

<b>I. Call the meeting to order</b> <b>Approval of the Minutes for the 11-19-2021 Faculty Conference Meeting</b>	
<b>II. Report from the FC Chair</b>	<b>Jennifer Jordan</b>
<b>III. Report from the Provost/Vice President for Academic Affairs and Division of Finance and Business Affairs</b>	<b>Adrienne McCormick</b>
<b>IV. Report from Academic Council</b>	<b>Alice McLaine</b>
<b>V. Report from Executive Director of Institutional Effectiveness and SACSCOC Liaison</b>	<b>Noreen Gaubatz Meg Webber</b>
<b>VI. Report From Registrars office</b>	<b>Gina Jones</b>
<b>VII. Unfinished Business</b>	
<b>VIII. New Business</b>	<b>Kevin Sheppard Jared Androzzi</b>
<b>IX. Announcements</b>	
<b>X. Adjournment</b>	

## **Faculty Conference Minutes: 2/25/2022**

(Minutes prepared by Dr. Ephraim Scott Sommers, Asst. Prof. of English)

*--Meeting called to order at 2:01PM*

*--We have a quorum at 105 faculty conference attendees.*

*--Meeting was administered by Alice McLaine in the absence of FC Chair, Jennifer Jordan who was attending a board of trustees meeting.*

### **I. Approval of the Minutes for the November 19, 2021, Faculty Conference Meeting**

*-Motion made to approve minutes by Jo Koster seconded by Jason Tselentis  
-Motion Passed.*

### **II. Report from the FC Chair (Jennifer Jordan) (delivered by Alice McLaine)**

*-The Board of Trustees has offered to Dr. Edward Serna the position of Winthrop President.*

### **III. Report from the Provost (Adrienne McCormick & Justin Oates)**

*-Mr. Oates presented a chart of numbers about declining enrollment from fall 19-fall 23 (WU Trend Lines (Feb 2022) FC.pdf).*

*-Undergraduate enrollment expected to be trend down 18.5%, while grad enrollment is expected to rise by 26.8%.*

*-Since we'll be losing Covid relief funds, we'll need a plan to reduce expenses and that plan should be presented soon.*

*-Please refer to the Provost's email for the accompanying text of her report.*

*-The provost shared a three-tiered system for cuts to be made to reduce expenses.*

*-The provost also reminded faculty about the outside employment form.*

*-The provost shared updates on searches and relevant committee work, in addition to relevant kudos.*

**Question** (Martha Smith): *Re: classroom technology. The Library does still have DVDs that faculty check out for use in the classroom. Will the set up support this?*

*-Answer-I'll put you in touch with the right people.*

**Question** (Casey Cothran): *Re #1: Will faculty be informed of cuts/changes in time to prepare before going off-contract? (For example, if the common book program is cut, would we be told in time to make sure not to include the book on syllabi? This is just an example! I have no idea if the common book program is under consideration.)*

*Answer: Yes, we'll let you know. There have been no convos about eliminating the common book program.*

*Question (Jason Tselentis): With doctoral & master's programs, would & could those (potential) students become teaching assistants, whether classes like ACAD or HMXP, or other high-enrollment courses?*

*-Answer: We would be looking mostly at professional doctorates and master's programs. We can explore that possibility.*

*Question (Jo Koster): e: COVID precautions. Clemson dropped its mask mandate this week, and App State announced that theirs will end next week. Is Winthrop planning any changes to our COVID safety protocols?*

*-Answer: we have not made a decision yet on dropping mask requirements.*

#### **IV. Report from Academic Council (Alice McLaine)**

*-General Education committee is accepting new courses until March 1, 2022.*

*FC Voted on the Following Motions:*

*-From Committee in Undergraduate Curriculum:*

*Motion to approve a new concentration of Bachelor of Arts in Music, Commercial Music*

*Vote in this curriculum item.*

*-Motion Passes*

*-From the General Education Curriculum Committee:*

*Motion to edit selected SLOs for general education courses to facilitate assessment of those SLOs.*

*The edits utilized verbs that allowed the SLO to be more accessible.*

*Motion Passes.*

#### **V. Report from Executive Director of Institutional Effectiveness and SACSCOC Liaison (Noreen Gaubatz & Meg Webber)**

*-Report on SACSCOC Visit:*

*-Some background on accreditation was shared here, what SACS is, who they accredit, how institutions are allowed to access federal money through this process.*

*-We have 73 categories of standards that we need to respond to.*

*-670 pages of narrative and over 2500 documents have been submitted to this accreditation body in addition to a compliance certification report and a focused report & QEP.*

*-QEP is a five-year project to enhance student learning (our topic was selected, developed, proposed and submitted).*

*-Flight Ready (career readiness) is our topic, enhancing career readiness through first year experience, faculty training, and alumni mentorship.*

*-March 22-March 24 are the dates for our on-site SACS visit.*

- SACS Committee Make-UP: There are nine committee members, one observer, and one SACSCOC Staff Member.*
- The schedule of committee review was shared.*

**VI. Report from the Registrar (Gina Jones)**

- A degree works video tutorial is coming soon for students and faculty. Please encourage students to use the planner tool.*
- Scheduling software by coursedog is now live.*
- Summer and fall course should be live soon.*
- S/Us should be visible now, how many left, etc.*

**VII. Unfinished Business**

- None.*

**VIII. New Business (Kevin Sheppard & Jared Androzzi)**

- Title IX Office (Kevin Sheppard)*
- Some background slides were shown regarding what Title IX is, some background and some specific areas we must act upon as a University, procedures that must be established, followed, etc.*
- We must work toward prevention, education, and an effective response when these things happen.*
- Cultural Shift:*
  - Reorganizing the reporting and outreach structure.*
  - Improving mandatory training*
  - Improving communication among University departments*
  - Improving communication to the University community as a whole*
- New initiatives were shared via email (including the student title IX Ambassador Initiative, Title IX workgroup, Title IX Council, and developing a pool of trained Title IX volunteers).*
- The lines of communication are open, so please reach out to our new coordinator.*
  
- Floyd College Readiness Program (Jared Androzzi)*
- the mission of this program is to get high school students locally prepared for college through meetings once a week and through visiting the Winthrop college campus.*
- please volunteer to host a lesson for high school students who are visiting Winthrop. androzzij@winthrop.edu*

**IX. Announcements**

- Source is Friday, April 15<sup>th</sup> and is going to be hybrid this year.*
- Contact Nick with questions.*

*-International Womens' Day, Tuesday March 8, Richardson Ballroom from 11AM-12:20PM.*

**X. Adjournment**

*-Motion to adjourn by Dr. Koster; Seconded by Jason Tselentis  
-Meeting Adjourned at 3:17 PM*