

# Updates from the Provost Office

## Sebastian van Delden

Provost and Vice President for Academic Affairs

February 28, 2025



# Flight Ready QEP Updates...



1. The spring course on “Lifelong Learning” is full, with a waiting list, and begins March 3.
2. 150 faculty have been trained on the Career Concentration modules for our *Flight Ready* goal of 200. If all first-time participants complete the spring course, we'll go into summer with 170 of 200.
3. Meg Webber is now enrolling faculty for the last two courses in our current contract. The summer course is "Designing Courses" and the fall course is "Active Learning." Please email her if you are interested in participating in either course and let her know you'd like to have a seat in the course.
4. Returners are welcome, but if you have not yet taken one of these courses, now is the time!



# Inaugural Honors Recruiting Weekend...

- Feb 21-22, 2025
- 27 "Top Flight Scholar" Candidates
- 100+ Prospect Honors Students



# Update to Policy 2.2.33

## Tenure – Conditions and Procedures

### ~~3.0 Leaves of Absence during the Probationary Period~~

### **3.0 Extension of Tenure Clock**

An extension of the tenure probationary period may be granted to provide additional flexibility for tenure-track faculty members experiencing anticipated or unanticipated personal or professional events which significantly hinder their professional development and continued growth in the areas of Student Intellectual Development, Scholarly Activity, and/or Professional Stewardship, which may include but are not limited to child birth or adoption, medical reasons, death of a spouse/partner or child, loss of a key scholarly collaborator, catastrophic failure of scholarly equipment, delay of key scholarly field work due to regional or global disruptions, etc. The Provost can approve up to 2 years extension. Extensions may or may not include a leave of absence.

# Update to Policy 2.2.33

## Tenure – Conditions and Procedures

3.1 A faculty member must submit an extension request in writing to their department chair or direct supervisor no later than March 1 of the semester prior to their tenure-review year. The Department Chair (or direct supervisor) forwards the request along with their recommendation to the Dean within one week. The Dean forwards the request along with their recommendation to the Provost within one week. The Provost will render a decision within two weeks. A one-year extension will be automatically approved for requests regarding the birth or adoption of a child or the death of the faculty member's spouse/partner or child.

# Update to Sabbatical Policy/Procedures

## Templates for proposals/reviews...

Office of the Provost

**WINTHROP UNIVERSITY**

**Sabbatical Proposal Template**  
LAST UPDATED 02-17-2025

|                       |  |
|-----------------------|--|
| Name, Title           |  |
| Department, College   |  |
| Semester(s) Requested |  |
| Proposal Title        |  |

**Project Overview**  
Provide a clear description of your sabbatical project and why this project is important to (1) your Student Intellectual Development, Research and Scholarly Activity, and Professional Stewardship, (2) your Department and Winthrop University. (Up to 2 pages)

**Expected Outcomes**  
Outline the specific outcomes you expect to achieve during your sabbatical. These might include research/creation of original work, curriculum/pedagogy development, and/or external grant applications.

**Dissemination of Scholarly Work**  
In addition to sharing your scholarly activity within the Winthrop Community, outline in detail how you plan to disseminate your work to the wider public: research publications/presentations, exhibitions, performances, etc. (include information on potential artifacts - where you expect to publish, present, etc.)

**Cost Considerations**  
Provide a detailed budget outlining all expected costs associated with your proposed sabbatical. It is essential to demonstrate that sufficient funding has been secured or will be secured to ensure the successful completion of your project.

Faculty Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

**Detailed Timeline of Activities**  
(Include estimated: number of hours or percentage of effort)

| Pre-Activities  |  |
|-----------------|--|
| August          |  |
| September       |  |
| October         |  |
| November        |  |
| December        |  |
| January         |  |
| February        |  |
| March           |  |
| April           |  |
| May             |  |
| Post-Activities |  |

Attachm  
- Required: A current CV and (if applicable) prior so  
- Optional: Internal and/or external letters of sup

Office of the Provost

**WINTHROP UNIVERSITY**

**Sabbatical Proposal**  
**Chair Support Form**  
LAST UPDATED 02-17-2025

|                           |  |
|---------------------------|--|
| Sabbatical Candidate Name |  |
| Chair Name                |  |
| Department, College       |  |

**Merit of Proposal**  
Comment on your support of the sabbatical proposal and how the candidate's recent Student Intellectual Development, Research and Scholarly Activity, and Professional Stewardship activities have earned them a sabbatical award.

**Teaching Load Coverage**  
Explain in detail how the sabbatical will affect the faculty member's teaching and other responsibilities, and how these will be managed.

**Financial Analysis – Consult with the Dean as Needed**  
Provide a financial analysis and plan for coverage of courses or other duties.

Chair Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

# What If...

## Spring 2025 Activities

Why  
Again is  
this  
Strategic  
What If?

#1 and #2  
choices  
for SC  
College  
Bound  
students

1. Working on Bachelor's in Health Sciences *concept*
2. Converged on Bachelor's in Manufacturing Engineering *concept*
3. What If presented to BOT
4. DSW report out in March
5. Gen Ed Taskforce has met
6. Donor/State Support requested

## Fall 2026?

School of Health Sciences?

## Fall 2028?

College Re-Org?

## BACHELOR OF SCIENCE MANUFACTURING ENGINEERING

Winthrop University aims to establish South Carolina's first Bachelor of Science degree in manufacturing engineering by fall 2026. In the digitalization age of modern manufacturing, Winthrop's highly innovative curriculum will bring maximum impact and relevance to South Carolina's manufacturing workforce pipeline. On the heels of establishing South Carolina's first bachelor's degree in artificial intelligence, Winthrop's rigorous manufacturing engineering degree program is designed to be ABET-EAC accredited with coursework in AI, machine learning, robotics, cyber security, controls engineering, supply chain and logistics, electromechanical/manufacturing systems, and materials science. This precise combination of coursework is tailored to the current and future needs of BMW, Volvo, Mercedes, Cummins, GE, Siemens, Nephron Pharmaceuticals, Michelin, Continental, Automotive Energy Supply Corporation, and many other advanced manufacturing companies in South Carolina.



