

**WINTHROP UNIVERSITY
OFFICE OF FINANCIAL AID**

**Cost of Attendance (COA) Adjustment Request
2025-2026**

Student's Name _____ Winthrop ID Number _____

The Office of Financial Aid uses a standard Cost of Attendance (COA) to determine your aid eligibility. This estimate is based on federal guidelines and considers factors like residency, housing, and dependency status. However, we understand that some students may have additional expenses not included in the standard COA. The items listed below are common reasons for COA adjustments. If you have other unusual expenses, please contact our office to discuss your situation.

Keep in mind:

- **In most cases, loans are the only assistance available to cover COA adjustment increases.**
- The minimum request that will be considered is \$200
- Allow 2-3 weeks for a decision on your *COA Adjustment Request*

Indicate below which COA Adjustment(s) you are requesting:

- ☐ **Tuition/Fees above normal hours:** COA assumes 15 credit hours for undergraduate students and 9 credit hours for graduate students. Your COA can be adjusted if your actual tuition and fees exceed what is already included.
- ☐ **Off-Campus Housing:** \$ _____ /month. Applicable if your share of monthly rent/mortgage and utilities exceeds \$980. If you have roommates, only your portion of the total housing costs will be considered. Attach copy of lease and at least 2 months of any utility bills you want considered.
- ☐ **Dependent Care:** \$ _____ /week. For care provided while attending Winthrop. Attach documentation of weekly costs (e.g., daycare statement), and include the name(s), age(s), and relationship of each dependent requiring care.
- ☐ **Car Repairs:** \$ _____. The expense must occur during the academic year. Attach an itemized receipt or estimate for the completed or needed repair.
- ☐ **Transportation:** Number of miles driven to campus or internship: _____. Number of days you travel per week: _____. Your home address commuting from: _____. If requesting for internship travel, list the internship address: _____. You must travel at least 170 miles per week (round trip) to be considered.
- ☐ **Computer Purchase:** \$ _____. Not applicable to incoming first-year students (COA already includes computer estimate). Attach a receipt or quote dated within the current academic year. If you've received a prior adjustment for a computer, explain what happened to that device.
- ☐ **Books/Supplies:** \$ _____ /semester. Expenses must exceed \$600 per semester. Attach itemized receipts for all purchases.

I certify that the expenses and documentation provided are true to the best of my knowledge. I understand that submitting this form does not guarantee approval or additional aid, and I may be required to submit further documentation. If my request is approved, I may need to complete additional applications (e.g., private loans) to receive funding, and it will be my responsibility to initiate those processes.

Student's Signature _____ Date _____

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