance Form, and Verification of New Members Form must contain the original signature (**no faxes or scans will be accepted**) of the Chapter President and Advisor(s).
6. The New Member Anti-Hazing Form is due within 24 hours following the start date of the official new member education listed on the chapter's New Member Education Plan.
7. Communication is a crucial part of this process as well as to ensure compliance with this policy. Chapters will keep new members, the Office of Fraternity & Sorority Life, and their respective national/regional staff informed of the process of new member education and any potential problems. This includes changes with any events, weekly process updates, and any withdrawals.

Without the submission of the required paperwork, recruitment & new member education will not be approved. In the event that recruitment/new member activities begin without the knowledge and signed approval the Office of Fraternity & Sorority Life, and/or the chapter has not adhered to these written Recruitment & New Member Education Guidelines, recruitment/new member activities will cease immediately, and the chapter may be placed on suspension. These sanctions will be administered appropriately at the discretion of the Assistant Director for Fraternity & Sorority Life and/or the Dean of Students Office.

Date Received: _____

Notice of Recruitment & New Member Education

The officers and members of _____ (chapter) of _____ (organization) are proud to announce the recruitment and education of new members for the **Fall** or **Spring** (Circle one) of _____ (year).

Recruitment will be held on (may be range of dates) _____

Inter/national Organization and (if applicable) local chapter
GPA Requirement for Membership is _____

Bids will go out to new members on (may be a range of dates) _____

Bids will be formally accepted on (new member pinning/ceremony) _____

New Member Education will begin on the date of _____

New Member Education will end on the date of _____

New Members will be initiated on _____

Recruitment Chair Info:

Name

Email

Phone Number

Chapter Advisor(s) supervising recruitment & new member education for the Chapter will be:

_____/_____
Name Name

_____/_____
Email Email

_____/_____
Phone Number Phone Number

Regional Director Contact Information:

Name

Email

Phone Number

National Organization Contact:

Name

Email

Phone Number

Recruitment Event(s) Information: (If additional space is needed, submit on another sheet of paper). CPC sororities do not need to complete this section for formal recruitment events.

Event Name	Date	Time	Location

The above information is accurate and correct to the best of my knowledge.

President's Name Printed

President's Signature

President's Phone Number

Chapter Advisor Name Printed

Chapter Advisor Signature

Advisor's Phone Number

Faculty Advisor Name Printed

Faculty Advisor Signature

Faculty Advisor's Office Phone #

Office Use Only: Date/Time of Chapter Planning Meeting

Date Received: _____

Winthrop University Office of Fraternity & Sorority Life Hazing Policy Compliance Form

All Winthrop fraternities and sororities must file this form with the Office of Fraternity & Sorority Life to certify compliance with this policy. The preceding document remains in effect until the new one is filed. The document filed must always have the most current officers and advisor signatures.

South Carolina Law (59-101-200)

Hazing means the wrongful striking, laying open hand upon, threatening with violence, or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting, or humiliating nature. Hazing at all state supported universities, colleges, and public institutions of higher learning is prohibited. When an investigation has disclosed substantial evidence that a student has committed an act or acts of hazing, the student may be dismissed, expelled, suspended, or punished as the president considers appropriate.

Winthrop University Hazing Policy

HAZING is defined as any action taken or situation created, which produces mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include assault in any form, creation of excessive fatigue; physical and psychological shocks, wearing apparel which is conspicuous and not normally in good taste, nudity; situations or tasks that interfere with scholastic activities, and any other activities which are not consistent with the regulations and policies of Winthrop University and otherwise isolate or create different standards for new members for the purpose of initiation or admission into or affiliation with a chartered or non-chartered student organization. Consistent with state law, it is a violation of the hazing policy for any person to 1) knowingly permit or assist any person in committing hazing activities or 2) failing to promptly report hazing activities to the appropriate university official. The implied or express consent of a person to participate in hazing does not constitute a defense to violations of the hazing policy.

EXAMPLES OF HAZING: Depending upon circumstances, the following activities have, at one time or another, been construed by the courts and/or institutions of higher education as hazing. Such activities are often required or implied as conditions of inclusion or exclusion from a group, formal or informal. Hazing, therefore, may be perpetuated by individual(s) against individual(s), individual(s) against the group, the group against individual(s) or group against group.