### ENGINEERING & COMPUTING

CSCI 151 Computer Science  
CSCI 224 Cybersecurity  
CSCI 260 Artificial Intelligence  
ENGR 110 Manufacturing Engineering  
ENGR 120 Computer-Aided Design  
ENGR 210 Statics  
ENGR 220 Dynamics  
ENGR 320 Electromechanical Systems  
ENGR 330 Industrial Robotics  
ENGR 410 Control Systems  
ENGR 420 Manufacturing Systems  
ENGR 480 Capstone 1  
ENGR 490 Capstone 2  
MGMT 583 Logistics and Distribution

### PHYSICAL & MATERIAL SCIENCES

PHYS 211 Physics with Calculus I  
PHYS 212 Physics with Calculus II  
CHEM 201 General Chemistry I  
CHEM 202/204 General Chemistry II with Lab  
PHYS 321 Materials Science

### MATHEMATICS, STATISTICS, DATA SCIENCE

MATH 201 Calculus I  
MATH 202 Calculus II  
MATH 301 Calculus III  
MATH 305 Differential Equations  
MATH 341 Statistical Methods  
DSCI 300 Data Science

# Updates from the Provost Office

## Sebastian van Delden

Provost and Vice President for Academic Affairs

February 28, 2025



<https://apps.winthrop.edu/policyrepository/Policy/FullPolicy?PID=381>

#### Policy Title

Tenure -- Conditions and Procedures

#### Statement

The Tenure—Conditions and Procedures policy articulates Winthrop University’s policy and procedures for the granting of tenure.

#### Scope

Applies to faculty members hired with academic rank on a tenure-track line, in consultation with the Faculty Bylaws and subject to review by Academic Leadership, Faculty Conference, and Senior Leadership.

|                       |   |
|-----------------------|---|
| Policy Number:        | 2.2.33  |
| Effective Date:       | 10/29/2019  |
| Date Reviewed:        | 10/08/2019  |
| Last Review Date:     | Jun 1 2012 12:00AM; 04/19/2021                                    |
| Responsible Official: | Chief Academic Officer  |
| Responsible Office:   | Academic Affairs  |
| Contact Information:  | Academic Affairs<br>(803)323-2220<br>academicaffairs@winthrop.edu |

#### Definitions

1.0 Specific meanings of bold terms seen throughout this policy can be found within the University's policy definition glossary by following the link below.

1.1 <http://www.winthrop.edu/policy-definitions-glossary>

## Policy

Tenure is of great importance to the life of the institution. Tenure decisions reflect the University’s recognition that the individual faculty member has demonstrated a level of performance that merits continued employment. The American Association of University Professors (AAUP) defines tenure as a means to certain ends; specifically: (1) freedom of teaching and research and of extramural

activities, and (2) a sufficient degree of economic security to make the profession attractive to men and women of ability. Freedom and economic security, hence, tenure, are indispensable to the success of an institution in fulfilling its obligations to its students and to society (AAUP, 1940).

Tenure also indicates the expectation that the faculty member will continue appropriate involvement in the life and mission of the University and its faculty. Tenure systems, according to Nelson (2010) in *No University is an Island*, are essential to the continuation of environments that allow for shared governance and academic freedom. The AAUP further describes the awarding of tenure as a presumption of competence and continuing service. Thus, the tenure review and continued evaluations through post-tenure review should be rigorous, meaningful, and thoughtful.

A nominee for tenure is required to hold the appropriate terminal degree for the nominee's discipline or to have professional achievements that the university recognizes as sufficient for tenure.

To be granted tenure, a faculty member must provide evidence of effective *Student Intellectual Development* that challenges students and promotes critical thinking skills through the exploration of knowledge. Furthermore, a tenure candidate must provide evidence of *Scholarly Activity* and the potential for sustained participation in activities associated with *Professional Stewardship*. Administrative reviews must also indicate a consistent record of academic responsibility.

Once tenure is granted, a faculty member must play an active role in the University and its mission by maintaining a consistent record of academic responsibility. The tenured faculty member must show continued growth and development in activities related to *Student Intellectual Development* and *Scholarly Activity*. In addition, the faculty member must show development in the area of *Professional Stewardship*.

## **Procedures**

1.0 **Timelines** are provided by the Chief Academic Officer at this [timeline link](#).

2.0 **Credit toward Probationary Period for Tenure** At the time a tenure-track appointment is made, credit for prior service may be given toward the probationary period for tenure. The number of years of prior service credited toward the six years of probationary service will be stated in the Reasons/Remarks section of the Personnel Action Form. Policies for awarding credit are:

2.1 Credit may be given for prior service as a temporary faculty member at Winthrop University if the appointment is changed from restricted to regular service.

2.2 Credit may be given for prior full-time academic service at another institution of higher learning at the rank of Assistant Professor or above.

2.3 Credit may be given for prior professional service, other than teaching at another institution of higher learning, when such service is related to the faculty member's appointment at Winthrop.

2.4 Credit will not exceed 3 years except in unusual circumstances.

2.5 In determining the amount of prior service to be credited to a faculty member, no credit shall be given for summer school teaching at Winthrop or elsewhere.

**3.0 Leaves of Absence during the Probationary Period Extension of Tenure Clock.** An extension of the tenure probationary period may be granted to provide additional flexibility for tenure-track faculty members experiencing anticipated or unanticipated personal or professional events which significantly hinder their professional development and continued growth in the areas of Student Intellectual Development, Scholarly Activity, and/or Professional Stewardship, which may include but are not limited to child birth or adoption, medical reasons, death of a spouse/partner or child, loss of a key scholarly collaborator, catastrophic failure of scholarly equipment, delay of key scholarly field work due to regional or global disruptions, etc. The Provost can approve up to 2 years extension. Extensions may or may not include a leave of absence.

During the probationary period, a faculty member may be granted leaves of absence. The time spent in a leave of absence granted for medical or administrative reasons will not be counted toward the probationary period. The time spent in a scholarly leave of absence, as determined by the Chief Academic Officer, for one year or less will count as part of the probationary period. 3.1 A faculty member must submit an extension request in writing to their department chair or direct supervisor no later than March 1 of the semester prior to their tenure-review year. The Department Chair (or direct supervisor) forwards the request along with their recommendation to the Dean within one week. The Dean forwards the request along with their recommendation to the Provost within one week. The Provost will render a decision within two weeks. A one-year extension will be automatically approved for requests regarding the birth or adoption of a child or the death of the faculty member's spouse/partner or child.

**4.0 Offers of Employment with Tenure** Offers of employment may be made with tenure attached for deans, chairs, and faculty who have earned tenure at another accredited institution. Recommendations regarding tenure will receive expedited review prior to initial appointment by a subset of the university-level Faculty Personnel Committee, with additional members to be determined when appropriate. The make-up of this review committee will be determined by the Chief Academic Officer in consultation with the Chair of the Faculty Personnel Committee. This committee will make a recommendation regarding tenure to the Chief Academic Officer, who will then make a recommendation to the President.

