

Minutes from Faculty Conference, August 18, 2017

Winthrop University Faculty Conference
18 August 2017
2:00 p.m., Plowden Auditorium

Agenda

I. **Approval of Minutes for April 14, 2017 Faculty Conference:**

The faculty voted to approve the minutes from the April 14 Faculty Conference.

II. **Report from the Chair: Michael Lipscomb**

- a. Dr. Lipscomb related that as Faculty Conference Chair, his purpose is to serve as a liaison between faculty and administration and faculty and the Board of Trustees. He reassured faculty that he sees his role as facilitating communication between and among these groups. He also reminded us of the Faculty Committee on University Priorities, set up to address higher order concerns with the overall primary objectives of how we go about fulfilling our mission at Winthrop. The Faculty Committee on University Life addresses concerns about the day to day operation of the University. He encouraged faculty to communicate concerns to these committees and/or to him, either anonymously or in person.
- b. **Introduction of the Faculty Conference Secretary and Parliamentarian:** Dr. Lipscomb introduced the Secretary, Dr. Leslie Bickford, and the Parliamentarian, Dr. Will Kiblinger.
- c. **Recognition of Faculty Members Promoted and/or Tenured:** Dr. Lipscomb named faculty who had been

granted tenure this past spring; those people are Dr. Kristen Abernathy, Mathematics; Dr. Leslie Bickford, English; Dr. Nathaniel Frederick, Mass Communication, Dr. Scott Shinabargar, World Languages; Dr. Pamela Wash, Education; Dr. Douglas Presley, Music.

Dr. Lipscomb then gave names of faculty who were granted promotion:

Promotion to the rank of Professor: College of Arts and Sciences: Dr. Siobhan Brownson, English; Dr. Jeannie Haubert, Sociology; Dr. Peter Judge, Philosophy and Religious Studies; Dr. Scott Shinabargar, Modern Languages.

College of Business: Dr. Hemant Patwardhan, Management and Marketing; Dr. Laura Ullrich, Economics.

College of Education: Dr. Daniel Drane, Physical Education, Sport and Human Performance; Dr. Debra Leach, Special Education; Dr. Kristi Schoepfer, Physical Education, Sport and Human Performance; Dr. Pamela Wash, Counseling Leadership and Educational Studies

College of Visual and Performing Arts: Dr. Lorrie Crochet, Music; Mr. Stephen Gundersheim, Theater and Dance

Associate Professor: College of Arts and Sciences: Dr. Maria Aysa-Lastra, Sociology and Anthropology; Dr. Eric Birgbauer, Biology; Dr. Nathaniel Frederick, Mass Communication; Dr. Amanda Hiner, English.

- d. **Report from June 10, 2016 Board of Trustees Meeting:** Dr. Lipscomb gave a brief outline of the most recent Board meeting. Dr. Sue Rex, Dr. John Bird, and Ms. Elisabeth West were honored for meritorious service to the University. Dr. Mahony exceeded expectations across all categories of his evaluation and received a unanimous vote of the Board. A quantitative survey gave him a 4.5 aggregated score on a scale of 5.

III. Report from the President: Dr. Dan Mahony

- a. **Update on the President Emeritus:** Dr. Mahony announced that Dr. DiGiorgio is no longer on the University payroll. Rather than use his office space for one person, it will be used as a faculty-staff development center.
- b. **Competitive compensation:** The general plan is to continue to distribute available funds for salary increases in order to get more people in line with the median salaries for rank and position. Last year we had \$150,000 available for this; this year we have \$402,000. The University is undertaking a compensation and classification study for staff members as a part of our longer-term compensation plan.
- c. Dr. Mahony reported that last year the University reviewed tenure and promotion policies, which will still be a focus this year, with the addition of post tenure review as well.
- d. In the first year of the strategic plan the President's office put together an oversight committee, which was faced with too large of a job, so the office plans to put together 5 working groups that will meet on an ongoing basis: each will focus on one topic crucial to Winthrop's success, such as development and retention.
- e. **Campus Heritage Group:** Our last report from this group included suggestions about changing signage on buildings, and some mock ups have been done. The current marketing study looking at branding will influence signage; its report will be out in October. The Campus Heritage Group also suggested including the heritage of Winthrop University in the ACAD course; we'll discuss this as a part of the General Education Core review. There is currently work on constructing a unity wall, a project developed by students. On the question of the alma mater, Winthrop would need permission to change the "Tillman" in the alma mater from

its writers, which we cannot get, so we would need to change the whole alma mater.

