

WINTHROP UNIVERSITY
OFFICE OF FINANCIAL AID

Identity and Statement of Educational Purpose Instructions
2018-2019

DEADLINES – Please visit www.winthrop.edu/finaid/verification for processing deadlines

Two Ways To Submit The *Identity and Statement of Educational Purpose* Information:

1) In Person (preferred)

- a. You must appear in person in the Office of Financial Aid at **Winthrop University** to verify your identity by presenting an unexpired, valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport.
- b. Winthrop will maintain a copy of your photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.
- c. You must sign an *Identity and Statement of Educational Purpose* in person in the Office of Financial Aid at **Winthrop University**. The form will be provided by the Financial Aid Administrator.

2) By Mail (notary may charge you for this service)

- a. Request an *Identity and Statement of Educational Purpose by Mail* form from the Office of Financial Aid.
- b. You must appear in person at a notary to verify your identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport.
- c. You must sign the *Identity and Statement of Educational Purpose* in front of the notary.
- d. Then mail the *Identity and Statement of Educational Purpose* form along with a copy of the valid government-issued photo identification (ID) that is acknowledged by the notary.

Contact the Office of Financial Aid with any questions or concerns.