**5.0 Pre-Tenure Review** A pre-tenure review shall be conducted in the third year for faculty hired with no credit for prior service. For faculty hired with one or two years of credit toward tenure, the review will take place in the second year of employment at Winthrop. If a faculty member is hired

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with three years' credit toward tenure, a pre-tenure review will ordinarily not be conducted unless the review is requested by the faculty member. The pre-tenure review will be conducted by the appropriate committee as specified by the academic unit. This review shall be completed and the results will be given to the faculty member no later than May 15. Results of this review shall be discussed with the candidate in a conference with the department chair and the dean. For faculty hired prior to Fall 2021, the results of this review need not be included in the tenure portfolio unless the candidate chooses to include the results. For faculty hired Fall 2021 and after, the review letter and the faculty member's response must be included in the Tenure Portfolio.

6.0 **Pre-tenure Review Portfolio Preparation.** A faculty member standing for pre-tenure review must submit an electronic portfolio to his/her department chair/direct supervisor that follows academic unit guidelines and contains all materials indicated below. Further it is the responsibility of the faculty member to organize the portfolio in such a way as to facilitate review at all levels.

6.1 A cover sheet containing the following information:

- date employed at Winthrop,
- rank at original appointment, and
- prior service credit granted at employment.

6.2 An application letter which includes an analysis/statement by the candidate explaining how he/she is progressing toward the qualifications of tenure and/or promotion.

6.3 A current vita.

6.4 Annual reports from all years since hire (including student evaluation data, chair/immediate supervisor evaluations, and dean evaluations), arranged in chronological order with the semester/year clearly indicated on teaching evaluations.

6.5 A Statement or report of activities associated with *Student Intellectual Development*, *Scholarly Activity*, and *Professional Stewardship* as defined by the college.

- This should be accompanied by the additional departmental explanation (where applicable).
- Evidence of the candidate's scholarship should be included. This may include copies of articles, other publications, video recordings, etc.
- Each category should include tables or lists clearly outlining activities.
- The faculty member is encouraged to describe any noteworthy accomplishments and to describe activity where the impact or time needed may not be apparent to reviewers.

6.6 Syllabi from all courses taught during the evaluation period.

6.7 Peer evaluations, if available.

6.8 Supporting documents pertinent to the review.

6.9 A statement of the faculty member's goals and plans for involvement and development over the next six years.

7.0 **Tenure Portfolio Preparation** A faculty member standing for tenure review must submit an electronic portfolio to his/her department chair/direct supervisor that follows academic unit guidelines and contains all materials indicated below. Further it is the responsibility of the faculty member to organize the portfolio in such a way as to facilitate review at all levels.

7.1 A cover sheet containing the following information:

- date employed at Winthrop,
- rank at original appointment,
- date(s) promoted and years in each rank, and
- prior service credit granted at employment.

7.2 An application letter which includes an analysis/statement by the candidate explaining how he/she met the qualifications of tenure.

7.3 A current vita.

7.4 Annual reports from all years since hire (including student evaluation data, chair/immediate supervisor evaluations, and dean evaluations), arranged in chronological order with the semester/year clearly indicated on teaching evaluations.

7.5 For faculty hired Fall 2021 and after, the Pre-Tenure Review letter and the faculty member's response. For faculty hired prior to Fall 2021, the Pre-Tenure Review letter and any response is optional.

7.6 A statement or report of activities associated with Student Intellectual Development, Scholarly Activity, and Professional Stewardship as defined by the college.

- This should be accompanied by the additional departmental explanation (where applicable).
- Evidence of the candidate's scholarship should be included. This may include copies of articles, other publications, video recordings, etc.
- Each category should include tables or lists clearly outlining activities.
- The faculty member is encouraged to describe any noteworthy accomplishments and to describe activity where the impact or time needed may not be apparent to reviewers.

7.7 Syllabi from all courses taught during the evaluation period.

7.8 Peer evaluations, if available.

7.9 Supporting documents pertinent to the review.

7.10 A statement of the faculty member's goals and plans for involvement and development over the next six years.

8.0 **Tenure Review Process** Faculty will stand for tenure in the sixth year of probation, including credit given for prior service. A faculty member standing for tenure submits an electronic portfolio prepared according to the guidelines of the University and the academic unit. The general University expectations are included in this document and academic units are responsible for providing faculty members additional expectations electronically on the unit website at least six months prior to the portfolio due date. Timelines for the review process are provided by the Chief Academic Officer.

8.1 When a faculty member is applying for tenure and for promotion concurrently, a single supporting portfolio for both processes will be used. The letters of application from the faculty member, recommendations from the chair and the dean, and all committee recommendations must be submitted separately, as the review processes for tenure and promotion will occur independently.

8.2 The membership of all reviewing committees upon formulation will be made known to the candidate and appropriate administrators. Each reviewing body, whether faculty or administrator, will upload its recommendation(s) to the electronic platform by the deadlines stipulated in the tenure and promotion timelines to ensure adequate time for the next level of review.

8.3 The faculty member under review will prepare the tenure case on the electronic platform. The process of review will follow a procedure established by the unit that is consistent with the general guidelines from the university. The portfolio review process for tenure will be focused exclusively on materials contained within the electronic portfolio and on the recommendations of the various review bodies.

8.4 In units that include department level review committees, a committee of no fewer than five tenured faculty, of whom a majority will be tenured within the faculty member's department or academic unit (if possible), will be formed (as specified by the academic unit) and convened at the request of the department chair to review the tenure portfolio and to determine whether to recommend the faculty member for tenure. If there is not a sufficient number of tenured faculty within the department or academic unit, then tenured faculty outside the department or unit will serve as members of the committee. Once the portfolio is submitted, the department chair will make the portfolio available to the department committee.

8.5 The portfolio review process for tenure will focus exclusively on materials contained within the portfolio, any optional candidate responses uploaded to the electronic platform in accordance with these procedures, and on the recommendations of the various review bodies.

8.6 Neither the department chair nor dean may serve on a review committee for a faculty member for whom they are a supervisor. However, any committee may request to meet with the chair or dean for clarification of information. In the case of a department chair's consideration for tenure, the dean will appoint a committee of no fewer than five tenured faculty, one of whom must be a member of the faculty member's department; the committee may include a majority who are tenured outside the chair's department. Should there be no tenured faculty member in the department, the dean will appoint the committee members from tenured faculty outside the department.