- f. As the Winthrop plan focuses on diversity, Zan Jones [Winthrop's Chief Diversity Officer] is coordinating the development of a diversity council; Kinyata Adams Brown [Student Life Diversity] is working with her. The council would focus on institutional history and current practice and ways to support diversity in all aspects of the university. The council can also help support social change and leadership roles, and facilitate groups to help students see how they can be leaders for social change.
- g. The outside marketing group will report their findings in October. We also need to do internal marketing. Sometimes we present ourselves in not overly positive and sometimes inaccurate ways. Dr. Mahony dispelled the idea that we don't recruit the best students from local schools. Over a quarter of incoming students from Rock Hill are in the top 10% of their class. We need to share our story better.
- h. The President invited questions; there were none.

**IV. Report from the Provost/Vice President for Academic Affairs:
Dr. Debra Boyd**

- a. Dr. Boyd introduced new folks in administrative roles: Mr. Jeff Bellantoni, Dean of the College of Visual and Performing Arts and Associate Professor of Art and Design; Dr. P.N. Saksena, Dean of the College of Business and Professor of Accounting; Dr. Takita Sumter, Interim Dean of the College of Arts and Sciences and Professor of Biochemistry; Dr. Terri Wright, Executive Director of Sponsored Programs and Research (SPAR); Dr. Karen Kedrowski; Executive Director of the Center for Civic Learning and Professor of Political Science.

- b. Dr. Boyd introduced Karen Jones, Vice Provost for Administration. Karen introduced Mr. Thomas Cornelius, Instructional Technologist for the Office of Online Learning; Mr. Justin Haire is Blackboard Administrator in the Office of Business Intelligence and Data Management; Dr. Meghan Schramm-Possinger, Assistant Professor of Education and Senior Research Associate in the Office of Assessment.
- c. Mr. Jeff Bellantoni introduced new faculty in the College of Visual and Performing Arts: Ms. Leah Dyjak, Assistant Professor of Fine Arts; Mr. Matt Ferrell, Assistant Professor of Theater and Dance; Dr. Michelle Livek, Assistant Professor of Fine Arts-Arts Education ; Dr. Jeremy Mims Assistant Professor of Music and Director of Choral Activities; Lance Billstein, Instructor of Theater and Dance; John Boatwright, Instructor in Design; Sarah Brown Instructor in Fine Arts; Dr. Justin Isenhour, Instructor in Music; Mr. Adam Snow Instructor in Music and Director of Percussion Studies at WU; Ms. Anne Fiala is serving as the Acting Chair of Fine Arts.
- d. Dean Gloria Jones thanked Dr. Kristi Schoepfer for building the Leadership minor and recognized Dr. Kristen Abernathy for taking over.
- e. Dean Mark Herring introduced Ms. Emily Cranwell, Assistant Professor and Audio/Visual Archivist and Reference Librarian.
- f. Dean Jeannie Rakestraw introduced Dr. Tammy Burnham, Assistant Professor of Curriculum and Pedagogy; Dr. Sarah Marie Catalana, Assistant Professor of Educational Research/Core; Dr. L. Marinn Pierce, Associate Professor of Counseling (Mental); Dr. Allison Paolini, Assistant Professor of Counseling (School); Dr. Sherry Hoyle, Assistant Professor of Educational Leadership; Dr. Megan Schramm-Possinger, Assistant Professor/Senior Research Association

of Curriculum and Pedagogy/AAAS; Dr. Miranda Sigmon, Assistant Professor of Literacy; Ms. Myah Stanford, Assistant Professor of Elementary Education/Core; Dr. Joy Stapleton, Associate Professor of Elementary Education; Dr. Min (Kim) Mize, Assistant Professor of Special Education/Core; Ms. Kayla Major, Instructor of Athletic Training (Clinical); Dr. Samantha McDonald, Assistant Professor of Physical Education, Sport, and Human Performance; Dr. Kristi Schoepfer is serving as the Interim Chair of Physical Education, Sport, and Human Performance; Joanna Harris has joined the Office of Student Academic Services as an Educator Services Coordinator.

- g. Dean P.N. Saksena introduced Dr. Danko Tarabar, Assistant Professor of Economics; Mr. Larry Stevens, Assistant Professor of Management/Marketing; Dr. Max Ostinelli, Assistant Professor of Marketing; Joanie Winters, Assistant Professor of Business Law; Dr. Maria Arrington-Ferguson, Assistant Professor of Computing and Information Technology.
- h. Dr. Takita Sumter introduced Dr. Jennifer Schafer, Assistant Professor of Biology; Dr. Kiyoshi Sasaki, Assistant Professor of Biology; Dr. Ephraim Sommers, Assistant Professor of English (Creative Writing); Dr. Alan Nail, Associate Professor of English Education; Dr. Danielle Nunnery, Assistant Professor of Human Nutrition; Mr. Brian Collins, Instructor of Human Nutrition; Dr. Hye-Sung Kim, Assistant Professor of Political Science; Dr. Melissa Reeves, Associate Professor of School Psychology; Mr. Christopher Ward, Assistant Professor of Social Work; Dr. Jessica Lynn Yang, Assistant Professor of Social Work; Dr. Michael Sickels, Assistant Professor of Sociology; Dr. Valerie Jepson, Assistant Professor of Spanish/Foreign Language Education.