1. "PT" (Physical Training): requiring calisthenics such as sit-ups, running or any form of physically abusive or excessive exercise; any physical action or restraint that may inflict harm or pain on an individual(s) or place them in a position or situation of possible harm or threat.
2. Forcing, requiring, recommending and/or coercing consumption of alcoholic beverages or any other kind of drug; requiring ingestion of an undesirable or unwanted substance (food, drink, concoction).
3. Harassment or bullying, whether verbal, mental or physical of individual(s) or group(s).
4. Scavenger hunts that require or result in theft; forced or coerced road trips, dangerous activities, and/or kidnapping.
5. Endorsing or conducting pranks such as borrowing or stealing items, destruction of property or objects, pulling false fire alarms, or any other activity in violation of the law.
6. Personal servitude (doing chores or errands for the group(s) or individual members).
7. Sleep interruption or deprivation; conducting activities that do not allow adequate time to study.
8. Degrading, humiliating or embarrassing games or activities.
9. Line-ups or any interrogation for information about the history, purpose or direction of the organization that is not consistent with legitimate testing
10. Forced isolation from other members, friends or the rest of the campus. This includes any prohibition on speaking or social interaction (including public marching or walking in lines or "on line.")
11. Deception and/or threats contrived to convince the pledge he/she will not be able to join the organization or that inflicts mental stress by not revealing the requirements or basic timetable for joining.

Anti-Hazing Agreement

We, the undersigned, certify the following:

1. We have read AND understand Winthrop's Hazing Policy as outlined in the Membership Policy and Student Conduct Code
2. We have read and understand the South Carolina Hazing Law
3. We have read and understand our National Hazing Policy
4. We verify that this policy will be read to our chapter on _____(date)
5. We verify that all new members will receive a copy of this policy
6. We verify that all activities sponsored or required by our chapter, in whole or part, comply with this policy.
7. Failure of my organization to uphold this policy, in whole or part, will result in the referral of my organization and any individual members involved for discipline.
8. **Furthermore, if a hazing incident occurs, the president and new member educator/intake coordinator may be referred to the Dean of Student's Office for supplying false information to a University Official (if they knew of the hazing occurring and did not take steps to stop it.)**
9. **If I suspect, see, or know hazing activities are occurring, it is my responsibility to report these activities to the appropriate office.**

By signing this form we agree to abide by the above.

Fraternity or Sorority _____

President Name Printed _____

Signature _____

Date _____

New Member Educator/Intake Coordinator Name Printed _____

Signature _____

Date _____

Chapter/Grad Advisor Name Printed _____

Signature _____

Date _____

Start Date for New Member Education: _____

End Date for New Member Education: _____

Date Received: _____

Winthrop University College Panhellenic Council



CONTINUOUS OPEN BIDDING MEMBERSHIP ACCEPTANCE BINDING AGREEMENT

Name _____

Campus/local address _____

Cell phone number _____

Email _____

By signing the acceptance agreement, I understand and agree to the following terms:

Please read and initial each of the following.

_____ I accept the invitation of _____ to pledge its chapter at _____.
[Name of NPC member organization] [Name of school]

_____ Once I sign this acceptance agreement, I am ineligible to be pledged to another NPC fraternity on this campus until the beginning of the next primary membership recruitment period.

_____ I understand that my invitation to membership is pending and contingent upon verification of grade point average, enrollment status, and confirmation of invitation eligibility from the College Panhellenic Council and Winthrop University. I also understand that my invitation to membership may be revoked if I do not meet the requirements set forth by the Panhellenic and this institution.

Signature _____ Date _____

Attest _____ Date _____
[Signature of witness from organization]

This agreement must be filed in the Office of Fraternity & Sorority Life (DIGS 269) within one (1) business day of the above date.

Date Received: _____

Winthrop University - Verification of New Members Form

Organization & Chapter Name: _____

We hereby declare that on _____ (date submitted), the following individuals are potentials for membership into our organization. We certify that all individuals listed below have been verified by the Office of Fraternity & Sorority Life and meet our organization's GPA requirement for membership (if higher than the University requirement). If these individuals formally accept their bid on _____ (date of formal bid acceptance), they will be duly initiated pending the decision by our organization. New member education will begin on _____ (date) and end approx. on _____ (date).

If any of the individuals listed below decline their bid or withdraw from the organization at any point after the date this form is submitted, the chapter is responsible for notifying the Office of Fraternity & Sorority Life within one business day by email with the person's name, email, and reason for withdrawal.