8.7 The department level committee reviews the portfolio, uploads a letter of recommendation, shares the letter with the candidate, and advances the portfolio to the department chair. The letter must outline reasons for the recommendation, addressing all appropriate areas of review (*Student Intellectual Development, Scholarly Activity, Professional Stewardship*, and academic responsibility) as appropriate for the rank held. When the decision of the committee is not unanimous, the letter should indicate the areas of disagreement. If a single letter cannot adequately represent the evaluation of committee members, a minority letter must be submitted along with the letter of recommendation. All committee members must sign either the letter of recommendation or minority letter. It is the role of the departmental committee to clarify any discipline-specific information concerning *Scholarly Activity* or *Professional Stewardship* that is provided in the faculty member's portfolio for reviewers unfamiliar with the norms of the discipline. At this juncture, no material may be deleted from the portfolio.

8.8 Candidates for tenure will be allowed to review the department committee letter of recommendation and will have an option to respond to the letter prior to consideration by the chair. If there is a minority letter, names will be redacted from both the majority and minority letters. A candidate will have three business days from uploading of the department committee's letter(s) to write and submit a response letter. Letters received after this time period will not be considered. The response letter shall not exceed 1000 words. The response letter is to be a direct response to issues raised by the department committee in order to clarify the candidate's original portfolio submission or correct factual errors in the department committee and/or minority letter. The candidate's response letter must be included with all other evaluation letters as the case advances. If requested by the department committee, material missing from the above list in section 7.0 may be requested from the candidate via the department chair and may be added to the portfolio prior to the department committee's sending a recommendation to the department chair.

8.9 The department chair reviews all materials. If requested by the department chair, new material from the candidate may be added to the portfolio prior to the chair's sending a recommendation to the unit committee. No further supporting evidence may be added after this point.

8.10 The department chair uploads a letter of recommendation addressed to the academic unit (college or library) committee to the electronic platform. The chair's letter must outline reasons for the recommendation addressing all appropriate areas of review (*Student Intellectual Development, Scholarly Activity, Professional Stewardship*, and academic responsibility). The chair may clarify a faculty member's claims with regard to the discipline and department norms that may not be evident to a reviewer from another unit or discipline.

8.11 Candidates for tenure will be allowed to review the department chair's letter of recommendation and will have an option to respond to the letter prior to consideration by the unit committee. The chair will share the letter with the candidate via the electronic platform. A candidate will have three business days from uploading of the department chair's letter to write and submit a response letter via email to the dean. Letters received after this time period will not be considered. The response letter shall not exceed 1000 words. The response letter is to be a direct response to issues raised by the chair in order to clarify the candidate's original portfolio submission or correct factual errors in the department chair's letter. The candidate's response letter must be included with all other evaluation letters as the case advances.

8.12 The unit committee reviews all materials and uploads a letter of recommendation addressed to the dean to the electronic platform. The unit committee's letter must include a clear statement indicating the recommendation and must highlight pertinent information or clarification for subsequent review bodies. The unit committee's letter and recommendation can refer to previous recommendations and documents from the department committee and chair and to responses from the candidate. When the decision of the committee is not unanimous, the letter should indicate the areas of disagreement. If a single letter cannot adequately represent the evaluation of committee members, a minority letter must be submitted along with the majority letter. All committee members must sign either the majority or minority letter. In the case of academic units without department level review committees, the unit committee may clarify faculty member claims with regard to the discipline that may not be evident to a reviewer from another unit or discipline.

8.13 Candidates for tenure will be allowed to review the unit committee letter(s) and will have an option to respond to the letter(s) prior to consideration by the dean. If there is a dissenting opinion that cannot be integrated into the majority's recommendation, committee members' signatures will be redacted from the majority and minority letters. A candidate will have three business days from uploading of the unit committee's letter to write and submit a response letter to the dean. Letters received after this time period will not be considered. The response letter shall not exceed 1000

words. The response letter is to be a direct response to issues raised by the unit committee letter(s) in order to clarify the candidate's portfolio submission or correct factual errors in the unit committee letter(s). No evidence of new activities is permitted in the candidate's response letter in any circumstances. Any evidence of a completed activity must be added to the portfolio prior to the chair's letter being sent to the unit committee. The candidate's response letter must be included with all other evaluation letters as the case advances.

8.14 The dean reviews all materials and uploads a letter of recommendation to the electronic platform. The dean's response must include a clear statement indicating his/her recommendation and must highlight pertinent information or clarification for subsequent review bodies. In most cases, a rationale pointing to previous reports is sufficient. In cases of disagreement within and among the review bodies, the dean must clarify and address the issues of disagreement.

8.15 Candidates for tenure will be allowed to review the dean's letter of recommendation and will have an option to respond to the letter prior to consideration by the Chief Academic Officer. A candidate will have three business days from uploading of the dean's letter to write and submit a response letter to the Chief Academic Officer. Letters received after this time period will not be considered. The response letter shall not exceed 1000 words. The response letter is to be a direct response to issues raised by the dean in order to clarify the candidate's portfolio submission or correct factual errors in the dean's letter. The candidate's response letter must be included with all other evaluation letters as the case advances.

8.16 The Chief Academic Officer provides access to all tenure portfolios, letters of recommendation, and any candidate responses to the university-level Faculty Personnel Committee for review on the electronic platform. The Faculty Personnel Committee reviews all materials and uploads a letter of recommendation to the electronic platform. In cases of agreement, a brief rationale pointing to previous letters is sufficient. In cases of disagreement within and among the review bodies, the Faculty Personnel Committee must clarify and address the issues of disagreement in support of its recommendation.

8.17 The Chief Academic Officer may convene the Faculty Personnel Committee to discuss the tenure recommendations, as needed. The Faculty Personnel Committee recommendations are shared with the candidate via the electronic platform.

8.18 The Chief Academic Officer uploads a letter of recommendation to the electronic platform. In cases of agreement, a brief rationale pointing to previous letters is sufficient. In cases of disagreement within and among the review bodies, the Chief Academic Officer must clarify and address the issues of disagreement in support of her/his recommendation. The Chief Academic Officer's recommendation is shared with the candidate via the electronic platform. The Chief

Academic Officer forwards a single report with all recommendations from each level of review to the President and provides access to any needed materials on the electronic platform to inform the President's final recommendation.

**9.0 Notification of Tenure Decision** The President, acting as agent of the Board of Trustees, shall then determine whether to grant tenure to the faculty member in question. Based upon the recommendations of the Chief Academic Officer and all reviewing bodies, the President decides upon tenure and shares his/her recommendations with the Board of Trustees. If tenure is to be granted, the faculty member shall be notified in writing by the President (transmitted by the Chief Academic Officer) no later than fifteen business days prior to May 15 of the faculty member's sixth probationary year. The faculty member to whom tenure is to be granted will receive a tenured appointment for the seventh year of service, or its equivalent, at Winthrop. The President or designee reports to the faculty on the status of tenure by submitting for publication the names of those faculty who have been granted tenure. The names will be published by the University.