- i. Dr. Boyd reported that the Provost's Office is working with Michael Lipscomb to put together a working group to assess and review the Roles and Rewards document and look at guidelines for pre-tenure, tenure, post-tenure, and promotion. She thanked everyone for their support of our students and encouraged everyone to continue their good work of serving as role models for our students.

V. Academic Council: Dr. Jo Koster

- a. Dr. Koster thanked Dr. Will Thacker for his past service as Chair of the Curriculum Committee and his willingness to serve once again in this capacity.
- b. Dr. Koster also thanked Dr. Kristen Abernathy for her past service as Chair of the General Education Committee and her willingness to serve as Chair again.
- c. Dr. Koster reported that the Honor Code subcommittee, which was housed under the auspices of Academic Council, has requested a standing committee be created under Faculty Conference to consider and make recommendations about creating an Honor Code (see the Appendix to these minutes below).

VI. Committee Reports: Dr. Michael Lipscomb

- a. Introduction of Standing Committee Chairs (2016-2017):
Dr. Lipscomb recognized the following standing committee chairs: Dr. Ginger Williams, Academic Freedom and Tenure; Dr. Adriana Cordis, Faculty Committee on University Life; Dr. Ron Parks, Faculty Committee on University Priorities; Dr. Phillip Hays, Library; Dr. Andrew Besmer, Rules; Dr. Laura Glasscock, Undergraduate Petitions; Dr. Will Thacker, University Curriculum; Dr. Lou Pantuosco, University Personnel.

VII. Committee Reports

- i. Rules Committee: Dr. Andrew Besmer asked faculty to contact him with questions and/or suggestions about the work in which this committee is engaged this year, which includes the following:
 - 1. The amendment under professional stewardship
 - 2. Faculty bylaws
 - 3. Changing the name of the Teacher Education Committee
 - 4. Inconsistencies between bylaws and policy repositories
 - 5. The creation of a standing Academic Integrity committee
 - 6. Updating the bylaws document

VIII. SACSCOC 5th Year Interim Report: Ms. Karen Jones

- a. Ms. Jones thanked everyone for their help with the Fifth Year Interim Report, which was accepted with no follow-up reports required.

IX. Office of Computing and Information Technology: Mr. Patrice Bruneau

- a. Mr. Bruneau reported that IT is currently working on technology updates in Kinard and Owens halls. The wifi in Thurmond is now up and running, and Dalton and Sims are next on the list.
- b. Mr. Bruneau reminded faculty that FrontPage and Expression web are no longer supported by Microsoft, so our web services are in the process of moving to Adobe Dreamweaver. Faculty.winthrop.edu sites will be next in this conversion.
- c. Mr. Bruneau assured faculty that class lists will be updated weekly for drop/add and class listservs will automatically refresh for two weeks.

d. Information Security:

- i. Mr. Bruneau reported that Cyber Security Training will recur in October and is mandatory
- ii. Mr. Bruneau explained that because of the new filtering system in Office 365, email attachments will not be immediately available; it may take up to a minute for Microsoft's new filter to okay an attachment.
- iii. Passwords: Mr. Bruneau reported that, based on South Carolina law for state employees, Winthrop will begin requiring a password change every 90 days. Faculty and staff will receive an emailed request to change their system password 14 days and again 7 days before the password-change deadline. Employees who fail to change their password by the deadline will be locked out of their accounts and will have to call IT. The system will know the history of the past 20 passwords for each user and will not allow a user to choose a new password from that list. The emails to remind users to change their passwords will not include any links, so faculty and staff should be on the lookout for phishing emails. The first change is required by Monday, August 28th. Faculty and staff should press CTL-ALT-Delete to receive the password change prompt and should remember they will be prompted to change their password on all other devices that hook into their University account.

- X. **Registrar, Office of Records and Registration:** Ms. Gina Jones
- a. Ms. Jones reported that this summer her office cleared 87 students to graduate, supported 13 summer sessions, held 10 new student orientations, and began the upgrade to Banner 9. Ms. Jones explained that Banner 8 will no longer

be supported beginning in October, that upgrading to 9 is taking longer than anticipated, and that faculty and staff patience is appreciated.

