BYOB Guidelines

- Bring Your Own Beverage (BYOB): An individual member or guest who is of the legal drinking age (21) that brings alcohol that he/she can consume themselves.
- Amount of alcohol should be no more than what that individual can reasonably consume on his/her own. Organizations can set a limit. Example: FIPG Guidelines are (1) six-pack of 12-ounce beers or one (1) four pack of wine coolers.
- BYOB is only used at events held at designated Chapter (or satellite) House.
- All alcohol brought into the event must be turned over to the Chapter and brought to the central bar area by a Risk Team Member. All alcohol must be sealed and in the original containers.
  - No glass bottles.
  - No squeeze bottles, water bottles, beer bongs, party balls, pitchers, tumblers, or other containers.
  - No kegs or hard alcohol.
  - No shots, drinking games, or other activities that encourage inappropriate drinking behaviors.
- Risk Team Members that are bartending will use one check-in system options described below.
- Risk Team Member must ensure the member/guest is wearing a wristband before distributing alcohol.
- The Risk Team Member is not permitted to open the alcohol. Only the member/guest is permitted to do this.
- If at any time the Chapter believes the guest has had enough, the Chapter should not distribute anymore alcohol to the guest.
- Left-over alcohol can be picked up the following day. Otherwise, it is to be discarded.

Option 1 Punch Card System
- Each member/guest is given one punch card that has marks for each drink he/she checks in at the event.
- The punch card is personalized with the type of drink the guest brings.
- The name of the member/guest is written on the punch card.
- The member/guest’s drinks are delivered to the central bar area by a Risk Team Member.
- The member/guest who wishes to acquire an alcoholic beverage that he/she brought to the event must present the punch card, show their wristband, and return an empty can if this is not the first request.
- The member/guest’s ticket is punched or marked at the bar each time he/she claims one of the drinks he/she brought.
- Punch cards are to be collected at the exit when guests leave the event.

Option 2 Bartender List System
- Each member/guest brings his/her alcohol to the bar.
- Risk Team Member bartending records the member/guest’s name, type of alcohol and number of drinks being checked in.
- Risk Team Member tallies next to the guest’s name each time he/she claims one of the drinks he/she brought.

Ensure your Chapter is in accordance with the Social Event Guidelines, applicable university policies, and your inter/national policies.

Adopted from the NIC BYOB Guidelines and resources available from Wake Forest University.