9.1 A faculty member who is denied tenure shall receive written notice no later than fifteen business days prior to May 15 to allow time for an appeal process and to allow for notification at least twelve months before the expiration of the appointment. This permits a faculty member to serve a final year after being denied tenure. A faculty member may appeal denial of tenure only if he/she considers that improper procedure has been followed. Any alleged improper procedure must have had a substantive impact on the outcome of the tenure denial decision. Such appeal must be filed with the Academic Freedom, Tenure, and Promotion Committee no later than ten business days prior to May 15, to allow the committee to make its recommendation before faculty go off appointment on May 15 and to allow for twelve months notification before the expiration of the appointment, should the tenure denial decision be upheld. (See [Termination of Faculty Appointment](#)).







<https://apps.winthrop.edu/policyrepository/Policy/FullPolicy?PID=248>

### Policy Title

Sabbatical Leave

### Statement

Winthrop University awards sabbatical leave to qualified and eligible full-time instructional faculty members for the purpose of professional development. Awards are contingent upon budget availability, staffing, and approval by the Department Chair, Dean, Provost, and President.

### Scope

Applies to full-time instructional faculty members who hold the rank of Associate Professor or Professor and who have completed not less than six years of full-time service and at least six years of full-time service since any previous sabbatical leave.

|                       |   |
|-----------------------|---|
| Policy Number:        | 2.2.29  |
| Effective Date:       | 10/23/2019  |
| Date Reviewed:        | 10/23/2019  |
| Last Review Date:     | Nov 1 2012 12:00AM; 04/19/2021                                    |
| Responsible Official: | Chief Academic Officer  |
| Responsible Office:   | Academic Affairs  |
| Contact Information:  | Academic Affairs<br>(803)323-2220<br>academicaffairs@winthrop.edu |

### Definitions

1.0 Specific meanings of bold terms seen throughout this policy can be found within the University's policy definition glossary by following the link below.

1.1 <http://www.winthrop.edu/policy-definitions-glossary>

## Policy

**Sabbatical** leave may be granted by the President of the University to a tenured member of the full-time instructional faculty who holds the rank of Associate Professor or Professor as recognition of excellence in student intellectual development, professional stewardship, and scholarly and creative achievement. This leave is to be used for further professional development, which may involve research, formal study, creative or other pertinent activity that will enhance, in some way, the competence of the faculty member. The faculty member on this leave may not undertake teaching or other gainful

employment without the written permission of the President of the University.

A sabbatical leave may be granted to a faculty member who has completed not less than six years of full-time service with the University and who has had at least six years of full-time service since any previous sabbatical leave. The approval of a sabbatical leave is dependent upon budgetary conditions, staffing support of the University, and submission of any previous sabbatical report(s). Faculty approved for sabbatical leave must complete and submit annual reports at the appropriate time while on sabbatical.

At the conclusion of the leave, the faculty member is obligated to render service to the University for at least one academic year or to refund the money received in compensation from the University during the leave. Upon the conclusion of the leave, the faculty member shall also file a sabbatical report with his/her dean stating how the goals of the sabbatical were met.

Sabbatical leaves may be granted for the full academic year at half the stated salary or for one semester at full salary. Depending on the nature of the request and the impact on the university, sabbatical leaves may also be granted for a calendar year. The University reserves the right to make adjustments to the compensation awarded during leave and to the scope of eligibility.

## Procedures

1.0 The candidate for sabbatical leave will [use the template provided to](#) submit an electronic application on the appropriate platform by the date set in the respective college. The application will be accompanied by ~~a statement of purpose for which the leave is requested, goals that the applicant plans to achieve within the leave period, an abstract of up to 250 words,~~ a current CV, [a prior sabbatical report \(if applicable\)](#), and any pertinent information that supports the application.

2.0 If the sabbatical application is approved by the department chair and the dean, they will then upload supporting statements ([using the template provided](#)) in the electronic document platform. ~~Chairs must state how the applicant's teaching obligation will be covered during the sabbatical, and Deans-Chairs and Deans~~ must [indicate how](#) request associated budget support from the Chief Academic Officer and/or state how the costs will be covered by the respective college [if applicable](#).

3.0 The Dean's Office forwards the application case and all supporting materials to the Chief Academic Officer by November 1 for sabbatical leave requests for the following academic year. Sabbatical requests made at other times during the year may be considered depending on circumstances.

4.0 The Chief Academic Officer shares all sabbatical applications with the Deans on Academic Leadership Council. Deans evaluate sabbatical applications from applicants who are not in their colleges and make recommendations to the Chief Academic Officer.

5.0 Upon receiving recommendations from the Deans, the Chief Academic Officer will forward recommendations for sabbatical leave to the President, copying the respective Dean and providing budgetary projections. The President will approve and recommend sabbatical leaves for the following



*Office of the Provost*

academic year.

6.0 The Chief Academic Officer will notify Deans of the President's sabbatical recommendations by December 1. Deans will notify Chairs, and Chairs will make any adjustments to course offerings and budget plans.

## **Guides**

[Upload templates to this section.](#)

**Sabbatical Proposal**  
**Chair Support Form**

LAST UPDATED 02-17-2025

|                           |  |
|---------------------------|--|
| Sabbatical Candidate Name |  |
| Chair Name                |  |
| Department, College       |  |

**Merit of Proposal**

*Comment on your support of the sabbatical proposal and how the candidate's recent Student Intellectual Development, Research and Scholarly Activity, and Professional Stewardship activities have earned them a sabbatical award.*

**Teaching Load Coverage**

*Explain in detail how the sabbatical will affect the faculty member's teaching and other responsibilities, and how these will be managed.*

**Financial Analysis – Consult with the Dean as Needed**

*Provide a financial analysis and plan for coverage of courses or other duties.*

Chair Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## BACHELOR OF SCIENCE **MANUFACTURING ENGINEERING**

Winthrop University aims to establish South Carolina's first Bachelor of Science degree in manufacturing engineering by fall 2026. In the digitalization age of modern manufacturing, Winthrop's highly innovative curriculum will bring maximum impact and relevance to South Carolina's manufacturing workforce pipeline. On the heels of establishing South Carolina's first bachelor's degree in artificial intelligence, Winthrop's rigorous manufacturing engineering degree program is designed to be ABET-EAC accredited with coursework in AI, machine learning, robotics, cyber security, controls engineering, supply chain and logistics, electromechanical/manufacturing systems, and materials science. This precise combination of coursework is tailored to the current and future needs of BMW, Volvo, Mercedes, Cummins, GE, Siemens, Nephron Pharmaceuticals, Michelin, Continental, Automotive Energy Supply Corporation, and many other advanced manufacturing companies in South Carolina.