Total Number of Potential New Members: _____

President Signature: _____

Chapter Advisor Signature: _____

Signing Agreement: By signing this document, I hereby wish to waive my rights granted by the Family Educational Rights and Privacy Act of 1974 and permit Winthrop University to release my academic information about me to my fraternity/sorority. I understand this waiver will be in effect until I notify the Office of Fraternity & Sorority Life (OFSL) that I am no longer an active member of my fraternity/sorority. I further consent to my name being listed on the OFSL website as I am proceeding in the membership process.

New Member's Name (Printed)	Winthrop Student ID #	Signature: Please review Signing Agreement before signing.	Cumulative GPA (OFFICE USE ONLY)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

If you have more than 20 new members, make two copies of this form and staple them together. This form is due to The Office of Fraternity & Sorority Life prior to any new member activities and prior to the start date of the official new member education listed on the chapter's New Member Education Plan.

Date Received: _____

Winthrop University Office of Fraternity & Sorority Life New Member Anti-Hazing Compliance Form

Hazing in any form is strictly prohibited. Hazing is a broad term that encompasses a multitude of actions or activities. The term hazing refers to any actions or activities that may negatively affect the development of a person or an organization; which cause mental or physical harm; or which subject individuals to harassment, embarrassment, ridicule, or distress. Winthrop University prohibits any form of hazing of its students, at any time, or at any location on or off campus, including fraternity/sorority houses, private residences, or public property. Hazing is typically associated with membership selection and initiation into an organization. It is possible for hazing to occur before, during, and after membership selection and initiation. The University will respond swiftly to investigate reports of hazing received from any source, and will promptly determine whether to proceed with campus disciplinary action, to forward a report to law enforcement officials for prosecution as a criminal matter, or both. Winthrop students who voluntarily consent to hazing, as well as those who inflict it, are subject to such action. If you believe you or someone you know has been a victim of hazing, contact the Assistant Director of Student Activities for Fraternity & Sorority Life at 803-323-2248.

South Carolina Law (59-101-200): Hazing means the wrongful striking, laying open hand upon, threatening with violence, or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting, or humiliating nature. Hazing at all state supported universities, colleges, and public institutions of higher learning is prohibited. When an investigation has disclosed substantial evidence that a student has committed an act or acts of hazing, the student may be dismissed, expelled, suspended, or punished as the president considers appropriate.

Winthrop University Hazing Policy: HAZING is defined as any action taken or situation created, which produces mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities and situations include assault in any form, creation of excessive fatigue; physical and psychological shocks, wearing apparel which is conspicuous and not normally in good taste, nudity; situations or tasks that interfere with scholastic activities, and any other activities which are not consistent with the regulations and policies of Winthrop University and otherwise isolate or create different standards for new members for the purpose of initiation or admission into or affiliation with a chartered or non-chartered student organization. Consistent with state law, it is a violation of the hazing policy for any person to 1) Knowingly permit or assist any person in committing hazing activities or 2) Failing to promptly report hazing activities to the appropriate university official. The implied or express consent of a person to participate in hazing does not constitute a defense to violations of the hazing policy.

Anti-Hazing Agreement

We, the undersigned, certify the following:

1. We have read AND understand Winthrop’s Hazing Policy as outlined in the Membership Policy and Student Conduct Code
2. We have read and understand the South Carolina Hazing Law
3. We have read and understand our National Hazing Policy
4. We verify that all we have received a copy of this policy
5. We verify that all activities sponsored or required by our chapter, in whole or part, comply with this policy.
6. Failure of my organization to uphold this policy, in whole or part, will result in the referral of my organization and any individual members involved for discipline.
7. Furthermore, if a hazing incident occurs, the president and new member educator/intake coordinator may be referred to the Dean of Student’s Office for supplying false information to a University Official (if they knew of the hazing occurring and did not take steps to stop it.)
8. If I suspect, see, or know hazing activities are occurring, it is my responsibility to report these activities to the appropriate office.

By signing this statement, I agree that I have read and understand the Winthrop University Hazing Policy. I agree to comply with this policy, local and state laws, the policies of my fraternal organization and the local and national governing council to which my organization belongs. I further consent to my name being listed on the Office of Fraternity & Sorority Life website should I proceed in the membership process.

Organization: _____ Semester: _____

***PLEASE USE ADDITIONAL FORMS AS NEEDED FOR ADDITIONAL SIGNATURES**

Date	New Member’s Name (Print Name)	WU ID #	Signature	UR (Office Use Only)	GPA/HR (Office Use Only)
	1.				
	2.				
	3.				
	4.				
	5.				
	6.				
	7.				
	8.				

This form is due to The Office of Fraternity & Sorority Life within 24 hours following the start date of the official new member education