

Winthrop University Foundation

WUF-E Mileage Report

Return to: Foundation Office - Stewart House



Foundation

Name: _____

Beginning Date: _____

Address: _____

Ending Date: _____

| Date | Trip Origin | Trip Destination | Purpose | Miles | Rate | Total |
|------|-------------|------------------|--------------|-------|------|-------|
| | | | | | 0.70 | |
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| | | | | | 0.70 | |
| | | | | | 0.70 | |
| | | | | | 0.70 | |
| | | | Total | | 0.70 | |

I certify to the Winthrop University Foundation that the above expenses are valid and for the benefit of Winthrop University. I also certify that reimbursement for these expenses is not being requested from another source.

Employee Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____

We welcome your questions – please call 323-2229 or email wuf@winthrop.edu.

Updated: January 1, 2025