### **ENGINEERING & COMPUTING**

CSCI 151 Computer Science  
CSCI 224 Cybersecurity  
CSCI 260 Artificial Intelligence  
ENGR 110 Manufacturing Engineering  
ENGR 120 Computer-Aided Design  
ENGR 210 Statics  
ENGR 220 Dynamics  
ENGR 320 Electromechanical Systems  
ENGR 330 Industrial Robotics  
ENGR 410 Control Systems  
ENGR 420 Manufacturing Systems  
ENGR 480 Capstone 1  
ENGR 490 Capstone 2  
MGMT 583 Logistics and Distribution

### **PHYSICAL & MATERIAL SCIENCES**

PHYS 211 Physics with Calculus I  
PHYS 212 Physics with Calculus II  
CHEM 201 General Chemistry I  
CHEM 202/204 General Chemistry II with Lab  
PHYS 321 Materials Science

### **MATHEMATICS, STATISTICS, DATA SCIENCE**

MATH 201 Calculus I  
MATH 202 Calculus II  
MATH 301 Calculus III  
MATH 305 Differential Equations  
MATH 341 Statistical Methods  
DSCI 300 Data Science

## **Sabbatical Proposal Template**

LAST UPDATED 02-17-2025

|                       |  |
|-----------------------|--|
| Name, Title           |  |
| Department, College   |  |
| Semester(s) Requested |  |
| Proposal Title        |  |

### **Project Overview**

*Provide a clear description of your sabbatical project and why this project is important to (1) your Student Intellectual Development, Research and Scholarly Activity, and Professional Stewardship, (2) your Department and Winthrop University. (Up to 2 pages)*

### **Expected Outcomes**

*Outline the specific outcomes you expect to achieve during your sabbatical. These might include research/creation of original work, curriculum/pedagogy development, and/or external grant applications.*

### **Dissemination of Scholarly Work**

*In addition to sharing your scholarly activity within the Winthrop Community, outline in detail how you plan to disseminate your work to the wider public: research publications/presentations, exhibitions, performances, etc. (include information on potential artifacts - where you expect to publish, present, etc)*

### **Cost Considerations**

*Provide a detailed budget outlining all expected costs associated with your proposed sabbatical. It is essential to demonstrate that sufficient funding has been secured or will be secured to ensure the successful completion of your project.*

**Detailed Timeline of Activities**

*(Include estimated: number of hours or percentage of effort per activity)*

|                 |  |
|-----------------|--|
| Pre-Activities  |  |
| August          |  |
| September       |  |
| October         |  |
| November        |  |
| December        |  |
| January         |  |
| February        |  |
| March           |  |
| April           |  |
| May             |  |
| Post-Activities |  |

**Attachments**

- *Required: A current CV and (if applicable) prior sabbatical report*
- *Optional: Internal and/or external letters of support if applicable for projects requiring partnerships.*

**Signature**

Faculty Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Academic Council

Met on 2/14/2025

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## We Approved:

- Four new GNED courses
- Twenty-eight new program (degree) action items
- Eight new program (minor)

## Also discussed:

- S/U deadline
- Course repeat policy



# Academic Council

## From the Gen Ed Curriculum Committee

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Four new courses were approved

Motion from AC to approve the following:

| Area | Course   | Title  | comments  |
|------|----------|--|---|
| PACT | PESH 180 | Outdoor Education: Theory and Practice (2sh) |   |
| TECH | BIO 382  | Data Management fo Biologists (1sh)          | BIOL 383 (1sh) was included previously; these two additional courses now make a set for the 3sh TECH requirement. |
| TECH | BIO 384  | Data Analysis for Biologists (1sh)           |   |
| TECH | WRIT 367 | Technical Editing                            |   |



# Academic Council

## From the Committee on Undergraduate Curriculum

CUC approved 117 course action items. **No AC/FC action required.**

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**Inactivate:** ACCT401, ARTH454, ARTS355, ARTS355H, ARTS436, ARTS455, ARTS455H, ATRN311, CHEM531, CSCI147, CSCI211H, CSCI241, CHEM531, ECED420, EDUC191, EDUC210, EDUC250, EDUC250E, EDUC250M, EDUC250S, EDUC312, EDUC395, EDUC400, EDUC403, EDUC42, EDUC455A, EDUC455B, EDUC455C, ELEM420, FINC315, FINC420, NUTR424, READ321, READ321H, READ322, READ461

**Modify:** NUTR323, SCIE391, NUTR371, NUTR390, PSYC301, MLAN591, MLAN591S, NUTR380, CSCI208, CSCI208, CSCI460, HDFS573, CSCI207, CSCI207, CSCI466, THRA379, THRA378, MGMT480, PSYC302, MUSA110A, ACCT309, CHEM332, CHEM332, SPED507, ANTH301, ANTH326, HLTH500, HLTH501, HLTH506, HLTH507, SPED390, MUST308

**New Course:** ARTH554, ATRN405, AVIA160, AVIA160L, AVIA170, AVIA170L, AVIA260, AVIA261L, AVIA262L, AVIA370, AVIA371L, AVIA372L, AVIA460, AVIA460L, AVIA490, AVIA490L, BSAN350, AVIA371L, AVIA372L, AVIA460, AVIA460L, AVIA490, AVIA490L, BSAN350, EDCO591, ENVS493, ENVS494, EXSC497, EXSC570, EXSC572, EXSC574, FINC100, FINC200, FINC300, FINC400, NUTR322, PHYS305, PSYC322, PSYC359, SOCL259, SOCL359, SOCL559, SPED596, SPED597, WEBD141, WEBD147, WEBD245, WEBD451

All actions can be found in CourseDog and AC/FC supporting documents

# Academic Council

From the Committee on Undergraduate Curriculum

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AC approved 28 new (degree) program action items

Motion from AC to approve the following:

| Program                        | Action             |
|--------------------------------|--------------------|
| BA in Game Design              | New Program        |
| BS-App Software Engineering    | New Program        |
| BS-Aviation and Business Mgmt  | New Program        |
| BA in Sociology-Pre-Law        | New Concentration  |
| BA in Sociology-UX Research    | New Concentration  |
| BS in Dig Info Des-Dig Comm    | Inactivate Program |
| BS in Dig Info Des-Dig Mas Med | Inactivate Program |
| BS in Dig Info Des-Web App Dev | Inactivate Program |