- b. Ms. Jones announced that FERPA training sessions will continue to be advertised on the TLC website and encouraged all faculty to attend one if they have not recently done so.
- c. Ms. Jones thanked faculty and staff for all they do to help students.

XI. **Unfinished Business** There was no unfinished business.

XII. **New Business** There was no new business.

XIII. Announcements

- a. Dr. Melissa Carsten, Chair of Graduate Faculty Assembly, announced that there would be a meeting on September 29th. If faculty are not going to be called to vote on anything at this meeting, Dr. Carsten will exercise the option to hold the meeting online.
- b. Dean Gloria Jones reminded faculty that University College collects interim grades during the 7th week of the semester. This year the window for reporting interim grades in Wingspan will close at 5:00 PM on October 5th. Dr. Jones also invited everyone present to Rock the Hill, held at the Coliseum at 2:00 PM on Saturday, August 19th and to the fireworks on Friday, August 18th (this evening) on the campus green around 9:00 PM.
- c. Mr. Tim Drueke announced that eclipse-viewing glasses would be available on the campus green before Convocation on Monday. He reminded faculty to line up between 2:50-3:15, as Convocation will begin at 3:30 this

year because of the solar eclipse. Anthony Davis is the keynote speaker. Mr. Druke also announced that promotion and tenure committees will have a meeting next Friday at 2:00; members on these committees should expect an email invitation soon.

- d. Dr. Wanda Koszewski invited all present to the 100th birthday of the Dietetics Program, which will consist of a research symposium and dinner in Richardson Ballroom from 3:00-8:00 on September 6th. She said an email invitation would be forthcoming.
- e. Dr. Kathy Lyon announced that the Honors Program enrolled a record number of honors students this year: 144 students are entering the program.
- f. Dr. Leslie Bickford introduced herself as Director of the Office of Nationally Competitive Awards, thanked faculty for their mentorship of students seeking such awards in the past, and encouraged faculty to continue to refer students to the ONCA office and invite her to speak in their classes about the services ONCA offers.
- g. Dr. Lipscomb announced the next Faculty conference meeting will be held at 2:00 PM on Friday, September 29th in Whitton Auditorium. He invited everyone to come partake of refreshments after the Adjournment today.

XIV. Adjournment

Faculty Conference Membership (333) 35%= 117 20%=67

Appendix to the Minutes of August 18, 2017:

Suggested Action from the Honor Code and Honor Pledge Subcommittee of Academic Council

The Honor Code and Honor Pledge Subcommittee of Academic Council met on April 4th, 2017, to discuss possible recommendations for implementing the Honor Code and Honor Pledge approved by Academic Council last year (in September 2015). The subcommittee members included faculty members Alice Burmeister, Marguerite Doman, and Kristen Abernathy, as well as Beth West (CSL President), and Bethany Marlowe (ex-officio). Dr. Abernathy was unable to attend the meeting, but was sent a copy of this report and gave her approval of its content. While brainstorming possible strategies for implementing the Honor Code and Honor Pledge, the subcommittee members came to the conclusion that implementing either an Honor Code and/or an Honor Pledge on its own, without the development of accompanying initiatives designed to support their implementation, would not be sufficient to create an expectation of academic integrity across the campus community. We therefore recommend the creation of a Standing Committee on Academic Integrity under the authority of Faculty Conference to consider the implementation of an Honor Code and/or Honor Pledge, in addition to related supporting activities of the kind described in the proposal below.

Proposal to create a Standing Committee on Academic Integrity, under the authority of Faculty Conference:

We propose the creation of a Standing Committee on Academic Integrity, to be made up of the following individuals: One faculty member from each of the four colleges (Arts & Sciences, Business Administration, Education, and Visual and Performing Arts) and a faculty member from Dacus Library; the Dean of Students (ex-officio); and the President of the Council of Student Leaders.

The charge of this standing committee would be to propose and develop initiatives designed to help create and maintain an expectation of academic integrity in the Winthrop University community. This would include: 1). Evaluating the effectiveness of university policies and current practices related to academic integrity, and proposing changes and improvements to these practices/policies where needed; 2). Developing training sessions and other support resources for full-time and adjunct faculty members to assist them in dealing with the challenges of maintaining standards of academic integrity for our current generation of millennial digital native students, as well as for themselves as scholars and educators; and 3). Developing training sessions and support resources for students to help them understand what academic integrity is and why it is important. In particular, students will be encouraged to understand how honoring Winthrop's standards of academic integrity will help them to be more successful, both as Winthrop students, and in their future lives after graduation.