All actions can be found in CourseDog and AC/FC supporting documents



# Academic Council

## From the Committee on Undergraduate Curriculum

| Program                            | Action   |
|------------------------------------|--|
| <b>BA in Art</b>                   | <b>Modify Program:</b> Change intensive writing course to ARTH554; In major, update course titles for ARTS 101, 102, 120, ARTH 175; Change ARTH 454 to 554.  |
| <b>BA in Art History</b>           | <b>Modify Program:</b> Change intensive writing course to ARTH 554; In major, update course titles for ARTS 101, 102, 120, ARTH 175; Change ARTH4 54 to 554; Update various courses under “Select five...”   |
| <b>BA in English</b>               | <b>Modify Program:</b> Update course titles under Frameworks; Add WRIT 365 and WRIT 551 to Strategic, Creative and Critical Communication.   |
| <b>BA in Mass Communication</b>    | <b>Modify Program:</b> Change MATH 141 to 241.   |
| <b>BA in Psychology</b>            | <b>Modify Program:</b> Remove PSYC 302 from Intensive Writing; In Major: Reflect that PSYC 301 and 302 each changed from 4 to 3 credits, remove PSYC 303, Add 3 credits of PSYC electives any level except 195.  |
| <b>BDes in Design-Illustration</b> | <b>Modify Program:</b> Update title for VCOM 320 and 425; Replace VCOM 324 and 325 with VCOM 324 and 326;  |
| <b>BFA-Art-Dual Discipline</b>     | <b>Modify Program:</b> Change intensive writing course to ARTH 554; In major, update course title for ARTS 120, ARTH 175, 176; Remove jewelry/metals and printmaking from disciplines offered; Change ARTH 454 to 554; From ARTS electives, remove 335, 336, 337, 437, 536, 355, 455, 555, 458, 558, 483, 484, Approved 400-level courses, ARTS seminar; Add ARTS 561, 358, 480, 561 |
| <b>BFA-Art-Single Discipline</b>   | <b>Modify Program:</b> Change intensive writing course to ARTH 554; In major, update course title for ARTS 120, ARTH 175, 176; Remove jewelry/metals and printmaking from disciplines offered; Change ARTH 454 to 554.   |
| <b>BM in Music Composition</b>     | <b>Modify Program:</b> Add 4 credits of Applied Instrument or Voice Lessons; Change MUSA 149 from 6 credits to 4.  |

All actions can be found in CourseDog and AC/FC supporting documents



# Academic Council

## From the Committee on Undergraduate Curriculum

| Program                               | Action  |
|---------------------------------------|---|
| <b>BS in Biology</b>                  | <b>Modify Program:</b> Remove BIOL 202 from major; Change MATH 101, 105, 150, 151, 201, 241, 341, or any MATH course with 201 as the prerequisite to MATH 241; Remove MATH 241 and BSAN/QMTH 205 from Math and Science electives.   |
| <b>BS in Biology - Conservation</b>   | <b>Modify Program:</b> Remove BIOL 202 from major   |
| <b>BS in Biology-BioMed Resrch</b>    | <b>Modify Program:</b> Remove BIOL 202 from major   |
| <b>BS in Bus Admin-Accounting</b>     | <b>Modify Program:</b> Reflect title change for MGMT 480; Change ACCT 401 to 502; Update language for Accelerated BS/MSAA program.  |
| <b>BS in Bus Admin-Comp Info Sys</b>  | <b>Modify Program:</b> Reflect title change for MGMT 480; Add CSCI 224, 324, 466; Remove CSCI 476 or 491, MATH 261 or QMTH 310, and Two of...   |
| <b>BS in Bus Admin-Finance</b>        | <b>Modify Program:</b> Reflect title change for MGMT 480, FINC 498; Corporate Finance Track: Remove FINC 514, Add FINC 514, 518, 522 as options; Financial Planning Track: Remove ACCT 401, replace FINC 315 with ACCT 502, Update title of FINC 515, Change FINC 420 to 520. |
| <b>BS in Ed Studies-Physical Educ</b> | <b>Modify Program:</b> Replace PETE 108 with PESH 108; Replace PETE 308 with 383; Change PESH 350 to EDCO 350; Change PESH 101 to PETE 101; add PETE 383 as an alternative to PETE 300; Change activity courses from 3 to 2.  |
| <b>BS in Exercise Sci-Ath Train</b>   | <b>Modify Program:</b> Replace EXSC 370 and 382 with EXSC 375.  |
| <b>BS in Exercise Science</b>         | <b>Modify Program:</b> Replace EXSC 370 and 382 with EXSC 375; Change CHEM 105 to 201 or 211.   |
| <b>BS in Nutrition - Dietetics</b>    | <b>Modify Program:</b> Replace CHEM 104, 105, 108 with 201, 202, 204; Replace NUTR 221 with 223; Remove NUTR 231/232, 423/424; Add NUTR 322/323; Add BIOL 310 as an alternative to BIOL 311; Change MATH 141 to 241.  |
| <b>BS in Nutrition-Hlth Promotion</b> | <b>Modify Program:</b> Replace CHEM 101 or 104 with 101, 201, or 211; Replace NUTR 221 with 223; Remove NUTR 231/232, 423/424; Add NUTR 322/323; Add HLTH 406 Change MATH 141 to 241.   |

All actions can be found in CourseDog and AC/FC supporting documents



# Academic Council

## From the Committee on Undergraduate Curriculum

AC approved eight new (micro-certificate/minor) program action items

Motion from AC to approve the following:

| Program                   | Action  |
|---------------------------|---|
| Minor - Cyber Security    | New Program   |
| Minor-Digital Info Design | Inactivate Program  |
| Minor-Dance               | <b>Modify Program:</b> Change technique to 5 hours any technique; Replace DANA 251 or 252 with DANT 301; Remove 2 additional hours DANA 443/444; 6 credits of electives can come from any DANA, DANT, DCED.                     |
| Minor-Financial Planning  | <b>Modify Program:</b> Remove ACCT 401; Add ACCT 502; Remove FINC 315, 420; Update title for FINC 515; Add FINC 520.  |
| Minor-Humanities          | <b>Modify Program:</b> Add READ 290   |
| Minor-Medieval Studies    | <b>Modify Program:</b> Change HIST 542 to 342; Update title for RELG 316, ARTH 175 and , DANT 385, HIST 542; Replace ARTH 342 with 358; Add ARTH 382, 421, 422, HIST 543; Remove ENGL 511, FREN 550; Replace HIST 346 with 360. |
| Minor-Risk Assurance      | <b>Modify Program:</b> Remove FINC 515  |
| Minor-Writing             | <b>Modify Program:</b> Add WRIT 551 to Creative Emphasis; Add WRIT 365 to Professional Emphasis.  |

All actions can be found in CourseDog and AC/FC supporting documents

# Academic Council

## Our members

| <b>Cody</b>    | <b>Walters</b>    | <b>Library</b> | <b>Elected (College FA)</b> | <b>2027</b> | <b>CHAIR (1-year term)</b> |
|----------------|-------------------|----------------|-----------------------------|-------------|----------------------------|
| <b>Zach</b>    | Abernathy         | CAS            | Elected (FC)                | 2025        |                            |
| <b>Leslie</b>  | Bickford          | CAS            | Elected (College FA)        | 2025        |                            |
| <b>Kori</b>    | Bloomquist        | CAS            | Elected (FC)                | 2026        |                            |
| <b>Kelly</b>   | Costner           | CESHS          | Appointed (VPAA)            | 2025        |                            |
| <b>Jessie</b>  | Hamm              | CAS            | Elected (FC)                | 2027        |                            |
| <b>Sherry</b>  | Hoyle             | CESHS          | Elected (College FA)        | 2025        |                            |
| <b>Justin</b>  | Isenhour          | CVPA           | Elected (College FA)        | 2027        |                            |
| <b>Wanda</b>   | Koszewski         | CAS            | Elected (College FA)        | 2027        |                            |
| <b>Kelly</b>   | Ozust             | CVPA           | Appointed (VPAA)            | 2027        |                            |
| <b>Anna</b>    | Romanova          | CBA            | Appointed (VPAA)            | 2026        |                            |
| <b>David</b>   | Scibelli          | CBA            | Elected (College FA)        | 2025        |                            |
| <b>Ephraim</b> | Sommers           | CAS            | Elected (College FA)        | 2027        |                            |
| <b>Joy</b>     | Stapleton         | CESHS          | Elected (College FA)        | 2026        |                            |
| <b>Paul</b>    | Wiegand           | CBA            | Elected (College FA)        | 2027        |                            |
| <b>Brent</b>   | Woodfill          | CAS            | Elected (College FA)        | 2026        |                            |
| <b>Kristen</b> | Wonderlich        | CVPA           | Elected (College FA)        | 2026        |                            |
| <b>Gina</b>    | Jones             | Rec and Reg    | Appointed                   |             | <b>Ex Officio</b>          |
| <b>Sean</b>    | <b>Pennington</b> | <b>Student</b> | <b>Appointed (CSL)</b>      | <b>2024</b> | <b>Chair, CSL/Designee</b> |

# Faculty Committee on University Priorities (FCUP)

Report February 28, 2025

# Policies for compensation of Internship Coordinators and Directors

- Some colleges have policies, others do not (e.g. CBT)
- Thus, compensation variable
- Also, policy when a director is needed
- **Brought to Provost on 12/5/24 and 2/14/25: he is evaluating. Plans for policy on internship coordinators in process in CBT.**

# New copiers and removing printers

- Logic of removing all printers
- Concerns of accessibility
- Toner already paid from budgets
- **Brought to President on 12/5/24.**
- **Response from CFO: was implemented in previous position and saved money from toner and electricity from individual printers.**
- **Will allow very rare exceptions.**

# Classification and Compensation future

- Current study and implementation ends 2025
- Concern about faculty who might have roles in more than one tier
- **Brought to Provost and President: Feb. 14, 2025**
- **Committee planning for future to continue to implement with updates, cost of living increases, pay equity, and possibly merit raises or post-tenure increases**
- **Faculty matched to tier by home department**

# Classification and Compensation committee

- Zan Jones, Human Resources, Employee Diversity and Wellness (Project Lead)
- Lisa Cowart, Human Resources, Employee Diversity and Wellness
- Kevin Butler, Finance and Business Affairs
- Jenni Lewis, Finance and Business Affairs
- Sebastian van Delden, Provost's Office/Academic Affairs
- Beth Costner, Academic Affairs
- Meg Webber, Provost's Office/Academic Affairs
- Maria Linn, Institutional Research
- Kim Sipes, Human Resources, Employee Diversity and Wellness

# Priorities for Facilities

- Many broken items (e.g. Thurmond bathrooms)
- But also plans to improve look of campus
- **Brought to President on 2/14/25: CFO responded:**
- **Huge backlog of deferred maintenance: failures happen**
- **Staff shortage for all projects**
- **Requests from state, but time-consuming process**
- **Too much to maintain: space utilization study**
- **HVAC and heating as a priority**

# FCUP items Resolved

- **Process for Applying for Senior Instructor Status: implemented and in process Spring 2025**
- **Tenure extension policy for major life event: Being worked on by Provost for Spring 2025 approval**

## Other FCUP items *(in process)*

- **Future of Zoom contract:** concern presented to President and Provost on 12/5/24 and 2/14/25. Cost is \$50,000/year. No decision, but still being considered.
- **Intellectual Rights Policy:** concern presented to President and Provost on 2/14/25. Being worked on by Provost and being presented to cabinet.

# Faculty Committee on University Priorities

| FCUP Membership                   |                       |
|-----------------------------------|-----------------------|
| College/Institutional Affiliation | Name                  |
| CAS                               | Eric Birgbauer, Chair |
| CVPA                              | Ron Parks             |
| CESHS                             | Alice McLaine         |
| CBT                               | Danko Tarabar         |
| UC                                | Adam Glover           |
| Dacus Library                     | Cody Walters          |
| Graduate Faculty Assembly         | Tracy Griggs          |
| Chair of Faculty Conference       | Adam Glover           |
| Chair of FCUL                     | Martha Rivera         |

# FCUP Reports and issue log at FC website

- About Us
- Academic Calendars
- Academic Council
- Archives
- Board of Trustees
- Bylaws (pdf)
- Committees (pdf)
- FCUP Reports (login)**
- Faculty Governance
- Organization Chart (pdf)
- Faculty Manual (pdf)
- Graduate Council
- Graduate Faculty Assembly

## Faculty Conference

Meeting Materials: Agendas, Minutes, & Supporting Materials

### 2024-2025

**October 4, 2024 -- 2:00 PM**

In Person: Whitton Auditorium

[Agenda and Minutes](#) (PDF - 144 KB)

**August 16, 2024 -- 2:00 PM**

In Person: Whitton Auditorium

[Agenda and Minutes](#) (PDF - 180KB)

[Supporting Materials](#) (PDF - 177KB)

[Chair's Report](#) (PDF - 116KB)

### 2023-24

**April 19, 2024 -- 2:00 PM**